



GAME “ON-ICE” OFFICIALS



GAME ASSIGNMENTS

OWHA registered officials shall be given preference when assigning officials to OWHA sanctioned games.

In every tournament, officials will only be scheduled to officiate in a maximum of six (6) games per day.

<p>Peewee and below: After being scheduled in three (3) games in a row, officials must be scheduled for a minimum rest period of two (2) games prior to their next scheduled set of games.</p> <p>Bantam and above: After being scheduled for two (2) games in a row, officials must be scheduled for a minimum rest period of two (2) games prior to their next scheduled set of two (2) games.</p>
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If there is an emergency or extenuating situation, any additional games, to a maximum of two (2) must be approved by the OWHA tournament monitor or her/his delegate.

HOCKEY CANADA (HCOP) CERTIFICATION

OWHA Rule Two – Tournaments:

I (12) All on-ice officials must be at least Level II HCOP currently registered referees, except for House League Tournaments or House League Tournament Divisions, where one Level I HCOP official will be permitted when paired with a minimum Level II official. If the on-ice officials are not OWHA registered officials, the Tournament Host must submit a list with the Official(s) name, registration number, Association and contact information, within 48 hours following the end of the tournament.

Note: Tournament Convenors and organizers are **NOT** permitted to referee games in the Tournament they are hosting.

ARRIVAL TIME

Game officials should arrive at the arena at least forty-five (45) minutes prior to the scheduled game time. It is important to inform your officials of your tournament policy regarding a potential earlier game start in the event the games are ahead of schedule.

DRESSING ROOM

The officials' dressing room(s) is (are) “OFF LIMITS” to everyone except:

- Officials working a game or games just prior, or the next set of games;
- Tournament volunteers who are involved in the officiating of the tournament (ie: local Referee-in-Chief or Assignor); and
- OWHA executive members and/or OWHA HCOP Supervisors

SUPERVISION

Tournaments are an excellent opportunity for OWHA HCOP Supervisors to supervise officials. Officials at your tournament may be supervised during the tournament. Please contact the OWHA for more information on the OWHA HCOP Supervision program.

OWHA OFFICIALS LISTING

The OWHA would be pleased to provide your tournament with a current listing of OWHA registered officials in your area. Please forward your request, in writing to:

OWHA OFFICIATING PROGRAM
225 Watline Avenue, Mississauga, Ontario L4Z 1P3
Phone: (905) 282-9980 Email: info@owha.on.ca

OWHA TOURNAMENT ON-ICE OFFICIALS REPORT

The OWHA Tournament On-Ice Officials report must be submitted to the OWHA no later than 7 days after the conclusion of the tournament. The form can be found on the OWHA website under Tournaments, Forms (www.owha.on.ca).

Please share this information with your tournament's game officials.

Dear Official,

Welcome to our annual _____ Hockey Tournament. We are thrilled to be able to welcome players, volunteers and their families to our community. We also welcome game officials and wish each of you best of luck in officiating great hockey games full of skill and sportsmanship.

OWHA Information

2016 – 2017 CONSTITUTIONS, BY-LAWS, REGULATIONS & RULES INFORMATION

RULE ONE

(I) Rules for Competition

- (A) Hockey Canada rules shall be followed including the rules specific to female hockey.
 - (E) All game sheets for registered competitive teams must record the OWHA TEAM NUMBERS and be signed by all team members, prior to participating in a game. In the case of house league teams, all game sheets will list the team members and will be signed by one of the coaching staff to verify eligibility.
1. **MOUTH GUARDS** – It is recommended that every player participating in an Ontario Women's Hockey Association sanctioned game or practice shall at all times while engaged in play or practices, practice drills or scrimmages on the ice surface wear an intra-oral mouth guard.
 2. An **AREA OF EMPHASIS** in the OWHA is Reporting Procedures (see below). Time is set aside for this to be instructed in the clinic. If you have any questions, please contact your Supervisor, the OWHA Referee-in-Chief or the OWHA office. Officials face disciplinary action for not following the proper procedures.
 3. When calling **GAME MISCONDUCTS**, please reference the exact rule reference in order to be specific. Officials should be using the most specific rule reference when assessing Game Misconducts (i.e. 47a, 59a, etc).
 4. **DISCIPLINE COMMITTEE CONCERNS** - With the emphasis on the "Shared Respect Initiative" toward players and team officials, it is SIGNIFICANTLY IMPORTANT THAT AN OFFICIAL'S CONDUCT AND LANGUAGE IS APPROPRIATE. Inappropriate conduct will result in suspension of such officials.
 5. **FAIR PLAY INITIATIVE** - Prior to the start of the game, the officials are to meet and shake hands with the coaches of both teams. Although we should also be shaking hands with the team captains, we are not going to chase them down. Coaches have been instructed to send captains to the referee's crease.
 6. **SUPERVISION PROGRAM** – Each OWHA registered official will be assigned a Supervisor. Your Supervisor is your direct line of communication. Please feel free to contact your Supervisor to advise her/him of your availability for supervision and any questions or concerns. If you are unable to contact your supervisor, please call Laurie Taylor-Bolton, OWHA Referee-in-Chief.
 7. **NHL STYLE OFFICIAL'S JERSEYS** - These jerseys are not to be worn in Hockey Canada sanctioned games.
 8. Officials are NOT to drink water from the goalie's water bottle. This is due to a risk management situation.
 9. **SHAKING HANDS** – It is the policy of the OWHA that teams will shake hands immediately **following** each game. On-ice officials have the option of implementing Hockey Canada rule - as appropriate.
 10. **CRESTING** - OWHA registered Officials MUST wear OWHA cresting while officiating OWHA sanctioned games. OWHA Officials MUST NOT wear other branch/division cresting while officiating OWHA sanctioned games.
 11. **DRESSING ROOMS** – It will be the Policy of the Ontario Women's Hockey Association that, when any player under the age of 19 is in the team dressing room(s) before, during and after a game or practice, a minimum of two of the following shall be present in the dressing room(s) or immediately outside the dressing room(s) with the door ajar: two team or club/association officials, properly screened or one such official and an adult person, 18 years or older, associated with the team. The OWHA recommends at least one of the individuals supervising a dressing room be a female. **Sanctions:** Any person found to be in violation of this policy will receive a warning for a first offence, a two week suspension for a second offence, and a one year suspension for a third offence.
 12. An attachment to the mask is **not** a requirement for goaltenders in OWHA hockey.

Importance of Reporting Procedures and Official Game Reports

- All Official reports can be found on the OWHA website (www.owha.on.ca) under the Officials tab. Please complete in full and click submit. The forms will be sent electronically to the OWHA.
- Means of reporting the circumstances of an incident to those people who are responsible for the operation of various levels of hockey.
- Some penalties only require reporting on the back of the original GAME SHEET.
- Some penalties require an Official Game Report to be submitted. All reports can be completed and submitted electronically via the OWHA website
- (League Presidents, OWHA representatives or the Referee-in-Chief are rarely in attendance at games where incidents occur.
- Official Game Reports must be completely filled out and must be concise to include all of the important information.
- Anyone who receives the reports should be able to read the reports and get a clear picture of what happened. They should be able to visualize what happened, as though they had witnessed it themselves.
- League Presidents, OWHA representatives or the Referee-in-Chief must be able to understand what happened in order to be able to assess the appropriate suspensions, action, etc. to follow.
- The Official Game Reports must be completed and reported by noon the next day, and mailed within 24 hours.
- Never make any comments about possible suspensions.
- Make sure when calling a Game Misconduct that you use the right Rule Reference number. This will help the person who has to deal with a possible suspension.

NOTE: The most important things to remember are to make your reports neat and get them in ASAP.

Reporting Procedures:

GAME MISCONDUCT or GROSS MISCONDUCT

- ALL Game or Gross Misconducts must be written up on the back of the game sheet.
- Any written report is NOT to be disclosed. No team has the right to see it.

MATCH PENALTY

- Match Penalty reports are to be complete using the online form on the OWHA website (www.owha.on.ca) under the officials tab. Once you click submit, the report will be electronically submitted.
- The original **Game Sheet(s)** must be received (i.e. email (stats@owha.on.ca) at the OWHA Office within 48 hours.
- If a Match Penalty falls under "Abuse of Official", copies of the Match Penalty Report and Game Sheet must also be forwarded to the OWHA Referee-in-Chief within 48 hours.

UNUSUAL SITUATIONS

- If any unusual circumstances arise (i.e. suspected catastrophic injury, harassment & abuse allegation, brawl, police called to the arena, etc.) please contact the OWHA Office by phone and forward a Game Report to the OWHA Office within 48 hours. **If serious**, please contact OWHA President, Fran Rider at (416) 573-5447 as soon as possible.