



# WRA Board Meeting Minutes

25 JUN 2019 / 7:00 PM-9:00 PM / BOARDROOM IROQUOIS PARK ARENA

## Attendees

P	Ian Clyde (IC) <i>President</i>	P	Christine Senior(CS) <i>1<sup>st</sup> Vice Pres/Social Media</i>	P	Stanton MacKellar <i>2<sup>nd</sup> Vice Pres Publicity / Marketing</i>
P	Lisa Tucker <i>Treasurer</i>	P	Elizabeth Gill <i>Secretary</i>	A	Emma Bragg-Smith <i>Referee in Chief</i>
A	Christine Millar <i>Registrar</i>	P	Jenn Nagy <i>Past Prez</i>	P	David. Taite <i>Ice Scheduler</i>
P	Scott Martin <i>Equipment Manager</i>	P	Heather Lally <i>Rookie/House League Coordinator</i>	A	Chris Dudgeon <i>Coach Development</i>
A	Jennifer Koppens <i>Member-at-large</i>	A	Christine Wozniak <i>Member-at-large (Temporary - Player Development)</i>	A	Moe Cascanette <i>Webmaster</i>
P	Pam Mitchell <i>Rookie/House League Coordinator</i>	A	Cassie Main <i>Player Development (goalie)</i>	A	Lisa Haire <i>Sponsorship</i>
	<b>Vacant positions</b> <i>Recruitment</i> <i>Special Events Coordinator</i>				

(A=Absent; P=Present)

**Meeting called to order at 7:10 pm**

**Last Meeting Follow-up**

1. Minutes of 30 MAY 2019 were ratified.

## President

1. U19A team in Whitby
  - a. Oshawa is not going to provide any players. They decided not to play. 19A Oshawa took 15 players.
  - b. We have 11 skaters and will run the team.
  - c. An Ajax player; wants to play for Richmond Hill. Has to go through the tribunal (has not been requested).
  - d. A WRA 19A player wants to play 19A in Oshawa. We recommend this to go tribunal.
2. 18+ AA Team Planning
  - a. ACTION: Jenn N is going to work on the team fee numbers.
    - i. Not done yet.
  - b. ACTION: Christine M. to speak to Carrie (former Registrar) regarding registration process for this team.
    - i. In progress
3. Open 18+ Open B team
  - a. Ian follow up regarding the status of this with team leader.
4. Recruiting Update
  - a. ACTION: Ian to send out invite for the team.
  - b. The main focus is the Fall Come Try Ringette Event (see 2019/2020 Recruitment Plan)
    - i. Ian looked at Barrie – best practices for recruitment; looked at Richmond Hill – huge successes from come try ringette programs
      - Need to target 2011 and younger age groups
      - Schedule the event for the day after the festivals
      - Venue: McKinney
      - 2.5 hrs in duration.
  - c. ACTION: Pam will reach out to Girls Inc.
  - d. We will do a recruitment drive at the soccer tournament and public skates. Learn to skate.
  - e. We will reach out to 16AA players for help.
5. Webmaster role is vacant
  - a. Moe is unavailable. ACTION: Ian will ask Chris D. to fill the role.

## 1st VP/Social Media Coordinator

1. Team formation / release policy proposal
  - a. ACTION: Christine S to draft process including:
    - i. Fee collection
    - ii. Evaluations (Jenn N will provide form to CS)
2. Social media goals / initiatives
  - a. Christine has cleaned up the Instagram account.
  - a. ACTION: Christine to continue posting

## 2ND VP/Marketing

1. Gym ringette update
  - a. Numbers – Stanton does not have an idea of numbers. Christine distributed flyers to several schools.
  - b. Next Tuesday is unofficial start. Come try gym ringette. Free on Tuesday. Not breaking even with 14 kids
    - i. ACTION: Get in touch with Stanton if you can help distribute flyers.
    - ii. ACTION: Ian will send email out to distribution list.
  - c. T-shirts
    - i. Will use bibs. Rookie team bibs are at Pam's.
    - ii. ACTION: Stanton will arrange for t-shirts through Jenn N if there are enough in the rookie inventory (send by 26JUN2019).
  - d. Make Gym Ringette a town event in 2020
    - i. To get in Whitby leisure guide, will have to relinquish control. Everyone thought that was a good idea for next year.
    - ii. ACTION: Stanton will speak to town about moving this under their control for 2020.

### Past Prez/Tournament

1. 2019-20 Fees
2. Whitby Tournament – we have the permit secured. HTG – we will continue to use this service.
3. We can't do A provincials because the ice is not available in March.
4. Player development conversation - budget / plan / point person – Dave Taite will speak to Christine.
5. Lawn signs – price we paid last year was 320; how are we going to dispense signs? Winter kick off; come on by to pick up lawn sign. One per family.
  - i. ACTION: Ian will find out how many families we have and tell Jenn who will get coach
  - ii. ACTION: Stanton to design sign.

### Secretary

1. Doodle polls- everyone was ok with this method.
2. Process for board
  - a. Need to set up filing system and a process for the keys to the mailbox. Only Ian and Stanton have keys. We need a key for the mailbox.
  - b. ACTION: Ian to try and find the key.
3. We are a for profit organization – need to go through the process to become 'non-profit'; need a lawyer to rubber stamp stuff and a CRA. A bit of a risk and a lot of effort. The benefits that it would give us the opportunity to apply for grants. Heather asked her husband to help. He can't currently help us as Heather's position on the board creates a conflict of interest. He can help us next year.

4. Next Meeting
  - a. Not Tuesday; try for week of June 25<sup>th</sup> and beyond.

### **Sponsorship**

1. Red Barn Oshawa
  - o Jenn sent log to Lisa Tucker of the hours spent by crew that runs the Bingo
  - o ACTION: Stanton will apply for the Ajax bingo on WRA's behalf.

### **Treasurer**

1. E-transfers
  - a. ACTION: Ian will put the availability on the website.

### **Equipment Manager**

1. Order replacement jerseys for damaged ones. (URGENT)
  - a. ACTION: Scott to order (Monsters). Post meeting note: these have been ordered.
2. Order rookie ringette T-shirts and jersey. Need inventory of existing if any
  - a. ACTION: Pam to provide numbers to Scott to order.
3. Coach bag inventories: do we need rings / pylons for start of season?
  - a. ACTION: Scott Martin to order 70 rings.
  - b. ACTION: Need a policy for the return of rings. Most inventory came back last year because they knew they were going to be charged for rings.

### **Referee in Chief/Minor Officials Coordinator**

1. Whitby registered referee's mileage and cost covered/reimbursed after a minimum number of games
2. ACTION: Emma to prepare numbers for the next meeting.

Post Meeting Note from Emma: Currently only 4 of the 13 referees registered out of Whitby would get mileage if doing games within Whitby.

7 of those 13 referees are level 1 referees who are not qualified to do anything above U10. This means that every time we have a game above that level we have to bring in referees outside of the region and pay mileage.

At this time I do not think that not paying mileage to those 4 referees will balance out paying for the registration for the 13.

My goal is to develop they referees we have and hopefully that will cut down on the mileage costs in the future.

This should be revisited next season.

## Registrar

1. Early bird registration is up however it is not publicized.
2. **ACTION:** Ian will send email to everyone in the league
3. Team formation - regional numbers were reviewed at meeting (see WRA Board Google Drive under Rosters)
  - a. Numbers are ok except 19R (small team)

## Ice Scheduler

1. Still waiting for city to send us back permits for next year.
2. No ice Sept 15<sup>th</sup> because of golf tournament
3. Tournament is good but waiting for permits
4. Working with CW to provide ice for Tuesday power skating.
5. Ice is going up to \$218/hr

## Coach Development

1. Chris not here.
2. Need development plan for younger coaches. Put a clinic together. Want to encourage non-parent coaches.

## Rookie Ringette

1. See equipment manager notes

## Web Administrator

1. Stanton has asked Moe to create Whitby ringette emails for everyone.

## Members At Large

1. Christine W. working on power skating.

## WRA Golf Tournament Committee

1. Golf tournament meeting minutes attached - asking all WRA board members to read through and contribute if able
2. Golf tournament needs wine bottles for wine wall- asking all WRA board members to spread the word and donate 1 bottle if possible (we are at 60 bottles)
3. Sponsor sheet attached - asking all board members to reach out to at least one potential sponsor for our tournament
4. WRA golf tournament needs raffle prizes
5. Looking for golfers and volunteers - spread the word verbally and on social media. Everyone on the board should make an effort to golf and/or attend the dinner.
6. Meeting in 2 days.

7. 3, \$1000 sponsors; need more table sponsors, put out blast on Facebook, we need buy in from board and coaches; we need 72 golfers. We are sitting at 20.
8. We got a food truck, "Frantastic"!
9. Mitchell cupcakes is donating again!!
10. We need swag!
  - a. ACTION: EVERYONE ON THE BOARD NEEDS TO HELP WITH ALL OF THE ABOVE!!! WILL FOLLOW UP AT NEXT MEETING.

## Other

1. Inappropriate behaviour from a head coach concerning a sponsorship to be addressed by Ian.
2. Ian will inform other coaches that when collecting sponsors, they need to be aware that other teams (e.g., golf tournament) may have already contacted the potential sponsor.

Meeting adjourned at 9:03 pm  
Next meeting - (exact date TBD)