

WELCONE TO THE 2020 WHITEHORSE MINOR HOCKEY AGM

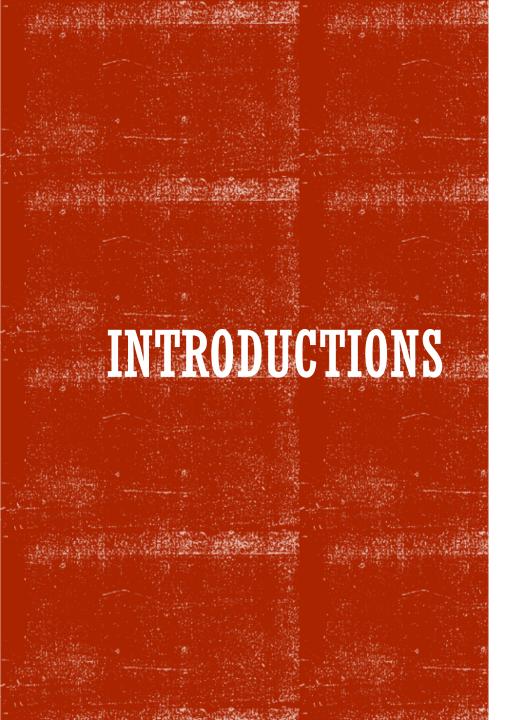
2020 AGM MEETING AGENDA

- Call to order
- Declare quorum (10)
- Adoptions of minutes from the 2019 AGM
- Introduction of board and executive
- Presidents Report
- Directors Reports
- Presentation of the financial statements;
- Motion to Waive Financial Review of 2019-2020 financials (review engagement done in 2018)
- COVID-19 Update and Member Communication
- Membership questions or concerns (as submitted)
- Election/Appointment of Directors for 2020-2021 season;
- Introduction of 2020-2021 Executive and Directors

2019 WWHA AGW MINUTES

- Call to order: 6:07
- Adoption of Agenda: Moved Desiree Martsinkiw, Second Laura O'Brien
- Adoption of minutes: Moved Pat Tobler, Second Julie Candow
- Business Arising from minutes: none
- Financial Statements: Desiree and Justin reviewed the statements. Tammy asked about the bank charges, Desiree responded that was due to the interact machine, we have since got rid of the machine due to the fees. Motion approve Adam Labar, Second Jayme Curtis.
- Executive report:
- A) President's report: Justin Halowaty: Talked about the year, which was successful. There was more skill development this year and we were able to add the power skating and some outside contracts. There was a lot of development for Pee Wee and Bantam in comparison to previous years. We also had success with the female Mustangs. There was more female programming. All the rep and development groups got more in-house exhibition games.
- B) Justin then introduced our Executive Director Stacey Carefoot. Stacey introduced herself and provided her background and experience in hockey.
- C) Stacey talked about registration and the new evaluation process. She talked about coach mentoring program and goalies program. She updated where we were at in terms of updating the constitution, bylaws and policies. If will be posted for member input. Bylaws and Constitution has a list of corrections needed. A special resolution meeting will have to be held to approve the new constitution and bylaws at a future date.
- Acknowledgments: none
- Other business: Shauna Frizzell reminded the group that WMHA has to follow the 2002 Constitution and Bylaws for this meeting, she asked some questions regarding the new Constitution and Bylaws. Another member shared concerns about the policies and posting of a new policies document, short discussion followed.
- Election of officers: Will remain the same until special resolution meeting is held.
- Adjournment: 7:00 Moved Julie Candow Second Richelle Bierlmeier.





Current WMHA Board and Executive

- President-Justin Halowaty
- VP Female Programs-Pat Tobler
- VP High Performance-Jeff Frizzell
- VP Recreation-Richelle Bierlmeier
- Treasurer-Desiree Martsinkiw
- Secretary-VACANT
- Discipline/Safety Officer Kyle Martsinkiw
- Equipment Manager Bill Waugh
- Director at Large Krista Strand
- Coaching Coordinator -Mary Quaile
- Referee in Chief -VACANT
- Communication Director-Tanya Mackenzie
- Business Affairs Director-Ryan Martin

Lauri Horte- WMHA Office Manager

Stacey Carefoot-WMHA Executive Director



Thank you to our retiring board members Justin Halowaty, and the Richelle Bierlmeier





Thank you to our sponsors. A comprehensive list of sponsors is found on our WMHA website. We could not continue to offer affordable programming without our amazing sponsors. THANK YOU!!



DRESIDENT'S REPORT



DIRECTOR'S REPORT(S)



Business Affairs

In 2019/20 hockey season we had approximately 30 sponsors from our business community, including corporate sponsor for all house league teams, sponsors for all dev teams, sponsors for our mustangs programs, and sponsors for the year-end tournaments. Corporate sponsors provided more than \$30,000 funding towards house league operational costs, and overall there was more than \$55,000 in value towards WMHA programming.

Recruiting for sponsorship for this year was largely completed in July, and we have confirmed almost all of our corporate sponsors from last year, and a couple of new sponsors, are interested in returning and are enthusiastic about supporting our return to hockey. We are currently reviewing how best to acknowledge these sponsors pending our return to plan programming.

Female Programming

Last season was an outstanding year for female enrollment with approximately 90 females registered in WMHA including girl's only (Yukon Female Hockey Club) ice, house and development teams. We are looking to build on this momentum and enhance girls' programing in Yukon.



2019-2020 FINANCIALS



Whitehorse Minor Hockey Association Income Statement For the Year Ended

	May 2019 - Apr 2020	May 2018 - Apr 2019
Income		
Registration	266,549.43	242,012.32
Summer Camps	42,400.00	39,625.00
Sponsorship	30,508.00	36,825.69
Fundraising and Grants	27,006.00	14,721.30
Vending Machines	2,278.13	1,478.81
Total Income	368,741.56	334,663.12
Expenses		
Advertising	1,965.60	2,892.40
Bank Charges	11,960.62	13,290.17
Clinics	14,372.28	20,661.67
Coaching Clinic Fees and Material	238.35	324.20
Contractors	61,473.58	17,432.00
Depreciation	0.00	1,932.45
Fundraising Expense	0.00	5,418.98
Ice Rental	106,134.06	121,681.83
Insurance	22,032.90	22,015.90
Jerseys	16,769.80	18,734.86
Legal Fees	1,962.19	0.00
Office Expenses	1,855.05	11,115.41
On-Ice Equipment	7,498.26	6,731.55
Photography	2,500.00	2,640.00
Referee Fees	23,516.31	23,713.30
Rent	4,949.34	4,553.18
Summer Camps Expenses	36,124.12	31,495.60
Telephone	1,302.85	1,209.01
Tournament fees	3,946.28	2,932.00
Track Suits	2,716.32	3,121.48
Travel	1,807.31	2,347.82
Wages	39,109.23	38,941.88
Total Expenses	362,234.45	353,185.69
Net Income	6,507.11	-18,522.57

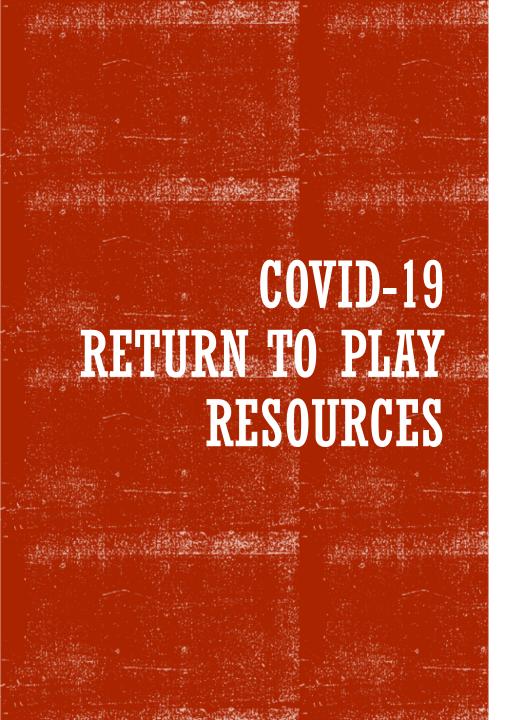
Whitehorse Minor Hockey Association Balance Sheet As at April 30

	Apr 30, 2020	Apr 30, 2019
ASSETS		
Current Assets		
Scotia Bank	100,318.96	49,408.02
TD Visa Holding Account	5,046.63	5,046.63
Accounts Receivable	5,800.00	4,500.00
Inventory	2,500.00	5,200.00
Total Current Assets	113,665.59	64,154.65
Fixed Assets		
Concession Equipment - Net	0.00	0.00
Office furniture - Net	0.00	0.00
Total Fixed Assets	0.00	0.00
TOTAL ASSETS	113,665.59	64,154.65
LIABILITIES & EQUITY		
Liabilities		
Payables and Accrueds	44,135.65	1,131.82
Deferred Revenue	0.00	0.00
Total Liabilities	44,135.65	1,131.82
Equity		
Retained Earnings	63,022.83	81,545.40
Net Income	6,507.11	-18,522.57
Total Equity	69,529.94	63,022.83
TOTAL LIABILITIES & EQUITY	113,665.59	64,154.65

TINANCIAL REVIEW?

Call for a motion to waive the financial review.





- Hockey Canada Safety Guidelines
- Hockey Canada Framework
- BC Hockey
- CMOH/SPORTYUKON
- Look to the WMHA website and your email for updated info



WMHA COVID-19 RETURN TO PLAY PLAN





Whitehorse Minor Hockey COVID-19 Return to Play Plan 2020

SUBJECT TO CHANGE

VIOCEDIDE

The following information is meant to coincide/supplement the WMHA/BC Hockey Return to Play Document



https://www.bchockey.net/Files/Return%20to%20Hockey%20Template%20for%20Members%20FINAL%20v10%202020-06-23.pdf

This document is in compliance with the guidelines set out by Hockey Canada, BC Hockey and the Yukon Health authorities. We will continue to evaluate the parameters set out by these governing bodies and work through each part accordingly as restrictions are lifted. Health and safety will be at the forefront of all programming offered by Whitehorse Minor Hockey. Please note that each part/phase is subject to change according to facility requirements and CMO guidelines.

BC Hockey is currently following Phase 2 of viasport Return to Sport Activity protocols (see chart below)

Doturn to Chart Activity Chart

Phase 1 Phase 2 Phase 3 Phase 4					
	Strictest Controls Prior to May 19, 2020	Transition Measures Approx. May 19th to Sept	Progressively Loosen Future date TBC	New Normal Future date TBC	
	Maintain Physical Distance (2m) No non-essential travel	Maintain Physical Distance (2m) No non-essential travel No group gatherings over 50 people	Refer to PHO and local health authorities	Refer to PHO and local health authorities	
	Increased hand hygiene	Increased hand hygiene Symptom Screening in place	Increased hand hygiene	Increased hand hygiene	
	Outdoor or within home Facilities and playgrounds closed	Outdoor is safest Indoor facilities slowly re-opening	Outdoor/Indoor	Outdoor/Indoor	
	Individual activities	Small Groups No or limited spectators	Groups sizes may increase Limited spectators	 Large groups allowed No restrictions on spectators 	
	Low risk outdoor activities can occur (biking, running, etc). Virtual activities	Fundamental movement skills Modified training activities, drills	Expansion of training activities	No restrictions on activity type	
	Should not occur	Should not occur Contact sports should look for non-contact alternatives to training	Introduction to pair or small group contact skills	No restrictions on activity type	
	Should not occur	In club play or modified games may slowly be introduced	Interclub or regional game play may be considered	Provincial competitions and larger scale events may return	
Equipment	No shared equipment	Minimal shared equipment Disinfect any shared equipment before, during and after use	Some shared equipment Enhanced cleaning protocols in place	Shared equipment	

Communications Officer:

Whitehorse Minor Hockey has identified Tanya MacKenzie as our Communications Officer. Tanya will be the point of contact to address questions, updates or concerns regarding our Return to Play Plan. Tanya can be contacted at communications@whitehorseminorhockey.ca
Tanya will be support by WMHA board member Krista Strand pkstrand8605@hotmail.com & Whitehorse Minor Hockey executive director Stacey carefootstacey@whitehorseminorhockey.ca

Reporting and Compliance:

Whitehorse Minor Hockey is committed to following the Yukon Government's Safe Six Practices



Whitehorse Minor Hockey is also committed to ensuring that these safety procedures and guidelines are followed. The below aspects will be evaluated in consultation with our governing bodies and the Health Authority to determine when we can proceed through our plan. Programming will be delivered within guidelines for the following restrictions:

- Physical distancing
- Gathering and group sizes
- Travel

Programming will be delivered within guidelines for the following enhanced protocols:

- · Increased hygiene measures
- Symptom screening

Programming will be delivered within guidelines regarding participants:

- · Small group activities
- No/few or limited spectators

Programming will be delivered under the following activity and some competition protocols:

- · Fundamental movement and skill
- Modified training activities and drills
- No contact between participants during activities
- · Modified play introduced, if applicable
- · Minimal shared equipment and procedures for disinfecting

Safety Procedures & Hygiene:

Safety:

- Any participant traveling outside of Yukon, BC, Nunavut or NWT must not attend for a minimum of 14 days upon returning to Yukon
- Dressing rooms may not be utilized during this current phase of return to play
- Social distancing markers will be in place to be followed
- Physical distancing will be practiced at all times (On and Off the ice)
- Masks are recommended when arriving or leaving the facility but are not mandatory
- Masks are mandatory when physical distancing is not achievable
- Participants are asked to arrive fully dressed to reduce time in the facility before and after activities (Outlined below)
- Upon arrival, participants will be screened-the screening will include the following questions:
 - Are you experiencing any of these symptoms: Dry cough, tiredness, fever, sore throat, headache, difficulty breathing?
 - o Have you traveled outside of Yukon, BC, Nunavut or NWT in the past 14 days?
 - Have you been in contact with anyone experiencing COVID-19 symptoms in the past 14 days?
- If a participant answers yes to any of the above questions, that participant will not be permitted to attend

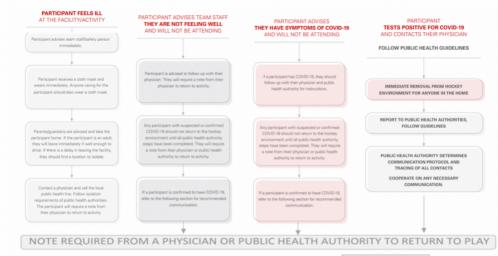
Hygiene:

- Minimize going in and out of doors Enter and Exit through marked doors
- Absolutely no spitting on the ice, the floor or the benches
- Cough or sneeze into a tissue or the bend of the arm, not the hand
- Avoid touching eyes, nose, and mouth with unwashed hands
- All participants must have their own water bottle with their name labelled, no sharing of water bottles
- Participants are encouraged to wash equipment after each session (jerseys, pant shells, socks, under garments)
- Disinfection of areas in use (player's boxes, timing booth, skate tying area, Family Change room, benches, surfaces and ledges/dasher boards) -Arenas done by staff between bookings.

Signs of Sickness:

- Any participant, player or volunteer, exhibiting signs or symptoms of any illness before an activity, should not attend
- Notify the coach immediately if you are experiencing symptoms of COVID-19
- Any participant, player or volunteer, exhibiting signs or symptoms of any illness during their participation will be asked to leave the <u>on ice</u> session or activity immediately

- Any participant traveling outside of Yukon, BC, Nunavut or NWT must not attend for a minimum of 14 days upon returning to Yukon
- A doctors note/Return to Play form must be completed prior to the participant rejoining activities
- Follow Hockey Canada's recommended Return to Hockey Procedures regarding illness below



(Source: Hockey Canada Safety Guidelines - Sections 7-8)

• Link to Government of Yukon's <u>Self Assessment</u> Tool <u>https://service.yukon.ca/en/covid-19-self-assessment/</u>

Entering the facility:

- Any participant traveling outside of Yukon, BC, Nunavut or NWT must not attend for a minimum of 14 days upon returning to Yukon
- Participants arrive 15 minutes before ice time
- All players must come in dressed in their gear, no hockey bag, carrying sticks, helmet, gloves and skates
- No dressing rooms available, chairs will be distanced from one another
- Participants must be able to tie own skates or arrive with skates and skate guards on
- Parents will not be allowed in the player area
- Coaches are not permitted to adjust a player's skates/equipment
- WMHA representatives will check in and screen participants health; hand sanitizer must be used at this time
- Participants must have their own filled water bottle with name on it and hand sanitizer.

Northwestel Arena: Entry through concourse doors, exit through arena hallway

ATCO/Leisure Ice: Entry through concourse doors by Booster juice, exit through arena hallway

Exiting the facility:

- Participants will have 15 minutes to exit the facility
- Participants will put their shoes on or skate guards and leave through door marked "EXIT"
- On the <u>way out</u> participants will hand sanitize and refrain from touching any walls or door frames as they exit

Northwestel Arena: Entry through concourse doors, exit through arena hallway

ATCO/Leisure Ice: Entry through concourse doors by Booster juice, exit through arena hallway

On ice structure:

- For the current phase of BC Hockey Return to Play Guidelines, ice sessions will be geared towards skills while respecting social distancing practices
- WMHA is working with the CMOH to solidify the phased approach to return to hockey, things are evolving and we are adapting to the situation
- Players are not permitted to sit on the boards
- Hockey Canada Seasonal Structure plan for each skill groups can be found at the link below https://cdn.hockeycanada.ca/hockey-canada/Exclusive/return-to-hockey/downloads/HC RTH SeasonalStructure ENG.pdf?fbclid=IwAR156NKXhDPQdy D1d Dp2x8rJTwhqHVGEPdcihEDOaYTPShUWH0KvDgMWFQ
- One coach will be designated to pick up pucks and other on ice equipment

Spectators:

- One spectator may be permitted per participant-conventional hockey viewing areas are closed, there is viewing thru the concourse glass with appropriate distancing markers and guidelines
- Spectators must enter and exit through Canada Games Centre outlined entrances and exit locations-no loitering (Wait in your vehicle for participant if age permits)
- Parent drop off/pick up instead of spectating encouraged by the CGC, note that CGC age guidelines still apply, requiring a guardian for youth age 9 and under

Modifications Currently in Place at the Canada Games Centre

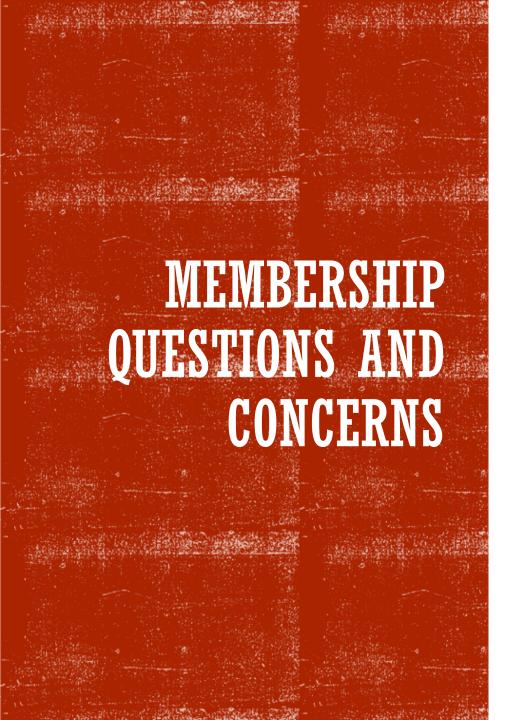
- COVID-19 Pre-screening of all guests to protect staff, patrons, and registrants
- Water fountains are closed but bottle fill stations are available. <u>cavint</u> that we are working with the CMOH to solidify the phased approach to Return to hockey, things are <u>evolving</u> and we are adapting to the situation.
- Change rooms are closed (come dressed for activity except skates/shoes)
- Limited seating for spectators as identified through the facility
- Capacity of 5 per player's box and entry/exit points have limited capacity
- Designated entry/exit for main facility and open areas, follow directional signage.
- Physical distancing, handwashing signage, and hand sanitizer stations
- Zero spitting or body contact activities
- 30-minute maintenance required between bookings on areas of play

- 1-hour maintenance required between bookings in meeting rooms
- Rentals are required to be a minimum of 1 hour
- Leagues are responsible for their own cleaning/protocols between activity groups within their booked time. Cleaning product to be supplied, instructions posted.
- Users are allowed 15-minute transition time before and after their booking/activity off of the field of play. Please stay within these guidelines to allow safe transition for the previous and next group
- Parent drop off/pick up instead of spectating, note that CGC age guidelines still apply, requiring a guardian for youth age 9 and under

Recommendations to Rec User Groups at the Canada Games Centre

- Prepare a COVID adapted operational plan to present to the booking office, in line with Recreation Facility Guidelines and current YG COVID-19 restrictions
- Arenas and fields have single lane access, plan your transitions appropriately
- Physically distanced instruction
- Check YG COVID-19 guidelines regularly for any new requirements www.yukon.ca/covid-19
- Remind participants to come dressed to play and with a filled water bottle
- No shared water bottles, equipment, etc.
- Space water bottles along benches to avoid cross-contamination
- Prepare for reduced percentage of players on field of play
- Stagger entry/exit times for players
- Review your first aid procedures for COVID-19 adapted processes
- Provide updated entry/exit protocol to players including time limit of 15 min before/after rental times before next renter arrives, consider greeting parents outside to escort youth in



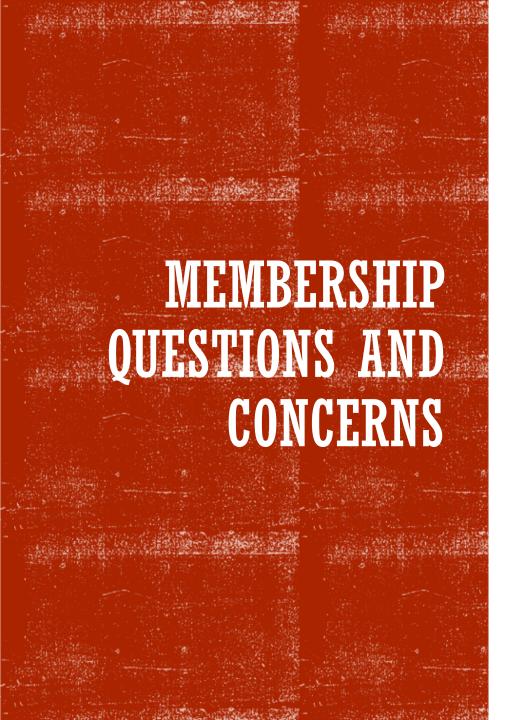


Question: If I withdraw can I still join at a later date with the \$100 late fee and depending on what date I join is it prorated or the full fee? -Amber Hirsch

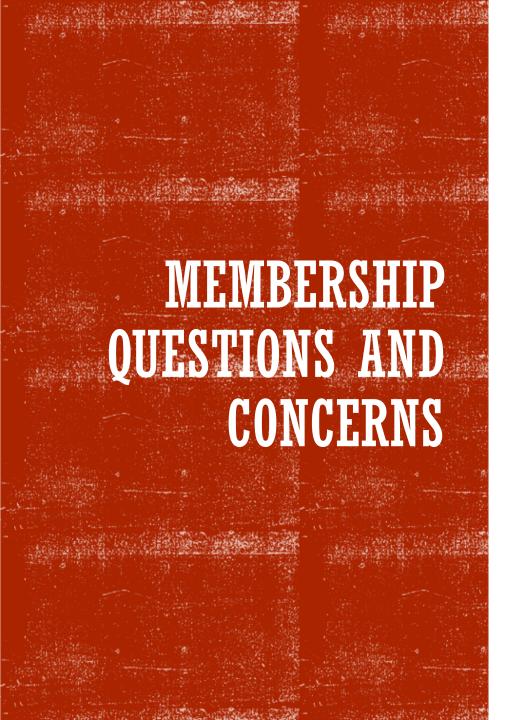
Answer: If there is room in the cohorts (groups) to join, members may be able to join at a later date and pay the \$100 late fee per player. Late registrations will not be prorated.

Question: Do you have a continued Covid refund policy.. like if things flare up and we have to quit mid season again? -Amber Hirsch

Answer: In the event the season length is affected by a lockdown or a cohort is required to quarantine for a period, WMHA will do everything in their power to be fair to their members. However, please understand that there are several considerations and factors that impact how registration dollars are spent. Some expenses are fixed and will be difficult to recuperate in the event of a cancelled season, while other expenses may be easier to recuperate with enough notice. It is not possible to determine any of those details at this point, but please know that WMHA will do everything they can to ensure fair treatment of players and families and return as much of their registration fees as possible in the unfortunate event that the season length is negatively impacted.



- Question: I'm writing you because I'm personally concerned about the prospect of having young players practicing/doing skills for an hour, getting sweaty, then asking them to go out in potentially -40 weather without changing. These players will be getting ill and it won't be from COVID so in effect we would be making the situation worse. Players will be forced to sit out by the very protections that are trying to prevent it. This sickness, COVID or otherwise, will also prevent them from attending school. The limited cases in the Yukon, combined with strict protocols, should allow us to resume a few steps ahead of other regions so long as we are prepared to resume more drastic measures if the need arises.- Ryan Mannen
- Answer: While we completely understand and appreciate the concern for dressing room availability, this factor is not within the control of WMHA.

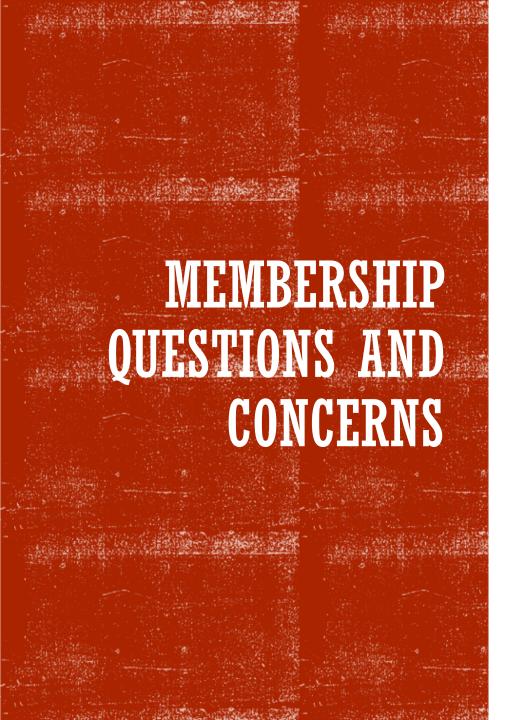


Question: Who exactly is dictating the steps for return to normal hockey operations. Are we following a plan put forth by WMHA vetted by YTG, or a plan modelled solely on BC Hockey guidelines? .- Ryan Mannen

Answer: Our return to play plan is dictated by the guidance from several outside forces. The Chief Medical Officer of Health being the primary guide, with on ice solutions being provided by Hockey Canada Season Structure plan and support and advice thru engagement sessions being provided by BC Hockey. We have had verbal consultation with representatives from Yukon Health and are awaiting a new set of guidelines this week.

Question: If the Yukon continues to have limited or no Covid cases, but BC does, Will the Yukon continue to play hockey if B.C. shuts it down? Will parents be involved in the decision making? -Shannon Tessier

Answer: At this time it is our understanding that each district will fall under their own regulations based on their individual medical health officer's guidance and recommendations as well as those of the municipality (City/Facilities). We will clarify with BC Hockey during our engagement session on August 25th.



Question: Based on the assumption that we keep the COVID cases in Yukon low, how long will each of the phases last? –Sue Nash

Answer: We are awaiting new guidelines from the CMOH-we were led to believe that skills, practices and game play were possible at the onset of the season providing all measures were in place ie) grouping (cohorts), distancing during skills and practice session and the implementation of all other guidelines

Comment: We feel strongly that there should be Development/Mustangs teams tryouts and teams chosen this season - not a question but we feel it is important to share our opinion on this. -Sue Nash

Answer: We all feel strongly for the need to provide a balance of grassroots and high performance hockey options to our members, for the time being we are focusing on the phased approach to get players back on the ice, group them accordingly and more forward from there, Dev/Mustangs are not out of the question, what that programing looks like and how we accommodate the players seeking a higher level of development is still being determined.

Question: If the cases in BC and Yukon stay low, is there a possibility that the Mustangs and Development teams will be allowed to travel to tournaments in BC in January, February and March? -Sue Nash

Answer: According to the phased approaches, tournament play appears in Phase 4 of BC Hockey's return to play plan (Via Sport Return to activity chart) BC Hockey is currently in Phase 2. How quickly that might progress, if BC Hockey is allowing for tournaments in the future, if Yukon's CMOH allows players to compete outside of the Territory (quarantine requirements) are all factors that are yet to be determined.

Question: Will the cost of this season be the same as previous seasons?-Sue Nash

Answer: The registration costs are not the same as last season... the tryout fees are the same to recoup the cost of tryouts while the registration fees were adjusted to reflect the actual costs associated with minor hockey. These costs were set with the assumption that each player would be getting a similar amount of ice hours as last season – but were not set to account for the fact that we now know that the cost per ice hour per player will increase due to the lower number of players being allowed on the ice at a time and the doubling of the flood times from 15 minutes to 30 minutes (which WMHA pays for) to account for additional cleaning measures at the facilities.

WMHA will work to manage the funds collected from registration to be as fair as possible to the members.

President-Jeff Frizzell

VP Female Programs-Pat Tobler

VP High Performance-Krista Strand

VP Recreation-Ryan Martin

Treasurer-Desiree Martsinkiw

Secretary-Tanya MacKenzie

Discipline/Safety Officer - Kyle Martsinkiw

Equipment Manager - Bill Waugh

Director at Large-Geremy Newbury

Director at Large - Dan Johnson

Coaching Coordinator - Mary Quaile

ABOVE WERE Acclaimed

Referee in Chief -VACANT EC TO APPOINT

Communication Director VACANT EC TO APPOINT

Business Affairs Director VACANT EC TO APPOINT

2020-2021 Executive and Directors



Still looking for Coaches in all divisions,

AND...

- Referee in Chief
- Communication Director
- Business Affairs Director