

Twin Centre Minor Baseball - Wilmot Softball Association
AGENDA - Executive Meeting, January 7, 2024
6:30 PM, Activities Room, WRC

Attendance: PJ Poirier, Kevin Reich, Mike Van De Wynkle, Susan Hall, Jamie Hergott, John Vleeming, Shannon Van Alphen, Dan Lebel, Mike Carey, Kevin Hall, Amy Balatoni

Regrets: Ryan Roth, Todd Lichti, Sarah Nicholls,

Opening Comments (6:35)

Secretary Report - Daniel / Kevin R.

Review of [December 3, 2023 Minutes](#)

Motion to approve Dec. 3 minutes.

Motion: PJ motions to approve, Jamie 2nd. Motion carries.

Finance – Mike V / Amy B

Current Financial Position – sharing proposed budgets for WSA and TCMB

Motion to approve 2023-2024 budgets for WSA and TCMB.

AMY: submission of proposed budget for 2023-2024 TCMB season. Budget does not currently include estimation for registrations.

MIKE V: submission of proposed budget for 2023-2024 WSA

MOTION: PJ motions to approve, Kevin R 2nd. Motion Carries

Acknowledgement of generous donation from family of Keith Homuth.

Chair Reports – Action Items from last meeting listed here

Umpires

Lance not present

Update from Kevin - Feb 1 open to submission to apply to Umpire Clinics, if WSA wants to host an umpire clinic, should be accepted.

Note - Junior umpires have to apply annually until they reach the age of 16

MOTION to host a junior and level 1 umpire clinic. Susan calls to motion, PJ 2nd, motion carries.

Uniforms

Update from Shannon - Discussion on process to order T-shirts from Stich Graphics.

Discussion – Blastball and TBall jerseys can be ordered ahead of others. LL jerseys from Softball Canada has approval process to go through for T-Shirts. Otherwise, corporate sponsorships can also be done, if done for the entire division (not per team). Discussion on preference on not going through Softball Canada. PJ suggests to open up to current sponsors to supply T-shirts.

ACTION: PJ to update sponsorship form to get new sponsors. PJ to find out the application deadline through Softball Canada/Softball Ontario. **Shannon** connect with Stich to understand the main contact

for sizing and their preferred process for sizing, discuss with Kathy to ensure Stitch can add sponsorships to T-Shirts, report back on next meeting on the process.

Blastball, TBall, CP – PJ no further update.

Scheduling – Kevin R – Communication established with Township, school gyms have been limited. Every group that has reached out have been accommodated with gym time.

Registration (7:40) – Susan H / Amy B - registration opened up Jan 1 for Rep and LL along with the Volunteer bond, some families and prepaid their volunteer bond, intention was to have the fee to be deferred. Prepay option now disabled. Families that have prepaid will be reimbursed.

ACTION: Amy to send out list of registrants to coaches. **PJ and Kevin** – collect registrations signs. Signs then to be posted.

Discussion: PJ confirms that TC families to register through WSA if there is clarity that they will be playing on a WSA team. Signs to be posted for TC as well.

Volunteers - PJ

- Volunteer Bond update including finalizing volunteer options
 - [Examples of Volunteer Need](#)
- Discussion: once examples of volunteer needs have been finalized, PJ to formalize
- Discussion on what is included in Volunteer Activities: Kevin R, questions other items that could count, i.e. team treasury, score keeping, etc. PJ confirms that volunteer hours are primarily reserved hours for the association. Discussion on mentorship, Kevin H suggests that we keep mentorship program off the list for this year until there is a comprehensive mentorship program. Volunteer hours should include spring clinic.

Equipment (7:50) – Jamie H / Todd

Discussion: Jamie gathered prices on equipment based on needs. Bow nets, catchers gear, hitting mats – 21 sets, totals around \$5k for catchers gear. Helmets ~\$1K. Hitting mats - \$2k.

\$16K budgeted for equipment for 2024 season. Inclusive of fixing cages.

Discussion on equipment needs:

5x 10'X6' matts

5x Bow nets

25x Catchers equipment sets

8x catchers masks

8x Tanner/Easton tees

~~X small equipment bags~~

~~6x Rubber tees~~

ACTION: Jamie and Todd to finalize equipment needs

MOTION: PJ calls to motion to approve expenses of up to \$12,000, Kevin R 2nd. Motion carries.

Player Development (8:11) – John V / Todd

Catching clinic: registration almost full. John mentions that equipment would be helpful.

Spring clinic: sponsorships to be finalized and pricing on shirts.

ACTION: Shannon to coordinate with Stitch and John.

Communications / social media (8:18)

Update from Kevin H - communications have been sent out. No further actions

Working Group Updates (8:19)

Awards – Ryan, Kevin R, Kevin H, Mike C

- No report

Tournaments (8:20) – PJ, John V, Jamie H, Mike C, Ryan R

- OASA Tournaments
 - U13 and U9 Aug 9-11
 - **ACTION:** PJ to forward U9 rules to Kevin H
- North Waterloo Invitational - Mike C.
 - Mike C expects to bring slight profit for the NWI, 25-30 umpires expected, need 40-50 umpires total
 - **ACTION:** PJ to coordinate with Mike and finalize medal designs
 - **Discussion:** coordination with ORSA and OASA and hotels
- ORSA Tournaments
 - Kevin R discusses Goal to host U15 boys and U15 girls tournaments

Sponsorship (8:31) – Ryan R, Mike C

- No further update

Fundraising (8:31) - Thunderball Committee - PJ, Susan (LEAD), John V

- Michelle to look to finalize contract with township and use of EventBrite for ticketing.

Girls Program (8:32) – Susan H (Lead), Sarah N, Amy, Shannon

- No update
- Intention to have a drop-in

Boys LL (8:32)– Amy, PJ, Todd

- Update from PJ on scheduling process and bookings

Past Achievement Recognition (8:35) – John V, Kevin H, Ryan R, Kevin R

- No report

New Business:

- Update list of directors - Action: Mike C

- **Action:** Mike to update the list
- Policy and Procedures Update for Volunteer Screening Policy and Risk Management Policy – Amy B – Amy not present, review and motions to be pushed to next meeting.
- Coaching certification - Amy/Todd/PJ
Update? - WSA/TCMB place a bid to host Competition - Introduction Clinics Weekend 1 and 2
 - WSA/TCMB place a bid to host Learn to Coach, or Community Softball Coach Or hold our own Introductory to softball coaching in Wilmot/TC
 - Discussion a more comprehensive coaching program for lower level coaches. Kevin discusses further coaching requirements and the increasing trend of increasing minimum level of coaching.
 - Further involvement and discussion with Todd as a future action item.
- ORSA AGM (8:50)– Update
 - Kevin discusses that ORSA requires minimum community coaching and the importance of coach training.
- OASA AGM (8:56)– February 10. - John
 - Motion submitted for discuss the updated NRP process.
 - Feb 10th 2:00pm, Holiday Inn, Oakville
- Keys, Web Access - Action: Ryan and Kevin R (Send email out to group), Kevin H, Susan, PJ

Motion: WSA to donate (2) Girls registration fees and WSA sportswear to Wilmot Wolerines for their annual tournament fundraiser. Motion forward by PJ. Second by Kevin R. Motion carries.

Other Items:

Adult League (9:00) – update from Kevin

Kevin calls to motion to acclaim Jenn Oliviera and Cole Allen as the Chair of Adult League. Susan 2nd. Motion carries.

ACTION: Kevin to communicate with Jenn to communicate Chair position.

Discussion: Amy discusses the importance for Jenn to attend meetings when there are Adult League topics.

Scorekeeping Lesson (9:07)– John to put together a guide

Next Meeting:

Feb 4, 2024 @ 6:30 pm

- Anti-Discrimination Policy
- Diversity, Inclusion Policy
- Coach Training and Development w/ Todd

Adjournment:

Motion to adjourn – Susan, Jamie 2nd. Motion carries.

Future Meeting Dates:

March 3

April 7

May 5

June 2

July 7

Aug 11

Sept 8

Oct 6

2024 AGM Oct 16

Future Agenda Items

Update bylaws to state we can vote via email

Update maximum terms for positions – Need to be updated for AGM

Update list of directors at end of year, and provide directors reports to those listed

Registration data with positions

Note to add “Announcements” to list of items that sponsors get

QR Code on Signs

Coach Training and Development w/ Todd