

**Twin Centre Minor Baseball - Wilmot Softball Association**  
**AGENDA - Executive Meeting, February 4, 2024**  
**6:30 PM, Activities Room, WRC**

**Attendance:** PJ Poirier, Kevin Reich, Mike Van De Wynkle, Susan Hall, Jamie Hergott, John Vleeming, Todd Lichti, Shannon Van Alphen, Sarah Nicholls, Dan Lebel, Mike Carey, Kevin Hall, Amy Balatoni, Ryan Roth

**Opening Comments (6:30)**

**Secretary Report - Daniel / Kevin R.**

Review of [January 7, 2024 Minutes](#).

Motion to approve January 7 minutes.

Motion: Jamie motions to approve, John 2<sup>nd</sup>. Motion carries

**Finance – Mike V / Amy B**

Current Financial Position – WSA and TCMB

Mike V-WSA: Incoming cash ~90% of PY registrations, includes North Waterloo tournament. Stale cheques to be re-issued once more, than to be written off.

**ACTION:** Report to be ran to reconcile funds from registration funds vs funds from North Waterloo tournament

**Chair Reports – Action Items from last meeting listed here**

**Umpires – Lance**

Lance: Registered for 2 clinics for 9:00am-4:00pm Saturday April 13<sup>th</sup> and needing separate rooms concurrently with Spring Clinic. Lance mentions to register with KW @ \$150 to get umpires if WSA or TC has a shortfall.

**ACTION:** Kevin R to book rooms, attendance capacity at 50/room. (2) Lance to look into the requirements to register with the KW

**Uniforms (6:45) – Shannon**

Current process is working smoothly to date, some teams have been getting sized. Hats required for all LL including T-ball. LL Hats – 1<sup>st</sup> week of March to have hats in.

**ACTION:** PJ to set up Shannon with access to Sharepoint to understand quantities to be ordered.

Blastball, TBall, CP – PJ

PJ – still waiting on sponsorship

**ACTION:** Shannon to use email list to request new sponsorships

**Scheduling (6:50) – Kevin R**

Rep teams have booked gym time. No major update

**Registration (6:52) – Susan H / Amy B**

Susan - As of Feb 1, registrations are up by 46 players vs PY. Spring clinic has 63 players to date. U15 & U13 has 2 coaches that have applied with deadline for selection on Feb 12th. Kevin H – committee needs to set process of coach selection. Considerations for association as well as their coaching ability. Ryan – we have had a coach selection process completed in the past.

Amy – Registration on pace with PY.

**ACTION:** (1) Todd & Amy to lead coach selection process. (2) Ryan to reach out to Scott for the coach review process that was used in the past.

**Volunteers (7:05)- PJ**

- Volunteer Bond update including finalizing volunteer options Kevin H – some negative responses have come in, responses from executive is consistent that extra support is needed to run a successful association.

PJ – communications for volunteer opportunities have been sent out and many responses have come in.

**Equipment (7:07) – Jamie H / Todd**

Jamie – Order that was approved in the prior executive meeting has been placed. Looking into getting additional mats for spring clinic.

**Action:** Jamie to purchase an additional 6 mats.

**Player Development (7:12) – John V / Todd**

4 spots remaining in the 2<sup>nd</sup> clinic at the Intermediate level (11-12 age group). Equipment and instructors are set.

**Action:** Communications to send another blast to fill out remaining spots.

**Communications / social media (7:18) – Sarah**

Latest posts

**Working Group Updates –**

Awards (7:19)– Ryan, Kevin R, Kevin H, Mike C

No major update.

**ACTION:** Kevin H to setup meeting time for group

**Tournaments (7:21) – PJ, John V, Jamie H, Mike C, Ryan R, Todd**

Ryan – ORSA proposing to host U15 boys and girls, the weekend of July 19-21.

Comments: Kevin R questions if there is a budget process. Amy confirms there is no formal budget process. PJ suggests including the additional \$100 in future registration costs in future years. Amy comments that there is an opportunity to get a select team together.

**Motion:** To subsidize the cost of girl's teams entering ORSA competition in 2024 by \$150. Money From the Steeler's Fund.

Ryan calls motion, Kevin R 2<sup>nd</sup>. Motion carries.

**ACTION:** Kevin R to inquire about diamond schedule requested by OASA for U15 for July 5<sup>th</sup>-7<sup>th</sup>.

**Comments:** Jamie has a request from Smash It to set up a booth at tournaments. PJ questions whether there are sponsorship requirements. Ryan comments that having Smash It booth at tournaments is fine with the

**Sponsorship (7:42) – Ryan R, Mike C**

Ryan –

**Action:** (1) PJ to print the 2024 Sponsorship letters. (2) Kevin and PJ to connect on printing Proud Sponsors letter. (3) Ryan to reach out to Mike on whether there has been any outreach for sponsors.

**Fundraising (7:45) - Thunderball Committee - PJ, Susan (LEAD), John V**

Amy – sold 72 tickets to date, and suggest the continued promotion of the event, raffle prizes are coming in. Amy looking for food suggestions.

**Action:** PJ to reach out to Optimist and reach out to Legion for possibility

**Girls Program (7:47) – Susan H (Lead), Sarah N, Amy, Shannon**

No further update

**Boys LL (7:49)– Amy, PJ, Todd**

No further update

**Rep (7:50)– Kevin H**

Kevin H – comments many tournaments over the same weekend. Requests that if there is further update on weekend tournaments that they be shared with Kevin so he can update the coaches.

**Past Achievement Recognition (7:53)– John V, Kevin H, Ryan R, Kevin R**

- No report

**New Business (7:58):**

- Update list of directors - Action: Mike C – to remain on the agenda for next meeting
- Policy and Procedures Update – Amy B

Motion: Accept the new [Volunteer Screening Policy](#) - Ryan motions to approve, Kevin H 2<sup>nd</sup>, motion carries

Motion: Accept the [Risk Management Policy](#) - Ryan calls to motion, PJ 2<sup>nd</sup>, motion carries

**VSC - Action:** (1) Amy to send an email to Executive group on who is required to get vulnerable sector check. (2) PJ to include a VSC (vulnerable sector check) for specific volunteer options

**NRP Policy - Action:** John to update the NRP policy

**Coaching certification (8:15)- Amy/Todd/PJ**

**Action:** Amy to send details Ryan to attend

Update? - WSA/TCMB place a bid to host Competition - Introduction Clinics Weekend 1 and 2

- WSA/TCMB place a bid to host Learn to Coach, or Community Softball Coach Or hold our own Introductory to softball coaching in Wilmot/TC
- TC/Elmira Discussion (8:20) – Todd/Amy  
Comments:  
Amy – speaking on specific situations with TC on certain player release situations. Kevin H – questions whose responsibility it is to request a release. Kevin R – comments North Waterloo follows OASA release rules.  
**Action:** Amy to put the request with Dave Northern for the release of certain players based on player release policy.

Meeting Break – 8:26-8:34

- **U20 Update** (8:37) – Ryan  
Comments: Ryan – likely to have a team under the New Hamburg Mustang with possibility to affiliate with WSA.
- **OASA AGM** (8:39)– February 10.
  - John V & Ryan R from executive to be an attendance at the OASA AGM
- **Keys, Web Access** - Action: Ryan and Kevin R (Send email out to group), Kevin H, Susan, PJ

### **Other Items:**

Rep team registration - Kevin R has questions rep team registration.

### **Next Meeting:**

**March 3, 2024 @ 6:30 pm**

-Anti-Discrimination Policy  
-Diversity, Inclusion Policy

### **Adjournment (8:45):**

Amy calls for motion to adjourn, Jamie 2<sup>nd</sup>, motion carries.

Future Meeting Dates:

April 7

May 5

June 2

July 7

Aug 11

Sept 8

Oct 6

2024 AGM Oct 16

**Future Agenda Items**

Update bylaws to state we can vote via email

Update maximum terms for positions – Need to be updated for AGM

Update list of directors at end of year, and provide directors reports to those listed

Registration data with positions

Note to add “Announcements” to list of items that sponsors get

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