

CETwin Centre Minor Baseball - Wilmot Softball Association
AGENDA - Executive Meeting, September 8, 2024
6:30 PM, Wayne Roth Room, WRC

Attendance: PJ Poirier, Kevin Reich, Mike Van De Wynkle, Susan Hall, John Vleeming, Todd Lichty, Shannon Van Alphen, Sarah Nicholls, Dan Lebel, Mike Carey, Kevin Hall, Ryan Roth,

Regrets: Jamie Hergott

Opening Comments (6:37)

Secretary Report - Daniel / Kevin R. (6:38)

Review of [July 7, 2024 Minutes](#) & [August 11, 2024 Minutes](#)

Motion to approve minutes

For July 7 - John Vleeming calls to motion, Kevin H. 2nd, Motion Carries

For August 11 - Kevin R calls to motion, Kevin H. 2nd, Motion Carries

Finance – Mike V / Amy B (6:40)

Current Financial Position – WSA and TCMB

WSA Mike – No update, cash position ahead by ~\$15k (not including the volunteer bonds ~\$8k)

Amy TCMB – no update

Chair Reports – Action Items from last meeting listed here

- Registration Fees if we increase the umpire costs (6:43)

Shannon to update the budget for the year based on the increased costs

Rate that currently pay the umpires will be based on age and skill levels

In 2024 – Carded and Junior Umpire from U15

In 2024 – Junior Umpires for U13 and below

For budgeting purposes, to use the Carded umpires for U13 and above

Per Shannon's initial estimates, not a significant increase based on the umpire cost, the increase was trivial (i.e. \$200 to \$225). Shannon to adjust the others cost such as diamond fees to get a more accurate representation

Action: Shannon to send Proposals by e-mail prior to the next meeting

- Wilmot Invitation Tournament Date (7:00)

Weekends for end of May and beginning of June

- OASA Eastern and Canadians Representation (7:01)

- Ryan R and Kevin R

- 2025 OASA/ORSA Bids (7:03)

- Trial for the Tryout process for the U15 group

- Lottery License (7:05)

- Discussion on requirements for the lottery account with bank
- Shannon – funds from the lottery account can be based on the raffle registration requirements i.e. tangible items like equipment

- Kevin H – requirement to setup a trust account at the bank
- **Action:** Mike V to have initial discussion with bank to understand the requirements to setup a trust account

Umpires – Lance (7:13)

No update

Uniforms (7:13)

Shannon – working on putting the RFP information together in a single spot in Sharepoint.

Action: Complete RFP package to be approved for the next executive meeting

Blastball, TBall, CP – PJ (7:17)

No update

Scheduling – Kevin R/Todd (7:18)

- Kevin – working on finalizing 2024 diamond fees and working on the per team for the budget

Volunteers – PJ (7:22)

- Reimbursements

- Roughly 2/3 completed the volunteer bond, and 1/3 of the volunteer bonds were not completed

- Request for refund – Ryan

- Discussion on specific situations, group consenting that there are no individual request for refunds for families that could not find the time to volunteer, teams with a 4th coach (only 3 volunteer spots per team)

- Special exemption in the 1st year of the volunteer bonds for a personal with a disability. Wilmot executive to be explicit with volunteer opportunities.

Equipment – Jamie H (nothing to report) / Todd (7:47)

No update

Player Development – John V / Todd (7:48)

No update

Communications / social media – Sarah (7:48)

Action: Shannon to send out information for the score keeping clinic (socials and mass email) and PJ to include event is on the volunteer system.

AGM – communication to include agenda, policy and bylaws, etc. And full agenda to be sent to those that will be attending. - Mike and Ryan R

Working Group Updates –

Awards – Ryan, Kevin R, Kevin H, Mike C (8:00)

Awards Committee Update – committee has met and working with the volunteers

Awards at 6:30 PM and AGM to start at 7:00 PM
Awards Case Discussion – hand key over

Tournaments – PJ, John V, Jamie H, Mike C, Ryan R, Todd
No update

Sponsorship – Ryan R, Mike C (8:01)

Ryan – Optimist Club looking to donate \$3,500 for an ice making machine and will split the maintenance costs with WSA (Mike and PJ)

Action: Mike C and PJ to lookup ice making machines to fit the needs of WSA for a recommendation to purchase

Fundraising - Susan (LEAD), PJ, John V (8:20)

- Susan - dates for Thunderball feedback have remained that February is good (~Feb 22), much of the Thunderball is planned already

- Committee will be required

Girls Program – Susan H (Lead), Sarah N, Amy, Shannon (8:23)

No update

Boys LL – Amy, PJ, Todd (8:24)

- Player Ratings

Action: PJ/Susan to send out the player ratings

Past Achievement Recognition – John V, Kevin H, Ryan R, Kevin R

- No update

New Business:

- Coach Selection Process (8:25)
 - **Action:** adjust the policy to allow executive feedback to allow executive to provide historic coaching experience - Kevin H and Ryan
- U17 (tier1), U20 Men's League Trial – Ryan (8:27)
 - Very successful and competitive games, and feedback from the players have been great
 - Continue to pursue
- U15 Options for # of teams – Kevin (8:28)
 - No further update
- Roles for 2025 (8:30)
 - TCMB Executive Structure – Ryan and Amy
 - Partnership – clear executive structures for Wilmot and TC
 - Proposal for the Executive to continue to meet as a collective for at least another year
 - To sort out voting rights, umpire management
 - Registrar – position to open up for next year

- Intent for return/withdrawal and future positions
 - Coaching development executive position to open up
 - Additions of OASA Rep, ORSA Rep, Scheduling Coordinator, Current Multiple Positions held by PJ
 - Position such as “Director at Large” with intent of being on a working committee (example - within the first 2 meetings) or becomes an Executive member
 - Listing out opportunities for working committees for the AGM
- OASA Eastern and Canadians representation – Kevin (8:44)
 - No update
- Local League Draft Policy - October Meeting (8:44)
 - No update
- Santa Clause Parade (8:44)
 - Shannon has connected with township for dates
- Try out Policy Review – Ryan (8:55)
 - Kevin H has put together some documentation, to look for executive for feedback
- Update of Association information for Lottery License – Dan
 - Discussed above
- AGM
 - Oct 16 at the old arena in NH with a 6:30pm start
- Keys, Web Access

Other Items:

Next Meeting:

Oct 6, 2024 @ 6:30 pm

Adjournment:

Shannon motions to adjourn, 2nd by Mike. Meeting adjourned, 9:01pm

Future Meeting Dates:

2024 AGM Oct 16

Future Agenda Items

Update bylaws to state we can vote via email

Update maximum terms for positions – Need to be updated for AGM

Update list of directors at end of year, and provide directors reports to those listed

Registration data with positions

Note to add “Announcements” to list of items that sponsors get

QR Code on Signs

Trial for the Tryout process for the U15 group – Ryan R and Kevin H
Review of on-field requirements for coaches – Kevin H / PJ
Revisit Volunteer Bond - FOR AGM
Sponsorships Model Review