

Twin Centre Minor Baseball - Wilmot Softball Association
AGENDA - Executive Meeting, December 3, 2023
6:30 PM, Activities Room, WRC

Attendance: Ryan Roth, PJ Poirier, Kevin Reich, Mike Van De Wynkle, Jamie Hergott, John Vleeming, Todd Lichti, Dan Level, Mike Carey, Amy Balatoni, Lance Nichol

Regrets: Mike Carey, Kevin Hall, Amy Balatoni, Susan Hall, Shannon Van Alphen, Sarah Nicholls, Kevin Hall

Opening Comments – Ryan

Secretary Report - Daniel / Kevin R. (6:35)

Review of [Nov. 5 minutes](#)

Motion to approve Nov. 5 minutes.

MOTION: Kevin motions and Jamie 2nd. Motion carries.

Finance – Mike V / Amy B (6:40)

Current Financial Position – sharing proposed budgets for WSA and TCMB

WSA

Mike presents the proposed budget:

- PY - Registration rev \$80K based on forecast, collected \$101K less minor refunds.
- Expected revenue at \$101K based on the PY revenues. Leagues dues roughly covers leagues operating costs. Expecting costs to offset league revenues once again.
 - Costs for hats and jerseys in the last year had double vs the PY
 - **Mike to share proposed budget in the next meeting**

Other finance updates

- Current financial position - \$34K
- Mike requests to move funds to another account to expedite payment umpires, etc.
- Ryan suggests having 2 people to approve movement of funds.

Motion to approve 2023-2024 budgets for WSA and TCMB.

TCMB

- Current financial position - \$14K
- Budget to be prepared and shared in the next exec meeting
- Amy B to share proposed budget in the next meeting

Chair Reports – Action Items from last meeting listed here (6:53)

Umpires- Lance

- Umpire clinic costs not expected to be as high as PY

- Lance expects a shortage of umpires. Ryan mentions that Adults can become umpires to count towards their volunteer requirements.
- Set a Motion to set a Umpire clinic to draw in more umpires for the next exec meeting

Uniforms – Shannon

- Shannon not present

Blastball, TBall, CP – PJ

- PJ, no update

Scheduling – Kevin R

- Kevin R, no update

Registration – Susan H / Amy B

- Volunteer Fee update / Registration Opening?
 - RAMP has confirmed that we can NOT add a mandatory volunteer fee package per member. The mandatory package has to apply to each registration. We also can NOT defer an entire volunteer fee payment. We need to process an initial payment of at least 1 cent in order for RAMP to be able to collect the credit card information for future payments.
 - Susan will have to add mandatory package to each registration of \$100 and will manually delete the package from the second, third, fourth (etc) child after the registration is complete. At least 1 cent will be charged initially with the remaining payment deferred to the end of the season
 - PJ to work on finalizing what constitutes as hours that count towards the mandatory volunteering.

Equipment – Jamie H / Todd

- Jamie mentions need for additional catchers' equipment.
- Decision on number of sets to be purchased to be followed up with further understanding of budget
- PJ to test out whether the non-marked matts can be sprayed
- Jamie mentions various items that are needed - 48-11", 48-12" indoor softies, 5 nets, tees, mats
- Defer decision to purchase until Jamie can propose until included in budget in the Jan exec meeting

Player Development – John V / Todd

- Link to CanPitch to be released and dates are set
- Currently no pitching instruction for senior group.
- Ryan mentions whether we can find other to participate

Communications / social media – Sarah

- No update

Working Group Updates – Creation of subcommittees, action items from last meeting listed here (7:20pm)

Awards – Ryan, Kevin R, Kevin H, Mike C

- No update

Tournaments – PJ, John V, Jamie H, Mike C, Ryan R

- ORSA / OASA Tournaments (Ryan)
 - Bid for U-13 tournament in August 10-15th, expect OASA to approve.
 - PJ mentions possibility to host U-9
 - Plan to mention to ORSA to host other events
- North Waterloo Invitational - Mike C.
 - 50th anniversary plan and schedule is prepared for proposal for U-13 up
 - Anticipating 12 boys teams in each age group, can alter schedule if fewer teams register
 - Mike prepared budget to run the Invitational
 - \$37K budget and expectation to charge \$775 per team
 - PJ mentions - Potential to get a divisional sponsor
 - Ryan mentions – Willingness for other centers to host divisions
 - Lance mentions concerns with other conflicts from umpiring perspective, expects 40 umpires to support the invitational
 - PJ motions to support Mike to lead the North Waterloo Invitation, John 2nd, Jamie 3rd. 7 - Yay. Motion carried

Sponsorship – Ryan R, Mike C

- Ryan mentions willingness to recognize our sponsors and the rising costs of signs
- PJ mentions that WSA sponsorship tiers are less than other sports in the area.
- \$1,300K sponsor will cover 3 years and cost ~\$300
- \$100 sponsor to be thrown on website
- Gold sponsorships are due 2025
- Proposal to update sponsorship fees and creation of banners
 - Gold - \$3,500 – 3 yr. term
 - Silver - \$1,500 – 3yr. term
- Kevin R – North Waterloo does not have its own sponsors
- PJ calls to motion to approve the 2024 sponsorship fees, Kevin R 2nd. 7 Yay. Motion carried.

Fundraising - Thunderball Committee - PJ, Susan (LEAD), John V

- Organizing to meet

Girls Program – Susan H (Lead), Sarah N, Amy, Shannon

- Update from Susan: Met with reps from Kitchener and Paris last week to discuss options to run a girls LL league between the 3 centers. Will be looking to run younger ages (U9, U11 and maybe U13) through this league with the older girls playing in Huron Perth. Any

“select” teams at the younger ages will play in Huron Perth. Elmira said they have a girls team in U9 that would want to play with us so we will have relatively local centers in U9!

Boys LL – Amy, PJ, Todd

- Todd to book 2 locations, with 2 divisions
- **ACTION: PJ to provide Kevin R the weekends to be blocked off**

Past Achievement Recognition – John V, Kevin H, Ryan R, Kevin R

- No report

Time for Working Groups to set meeting dates/short break.

New Business (7:50):

- Update list of directors - Action: Mike C
 - To include President, VPs, Treasurer & Secretary
- Policy and Procedures Update – Amy B

Motion: Accept the new [WSA Accessibility Policy](#)

- **ACTION: Amy B to replace Company with Association and volunteer to be the accessibility contact**
- MOTION: Jamie calls to motion to approve the Accessibility Policy, Todd 2nd, All approve. Carried

Motion: Accept the [Health and Safety Policy](#)

- **MOTION: PJ calls to motion, Todd 2nd, All approve. Motion Carried**

- NRP Policy Update – Mike C, John

Motion: Accept updated NRP Policy.

- **ACTION: John to provide policy for next executive meeting**

- Creation of Chair of Accessibility, Diversity and Inclusion – Amy B

Motion - WSA/TCMB create a position titled [Chair of Accessibility, Diversity and Inclusion](#)

- **MOTION: Ryan calls to motion, Mike 2nd. All Approved. Motion Carried**
- Election of Chair of Accessibility, Diversity and Inclusion
 - Kevin R motions to elect Amy as the Chair of Accessibility, Diversity and Inclusion
 - Amy B accepts
 - **ACTION: PJ and Kevin R to work on updating the website**

- Coaching certification - Amy/Todd/PJ

Motion - WSA/TCMB place a bid to host Competition - Introduction Clinics Weekend 1 and 2

- All agree to place a bid to host Competition – Introduction Clinics Weekend 1 and 2

Discussion - WSA/TCMB place a bid to host Learn to Coach, or Community Softball Coach Or hold our own Introductory to softball coaching in Wilmot/TC

- Support from all parties to move ahead.
- Sub-committee of Todd, Amy, PJ, John to support on-going activities

- ORSA AGM – TBD - looking to have someone to attend

- OASA AGM – February 10, Holiday Inn, Oakville.
 - Motion submitted and 3 votes by association

- Keys, Web Access - Action: Ryan and Kevin R (Send email out to group), Kevin H, Susan, PJ
 - No progress

Other Items (8:26pm):

None reported

Next Meeting:

Jan 7 @ 6:30 pm

-Risk Management Policy

-Volunteer Screening Policy

Adjournment (8:29pm):

Motion to adjourn - Kevin R, John 2nd. Motion carries.

Future Meeting Dates:

March 3

April 7

May 5

June 2

July 7

Aug 11

Sept 8

Oct 6

2024 AGM Oct 16

Future Agenda Items

Update bylaws to state we can vote via email

Update maximum terms for positions – Need to be updated for AGM

Update list of directors at end of year, and provide directors reports to those listed

Registration data with positions

Note to add "Announcements" to list of items that sponsors get
QR Code on Signs