

umTwin Centre Minor Baseball - Wilmot Softball Association

AGENDA - Executive Meeting, December 4, 2024

6:30 PM, Wayne Roth Meeting Room, WRC

Attendance: PJ Poirier, Kevin Reich, Mike Van De Wynkle, Susan Hall, John Vleeming, Shannon Van Alphen, Kevin Hall, Ryan Roth, Jamie Hergott, Ross Lynch, Ryan Dietrich, Michelle Dietrich, Daniel Lebel

Regrets: Sabrina Reich, Heather Durbrick, Amy Balatoni, Todd Lichty, Mike Carey

Opening Comments

Secretary Report - Daniel / Kevin R. (6:35)

Review of [Nov 10, 2024 Meeting Minutes](#)

Motion to approve minutes - Motioned by Jamie to approve the minutes, Ross 2nd. Motion passes

TCMB/WSA Items

Umpires – Lance / Ryan Dietrich (7:50)

No update

Scheduling – Todd/Kevin R (7:51)

- Tournament Dates

- Prior Action Item – Tournament group (PJ Susan H, Todd/Amy) to meet and provide tournament dates to Kevin R and communicate to TWP

- PJ provided dates to Kevin R to be able to book, and made a slight adjustment to be able to account for any conflicts with other tournaments

- PJ shared tournament dates with Executive via email

- Action item: Kevin to communicate with Township for the tournament dates

Equipment – Todd/Jamie H (7:53)

- Equipment purchase for TCMB and WSA

- Jamie/PJ purchased the equipment that was previously proposed

- Further pricing for equipment obtained by Jamie

- Ryan R suggests that turf should be used in cages in NH to prevent the degradation of the hitting boxes, to try for a 1 yr trial

Player Development – Todd/John V (7:58)

- Catching instructor for winter catcher training

- John is still looking for a catching instructor

- Action Item: Shannon to use socials to try and find a catching instructor

Girls Program – Susan, Shannon, Amy (8:00)

- Susan joined the AGM for the Grand Valley Softball League and Susan looking to affiliate with PWSA

Boys LL – Todd, PJ (8:03)

- No update

Tournaments – PJ, John V, Jamie H, Mike C (8:03)

- Prior Action Items
 - **Re Hosting U17 Nationals** - John V and Jamie H to reach out to Softball Canada & Ryan to follow up with TWP on their support possibilities
 - John reached out to Softball Canada and they said they are still looking for a host, and sponsorships
 - Ryan reached out to the TWP and the parent group to help with the planning portion and form a committee along with some executive members
 - **Action Item:** Review historic sponsorships from the prior Nationals on Sharepoint as a starting point, PJ suggests looking at the program, looking in Sharepoint for Bid, working document for a list of different items that need to be considered for a committee group to support the Nationals
 - Confirm with Mike C for NW-WSA Invitational Tournament & Lance to discuss Umpires
 - Mike suggests to move the date, per his e-mail
 - Kevin R suggests that New Dundee be included for the tournament if NH is not available since NH may already be booked
 - **Action Item:** Kevin R to book diamonds for the NW Tournament (Baden, New Dundee, Petersburg)
 - Discussion on ORSA Girls (1) & OASA Provincials/Qualifiers (1)
 - OASA - Bid has been placed for U15 (eliminations and provincials)
 - ORSA – AGM is before the next executive meeting – Sunday Jan 5th at the Lions Hall in Innerkip at 1:00PM, ORSA date has not been set yet. Kevin R will look to attend the AGM

New Joint Business

WSA Items

Finance – Mike V (8:17)

Current Financial Position:

- Account has been opened for the Lottery account, amount has been transferred
- Cheques have been ordered but waiting on Canada Post

Prior Action Items:

- Susan H and Mike V to review diamond permits and further discuss with TWP
- **Action Item:**
 - Dan L to book insurance with OASA for Rep Teams - DL waiting on 2025 season OASA Insurance forms
 - Dan L to review O/S items list for Lottery

Blastball, TBall, CP – PJ (8:22)

No update

Volunteers – PJ (8:23)

Prior Action Item

- PJ and Heather to discuss Volunteer Mgmt – no update, will be discussed in the new year

Coaching Development – Kevin (8:23)

- Coaches looking to get their certifications
- Current process: coaches are to pay the fee, then be funded partially for bursary, then the coaches are to be reimbursed by the WSA

Communications / social media – Shannon (8:28)

Working Group Updates –

Uniforms – Shannon (6:38)

- Shannon to present at meeting re local suppliers for Rep & LL uniforms
- Discussion had on various providers on RFP
- Shannon noted **Dunny's** new ownership has asked questions that uniform provider should be accustomed to know. Kevin R adds that he has had issues with Dunny's for Huskies gear.
- On **timing**, all providers said they can meet timelines
- On **specs**, only Stitch had a minor substitution
- On **pricing**, estimates provided based on reasonable quantities based on PY figures
- On **quality**, all providers will provide samples
- On **artwork**, need to ensure that WSA owns the files/artwork to be able to open up RFP for samples easily
- On **supporting local and sponsorship**, should be considered as a component
- On **fanwear** – Aspects to be considered are store hours and availability of equipment
- On **production** – Smash It able to produce their own gear
- Next steps – Shannon to summarize service from all providers

Further Discussion on Uniforms – Team Call on Jan 2, 2025 (6:30pm)

Attendance: Jamie Hergott, John Vleeming, Kevin Hall, Kevin Reich, Mike V, Michelle Dietrich, Ross Lynch, Ryan Roth, Shannon Van Alphen, Susan Hall

Shannon presented the questions to the 3 uniform providers – L.A.W. Design (1), SmashIt Sports (2), Sitch Graphix (3) and summarized in a PPT file and pricing presented in an XSLX file.

Further comments from Shannon (6:45 pm)

By LAW & SmashIt Sports showed excitement about potential partnership and expressed quick turnaround and can be provided immediately when customers walk-in to their store (screen printing on-site).

Kevin R comments that samples are needed before a final decision can be made, and Michelle D comments whether there is flexibility with pricing. Some specifics Sample from By Law for Local Supplier

Awards – Ryan, Kevin R, Kevin H, Mike C (8:29)

No update

Sponsorship – Ryan R, Michelle Dietrich, Mike C (8:30)

Prior Action Item:

- Ryan to provide update to Michelle D

Updated the 2025 Sponsorship Letter and pricing. Gold pricing wasn't adjusted in the prior year.

\$3,000->\$3,600+ (Gold option 1)

\$1,000->\$1,200+ (Gold option 2)

Rationale - Ryan comments that the TWP suggests that the pricing for signs will be going up significantly

Motion: Kevin R Motions to increase the gold sponsorship amounts, John V 2nd, Motion passes

Action Item: Kevin R to coordinate with Michelle and PJ to update the sponsorship PDF for the 2025 Season ("window thank you sign")

Further recognition for the Optimist Club as a Gold Sponsor to be considered by the Executive

Fundraising - Susan (LEAD), PJ, John V (8:45)

Thunderball Committee

Location set for Puddicombe and date has been set, Susan looking at entertainment options

Christmas Parade – Shannon (8:52)

- Great work and it was a success!

- Executive to look to run it again next year

Volunteer Bonds - (8:54)

No significant update

Past Achievement Recognition – John V, Kevin H, Ryan R, Kevin R

No update

New Business:

- Update list of directors at end of year, and provide directors reports to those listed – Mike C
- Working groups
 - Updating Cages: (PJ, Jamie, Ryan, Ross)
 - Opening New Dundee, and including Lights, Nets, etc.
 - Santa Hats
 - To be sold by the teams for fundraising at \$20
 - Profit split between team and executive (\$4 to the team, \$1 to WSA)
 - Executive should consider to have a guideline and policy, i.e. selling our brand with a provider that is not our current provider (Stitch)
 - Action Item: Kevin H to draft a policy on teams sourcing apparel for fundraising

- Medals
 - Jamie to look at medals, current count and whether WSA needs to source more medals

Other Items:

Next Meeting:

Tentative Meeting Dates:

Wednesday, Jan 8 – 6:30

Feb 9

March 2

April 6

May 4

June 8

July 6

Aug 10

Sept. 7

Oct 5

2025 AGM Oct 15 7:30 PM

Adjournment:

PJ motions to adjourn, Jamie 2nd, meeting is adjourned.

Future Agenda Items

Update bylaws to state we can vote via email

Update maximum terms for positions – Need to be updated for AGM

Update list of directors at end of year, and provide directors reports to those listed

Registration data with positions

Note to add “Announcements” to list of items that sponsors get

QR Code on Signs