

Wilmot Softball Association

MINUTES - Executive Meeting, October 23, 2022

Call to Order / Attendance / Opening Comments (6:36 PM)

Present: Kevin Reich, Kevin Hall, John Vleeming, P.J. Poirier, Ryan Roth, Susan Hall, Jamie Hergott, Tim Bartram.

Open Positions on Executive (6:38 PM)

Discuss how to handle going forward, especially Chair of Scheduling

- Kevin H: We need to get a strategy in place for this, especially for COS position
 - o Ryan R: Sean East (Coach) has spoken to Ryan about this and has helped Ryan in the past. Out of this discussion, Ryan is interested in breaking up this job.
 - o Kevin H: Have you put together a task list for the position, if not can we make this a priority?
 - o Tim B: Should we create a subcommittee (HR Subcommittee) to ensure these roles are filed, generate the task list etc...
 - PJ: Do we have Job Descriptions?
 - Kevin H: MIKE C Has these, may be on the web
 - Kevin H: Could we bring in somebody like Heather Dubrick, to help us generate a contact list as part of a subcommittee?
 - Kevin H: The intention of last year's re-org was to have more help OUTSIDE of our regular exec meetings and people ie: Less time commitment to regular meetings
 - PJ: Maybe some of this work could be offloaded to convenor levels
 - o **Action Items: Ryan R to build Job Description for Chair of Scheduling and figure out to divide this up.**
 - o **Action Item: John V Reach out to Heather Dubrick to see if she can assist and bring her in next month.**
 - o **Action Item: KEVIN R. to update the website with current positions**
- The following exec roles will be handled as Subcommittees for now:
 - o Tournament Convenor
 - o Rep and Select Convenor
 - o Volunteer Chair
 - o Sponsorship

Sub-Committee Discussion (6:45 PM)

- Tournament Hosting (6:45 PM)
 - o Ryan R – No dates yet on website, but an email has been sent out with available tournaments. How many do we want to host?
 - o Provincial Qualifiers – Kevin H has asked Karen Mills @ OASA for availability of these tournaments
 - o Create subcommittee to discuss further - **Subcommittee: PJ, John V, Jamie, Tim**
 - o **Action Item: Subcommittee will meet, and report back to exec at next meeting**

- Sponsorship (6:55 PM)
 - Ryan R: Lets reach out to Jason, get the up-to-date information, and make a game plan at our next meeting
 - **Subcommittee: to be formed of: Ryan R, Mike C, TBD**
 - **Action Item: Obtain information from Jason P on current state of Sponsorship and report back at next meeting.**

- Girls Program (7:10 PM)
 - PJ: Do we want to commit to starting girls only teams at TBall
 - Tim B: Yes, but let's discuss as a subcommittee
 - **Subcommittee: Tim B, Susan H, Heather R**
 - **Action Item: Subcommittee to meet and discuss strategies to develop girls softball.**

2022 Year End Awards (7:15 PM)

- Presentation - When and Where?
 - Ryan R: Discussed with Firebirds Exec
 - Willing to do this before game, but will likely just be announcement on PA, and then people walk out on ice
 - Actual award presentations would not be on the ice, would be separate process
 - PJ: Could just use a meeting room first, then bring them down to the ice
 - Kevin H: Could do this and get some pictures in front of backdrop
 - John V: Could also get all winning teams (5) on ice as well, or do this separately, maybe just a representative
 - John V: How else can we get this out to the rest of the association? Video of presentation? Streaming?
 - Tim B: Local papers could publish this too (Independent, Baden Outlook, 519 sports?)
 - Ryan R: Firebirds need to confirm nights with their game sponsor to confirm approval
 - Invoice / Payment
 - **Action Item: Mike VdW – To pick up awards and pay invoice this week @ Cassio**
 - **Action Item: Ryan R to get potential dates, and then reach out to Awards subcommittee to finalize plans**

Past Achievement Recognition (7:35 PM) – John V.

- Sent email to the group with pictures of examples of permanent recognition at diamonds
- Ryan R: Start with meeting with the township, and see what could work
 - Ryan has had informal discussions with Sandy because we are running out of space in our cabinet at the WRC
 - Mike V: Could we have a scoreboard tower, and have our recognition items on the lower half (Innerkip has this, Saskatoon has this)
 - **Subcommittee: John V, Kevin H, Ryan R, Kevin R**
 - **Action item: Subcommittee to meet and discuss at later date.**

Spring Clinic / Pitching Clinics (7:40 PM)

- Spring Clinic – Location Booked
- Pitching Clinic – Location Booked, still need to find an instructor
 - o John V: This is a constant process to find an instructor, nobody lined up at this time
 - o Kevin H: Can we charge more to cover the cost of instructor?
 - John V: This had been done before this way, last year was an anomaly
 - o Tim B: Girls only pitching clinics is something to be discussed with Girls subcommittee, but some of these contacts may be willing to instruct boys clinics too
 - o PJ: Do we work with Twin Center and combine with their clinic?
 - o Kevin H: suggests we have Mike C reach out to Twin Center to discuss this
 - o **Action Item: Mike C to discuss with the Twin Centre group as part of larger discussion.**

Finance (7:43 PM) – Mike VdW

- \$2000 in outstanding uncashed cheques
- \$65,000 cash
 - o Less previously Approved \$4500 for new audio equipment
 - o Police Check reimbursements still outstanding
 - o **Action Item: Mike V to complete police check credits, and give them to Susan to distribute**

Budget for Equipment Purchases (7:46 PM)

- Hitting Mats (3+ \$350 USD)
 - o PJ Suggests larger mats as we have the space in the arena
 - o Purchase 4 as they are on sale
 - o Kevin H: What is the value add of these mats, and is there any training to work with these mats?
 - PJ: There is a detailed manual included
 - PJ: Safety on the concrete floor is the biggest benefit to having these
 - o Consensus: Yes, put these on the budget, details to be determined – 3 minimum, 8 would be ideal, might make sense to buy a larger piece of turf
 - o Mike V: Need to consider what our Spring Clinic goal is: LL might not make sense, but rep teams this would make more sense
 - o PJ: Main point here is to discuss a budget value. What do we want to list on the budget for this?
 - o **\$2500 budget item – 3 PRO mats, plus whatever left to make our own mats**
- Blastball Gear (3+)
 - o Honking bases, balls, hula hoops etc...
 - o **\$500 budget item**
- Team Bags (T-Ball & Coach Pitch) - HB60030 - \$50 ea. (20 Bags Numbered)
 - o Some bags are unusable
 - o Kevin H: Have we taken inventory of bags yet?
 - PJ: Not yet
 - o PJ: Looking at buying a slightly larger bag than the current bags for TBall / Coach Pitch
 - o **\$ 1000 Budget Item for now**

- Pitching Machines (~\$8000)
 - o Kevin H: Reminder that Friday night league has donated money that they hoped to go towards a pitching machine
 - o **\$15,000 budget Item**
 - o Kevin H: Suggests an equipment subcommittee to discuss needs
- Scoreboard
 - o **\$15,000 Budget Item**
- Indoor Training Balls 12" – 3 Dozen
 - o **\$300 Budget Item**
- Tees – TBD
- Balls etc.. should be year over year and be in the budget already
- Bats - **\$2000**
- Kevin H: How do we manage outgoing equipment?
 - o Ryan R: Suggests we should meet with rep coaches individually to discuss
 - o Kevin H: Flavor of this should be we have a new equipment chair that is trying to inventory our equipment
- **Action Item: Equipment Inventory – Jamie, PJ, Kevin H, Kevin R**
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- Tim B adds that there will be a large expense for hats this year, that will not make sense compared to last year's budget

New Business (8:32 PM)

- Mike V: Ian Collins is asking for coverage for coaching clinics, hasn't provided proof that quest for gold has paid, other than screenshot on his phone. Mike V is asking can we pay him back based on just this information? Amount is \$73.00
 - o Group agrees to pay this even without supporting documentation. This is a fraction of the full amount, and Ian has provided proof he paid for the clinic.
- Ryan R: Upcoming Association AGMs
 - o ORSA Annual General Meeting
 - Sunday Nov 20th, 1:00 PM – Innerkip Lions Centre
 - Kevin H interested, Ryan R maybe – Availability TBD
 - PJ can go if Kevin H or Ryan R cannot
 - o OASA still TBD
 - o John V will be attending Huron Perth (Girls) this week
 - o PJ: Is there a Perth Fastball AGM?
 - Ryan R: Not yet, pending North Waterloo restructure

Next Meeting: November 27th, 2022, 6:30 PM, Location: WRC meeting room

Adjournment: Motion to Adjourn (8:53): John V, 2nd motion Ryan R.

Future Agenda Items:

- Budget before Jan 2022
- Fence Spikes permanently installed – To be discussed with TWP