



Winnipeg Phoenix Football Club

Incident report form

To be completed by First Aider, Coach or Manager within 24 hours of the incident.

1. Site where accident took place (i.e. park and field)

2. Date and time of accident/incident:

3. Name of person in charge of session/competition:

4. Name of injured person:

5. Address of injured person:

6. Team Name, League and Level:

7. Nature of accident/incident:

8. Give details of how and precisely where the accident took place. Describe what activity was taking place, e.g. training program, during a game, etc. If during a game, give details if a call was made (e.g. red card, penalty kick, etc.)

9. Give details of the action taken including any first aid treatment and the name (s) of the first aider(s)

10. Were any of the following parties contacted? Police, Ambulance, Parent/Guardian. If yes, provide details:

11. What happened to the injured person following the accident? (E.g. went home, went to hospital, carried on with session)

All of the above facts are a true and accurate record of the incident/accident.

Signed: _____

Date: _____

Name (Print): _____