

## FORMAL COMPLAINT FORM

Any person may file a report where that person believes conduct has taken place that does not uphold the WYSA By-Laws, Policies & Procedures, Rules and Regulations, and/or Code of Conduct, or that of any WYSA Member Organization. The Formal Complaint, along with all supporting evidence, is to be made in writing and sent to [scott@wpgsoccer.com](mailto:scott@wpgsoccer.com) where it will be reviewed by the WYSA Executive Director and forwarded to the WYSA Member Organization, or, WYSA Discipline Chair, whichever is deemed appropriate given the circumstances.

**Please complete the following:**

1) The person making the complaint is a:

- Player     
  Parent     
  Team Official     
  Match Official     
  Volunteer

First Name:	Last Name:
Address:	
Team Name:	Club/Association:
Email Address:	Phone Number:

2) The person on whose behalf the complaint is made: (to be completed if different from above and the person who the complaint is made on behalf of is a minor)

First Name:	Last Name:
Birth date (day/month/year):	
Relationship to the person identified in #1 above:	

3) Identity of person(s) who complaint is against:

First Name:	Last Name:
Title/Role:	Club/Association:





5) Attach evidence (photos, video, emails) including any witness statements including their contact information. Please list the evidence in a coherent manner below, and, write the number on the attached evidence so they match.

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6) Is there any further information to provide:

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*I hereby certify that to the best of my knowledge and belief that the above-mentioned information is true, accurate and complete. I am aware that making false, malicious, or frivolous allegations is in violation of the WYSA Code of Conduct and subject to disciplinary measures.*

*I further recognize that the contents of this document and any attachments will be shared with the Member Organization and/or person(s) against whom it has been filed.*

\_\_\_\_\_  
Signature of the complainant

\_\_\_\_\_  
Date