

Agenda
Winsloe Charlottetown Royals FC
2023 Annual General Meeting
Wednesday, March 8, 2022
7:00 PM - West Royalty Community Centre

1. Call to Order
2. Adoption of Agenda
3. Roll Call and verification of voting members
4. Minutes of previous Annual General Meeting
5. Business arising from the Minutes
6. President's Report
7. Executive Director's Report
8. Registrar's Report
9. Treasurer's Report
10. Establishment of fees for the coming year
11. Reports of Directors
12. Approval of Budget
13. Amendments to the Bylaws
14. Election of Directors
15. New Business
16. Adjournment



Meeting Minutes

2022 AGM – Winsloe Charlottetown Royals FC

Date	March 8, 2023
Time	7:05 pm to 7:58 pm
Location	West Royalty Community Centre
Attendees	<p>Board member: Peter Howatt, Board member: John Cunniffe, Board member: Jennifer MacPherson, Board member: Brodie McMurrer, Board member: Meredith Cameron, Board member: Noah Bitar, Board member: Nathan Beck, Board member: Charlotte Jenkins, Board member: David Vos, Board member: Albert Zakem, Board member: Kelly Cooper, Board member: Krista Feehan, Board member: Michelle Wyand.</p> <p>City of Charlottetown: Christopher Drummond.</p>
Apologies	<p>Board member: Scott Doncaster, PEISA: Peter Wolters.</p>
Staff	<p>Manager of Programming and Coaching: Andy Cameron, Manager of Operations: Diego Orozco.</p>

Agenda Details

#	Items	Board Member
1.0	Welcome	
	<p>1.1 Meeting called to order at 7:05 pm. 1.2 Welcome to the AGM. 1.3 Brief introduction and welcome to the new Manager of Operations (Diego Orozco).</p>	President
2.0	Approval of Agenda	
	<p>2.1 Agenda was reviewed.</p> <p>Motion to approve the Agenda moved by John Cunniffe, seconded by Michelle Wyand. The motion was carried, and the agenda was approved.</p>	President

3.0	Roll Call	
	3.1 Thirteen directors were present at the meeting - quorum confirmed.	President
4.0	Minutes of the Previous Meeting	
	4.1 The minutes of the previous meeting were reviewed, and no errors or omissions were found. Motion to approve the Minutes moved by Jennifer MacPherson, seconded by Nathan Beck. The motion was carried, and the minutes were approved.	President
5.0	Business Arising from Minutes	
	5.1 There was no business arising from the minutes.	President
6.0	President's Report	
	6.1 Club's success in preparing players and coaches. 6.2 Work to keep U18 boys associated with the Club. 6.3 Work on improving our field schedule. 6.4 Continue to maintain a strong financial position. 6.5 Infrastructure improvements. 6.6 Successfully completing the Flag Diversity Project. To obtain further details, please refer to the report included in the meeting package. Motion to approve the President's Report moved by Peter Howatt, seconded by Kelly Cooper. The motion was carried, and the report was approved.	President
7.0	Executive Director's Report	
	7.1 The successful planning of summer camps and the fall season. 7.2 The completion of the Netting and Water Fountain Projects. 7.3 Flag Diversity Project. To obtain further details, please refer to the report included in the meeting package. Motion to approve the Executive Director's Report moved by David Vos, seconded by Brodie McMurrer. The motion was carried, and the report was approved.	President
8.0	Registrar's Report	
	8.1 Consistent and successful year compared with 2021. 8.2 Continuation of the U3 program. 8.3 Consistency of the youth and seniors' programs. 8.4 Registration challenges in seniors program (RAMP). 8.5 Recommendations for 2023. To obtain further details, please refer to the report included in the meeting package. Motion to approve the Registrar's Report moved by Michelle Wyand, seconded by Jennifer MacPherson. The motion was carried, and the report was approved.	President

9.0	Treasurer's Report	
	<p>9.1 Club's strong financial position (2022). 9.2 The \$5,000 surplus at the end of the year due to the success of the Club's tournament in 2022 9.3 High number of registrations that helped to achieve a strong financial position.</p> <p>To obtain further details, please refer to the report included in the meeting package.</p> <p>Motion to approve the Treasurer's Report moved by Noah Bitar, seconded by Charlotte Jenkins. The motion was carried, and the report was approved.</p>	President
10.0	Establishment of fees for coming year (2023) and Approval of Budget	
	<p>10.1 The fees for the coming year (2023) were established, with a \$5 increase to all fees in every age group. Fee schedule is in the package (adding U3 in the report). 10.2 Budget 2023 is in the package.</p> <p>Motion to approve the Budget and Fee Schedule 2023 moved by Noah Bitar, seconded by Albert Zakem. The motion was carried, and the report was approved.</p>	President
11.0	Reports of Directors	Board of Directors
	<p>Technical Director's Report</p> <ul style="list-style-type: none"> • Successful Coach Development Day and improvements to player assessment programs. • Evaluating some programs from the last year to improve them. • Evaluating registration process to avoid any issues. • Working on adding more policies and procedures to the program for better management. <p>To obtain further details, please refer to the report included in the meeting package.</p> <p>Mini Director's Report</p> <ul style="list-style-type: none"> • Successful program with an increase in membership. • Parent volunteers were asked to assist/coach during game nights. • Recommendations for the season 2023. <p>To obtain further details, please refer to the report included in the meeting package.</p>	

Youth Director's Report

- Successful year.
- Challenges in getting volunteers.

To obtain further details, please refer to the report included in the meeting package.

Field Director's Report

- There were no major problems in the fields.
- Spring Park - City staff worked on the fields on Tournament Saturday morning to try to improve the playing field conditions.
- Hurricane Fiona hit PEI – Several of the U11/U13 nets were damaged.
- Clubhouse facilities survived with minimal damage.
- Installation of mesh, funding, and donations by ACOA, Maritime Electric, and Thane Myers from Atlantic Enterprise.

To obtain further details, please refer to the report included in the meeting package.

Senior Director's Report

- Increase in the number of senior women's teams.
- Issues with getting payments on time.
- Strong representation in Nationals.

To obtain further details, please refer to the report included in the meeting package.

Equipment Director's Report

- The purchase of four portable goals for the U9 league.
- Sponsorships for youth jerseys.
- Adidas uniforms.
- Working on an inventory management strategy with the Manager of Operations.

To obtain further details, please refer to the report included in the meeting package.

Tournament Director's Report

- Registration of 68 teams, with 66 teams participating in the tournament.
- New logo designed.
- Logo for t-shirts.
- Sponsorships.
- Extra equipment for the tournament.
- Medals with new logo.
- Suggestions for improvements for the next year, including adding directions to all fields on the website, more field monitors, and addressing issues at Spring Park.

To obtain further details, please refer to the report included in the meeting package.

	<p>Awards Director's Report</p> <ul style="list-style-type: none"> Members of WCRFC. Scholarships provided by Capital Honda and the Visser family. <p>To obtain further details, please refer to the report included in the meeting package.</p> <p>Human Resources Director's Report</p> <ul style="list-style-type: none"> The hiring of the new Manager of Operations. <p>To obtain further details, please refer to the report included in the meeting package.</p> <p>Motion to approve 2022 Reports of Directors moved by John Cunniffe, seconded by Kelly Cooper. The motion was carried, and the reports were approved.</p>	
12.0	Amendments to the Bylaws	
	No Amendments to the Bylaws.	President
13.0	Election of Directors	
	<p>13.1 John Cunniffe is not reoffering. David Vos is the new nominee. 13.2 No other nominations for director.</p> <p>Motion to approve Election of Directors moved by Jennifer MacPherson, seconded by Michelle Wyand. The motion was carried, Election of Directors was approved.</p>	HR Director
14.0	New Business	
	No new business.	President
15.0	Adjournment	
	Motion to adjourn 9:48 pm.	President

REPORTS



President's Report 2022 Winsloe Charlottetown Royals FC Inc.

Thank you for the opportunity to provide this report to the Annual General Meeting of the Winsloe Charlottetown Royals FC Inc. I will provide some key operational highlights and happenings that have taken place during the past year and some plans on the clubs "to do" list for the coming year.

First and Foremost, I would like to take this opportunity to personally thank all of our current Board; our Coaches and Managers and the many other volunteers for providing huge amounts of their personal time and efforts to help ensure the continued success of the club. We know that many hands make light work, and we could and can always use more hands to support the club. I also wish, to take this time to thanks and acknowledge the time efforts and energy of our staff, they truly keep our club moving forward. A big Thank You to David, Andy and their team for supporting us throughout the year, a job well done!

This past season was happily back to routine operations, without the distraction of COVID protocols. We had a very busy season starting in May with tryouts and ending in Fall. Our staff and volunteers made this a success! We as a club were overjoyed with the ability to welcome the Tournament back into operation, and welcome teams from across the Maritimes. Our teams found much success and players from our club were certainly finding success on the provincial team stage. This is in no small part to the building blocks put in place by our technical staff over the years and I am sure it is going to only get better with the plans being developed by our technical leadership. Overall our registration numbers are consistent, we do have a noted area to be cautious of and that is our U18 division and we want to make sure we are able to offer this product and understand any deterrents to players continuing their soccer journey.

Field scheduling and availability continues to be a challenge. We have a number of teams attempting to access fields for practices and games continuously. This is especially true at the U13 age group. We continue to seek potential solutions to this. We know that this is a challenge not unique to our club alone.

We would like to take this opportunity to thank the City of Charlottetown for their continued support to the growth and development of soccer in the City. Christopher Drummond has been our main point of contact, but we need to acknowledge all City departments that work to ensure the fields and complex operate well.

The club continues to be on sound financial ground. This certainly isn't possible without the continued stewardship of our Treasurer and Club management to ensure funds are used to their maximum potential.

We had a couple of exciting infrastructure improvements to the Clubhouse and fields at the complex. The water station was installed this year, this is a very welcome addition to the clubhouse and was very well used. Irrigation at the complex has started and this is a major step forward for the club, this will certainly support sustainability of our fields. The most noticeable of the infrastructure additions was the netting project, this project was led by John Cunniffe and has improved the complex immensely.

Projects as an organization we continue to focus on are: policy and enforcement, growth and development of our product – we are nothing without the product, opportunity and training for volunteers. Recruitment of program volunteers and volunteers for the club in general.

This is my last report as President of WCRFC, and I cannot describe the pride I take in the work, commitment and dedication that the Board of Directors have given to the club. They have truly been a joy to work with and have provided so much of themselves, I can truly say I am humbled to have been a part of this leadership for the time I have. I must take this opportunity to say farewell to departing Board member, John Cunniffe. John has been the lead on many projects for the club and board, I am not certain we could ever compensate for the hours he has dedicated to this club and soccer on Prince Edward Island. I hope that we can call on his wisdom, advice and occasional support in future. His time on the board has come to an end, but I sincerely look forward to continuing seeing them around the club. At this time we are also say good bye to David Vos as Executive Director for the club, David's leadership in this position has walked us through some very complex seasons and has given much more than we could ever thank him for, he will never be far from the club. I am sure we will have his advice to rely on for years to come. We welcome Diego Orozco to the new role Manager of Operations to support the club moving forward, he joins Andy Cameron as the leadership team for the club this year. I am very pleased to see the day to day operations of the club in such good hands.

Respectfully submitted

Peter Howatt

President, Winsloe Charlottetown Royals FC Inc.

WCRFC Executive Director AGM Report

2022 Season

Year two as Executive Director was another great experience. I was very fortunate to have several staff back from the previous year, Nicole Doncaster and David Elsinga, as well as Camille King. We also hired Umar Hashmi as our clubhouse coordinator for an 8 week period. Our full time Technical Director, Andy Cameron was back for his third season. This group really helped to make my job much easier.

Some highlights from the year for me included the continued growth in registration numbers from year to year. Our under 3 program grew in numbers while most of our other age groups were the same or had a small increase. Our summer camps were once again very popular for our Under 7 through Under 15 players. New this past fall was weekend soccer sessions for our youth players run by Thomas Carter Thompson and Mon San Aung. We had over 50 participants at these camps.

The City of Charlottetown putting in a new water fountain with a refillable water station was an exciting event for the board. This is something that various board members have been asking for over the years. Thank you to the City for this addition to the clubhouse.

The netting project headed up by John Cunniffe is an amazing addition to the complex grounds. The mesh will save on the number of balls we lose and make games and practices more enjoyable for our players as they won't be chasing balls into the woods or onto other fields. Thank you to Thane Myers, ACOA and Maritime Electric for their generous support with this project and a special thank you to John for all the work he put in to get this project literally off the ground.

I was very excited to get the country flag diversity project done. The flags give a very visual recognition of the large number of cultures within the club and really celebrates the diversity of the club. Thank you to the provincial government for their Anti racism grant that helped to fund this project.

Although I was not able to attend the tournament weekend due to Covid, it was great to have it back after a two year absence. From all accounts it was a great success. Thank you to Kelly and Krista for all the hard work you put into the organization of the tournament, it was a pleasure to work with you and I look forward to being at the tournament this year.

Overall, I found the 2022 season to be a successful one and I would like to thank everyone for their support this past year. All four of our summer students, Andy Cameron, our Board Members and Christopher Drummond at the City of Charlottetown and the City staff that work on our fields and clubhouse really make the club go day to day. I am looking forward to the 2023 season as a volunteer board member and am excited to have Diego Orozco as our manager of operations. It is another important move for the club to have full time staff in order to grow the club and make it an integral part of the community.

Respectfully Submitted,
David Vos

WCRFC AGM 2023 Registrar's Report

- Registration numbers were consistent in 2022 compared to 2021 with the U3 having a strong registration again in the second year.
- There were challenges with registration in the U18 Boys division with low numbers at the beginning of the season although a team was formed. Of the 28 registrations, 9 were in the FC program.
- There were also challenges with the senior teams in receiving payments for registration, getting all of the roster registered, and receiving the rosters. Contributing to the confusion was a team playing in the NB league as well as a senior men's team that played at Nationals.
- 3 summer camps were held in 2022 with camp 1, held in early July, receiving the most registrations.
- The fall program was successful with 52 players attending.
- There continued to be challenges in 2022 with reconciling KidSport and Jumpstart funding and ensuring that the fee for out of district registrations was received as the fees are most often added manually after the registration is received.
- Recommendations for 2023 include:
 - Utilizing the max registration and wait list functions in the registration system, which will allow the club to better plan and prevent teams with either too many or not enough.
 - Prohibiting a player from participating in the tryout process unless their registration/payment has been received to prevent situations where a player never registers or registers and never pays.
 - Implementing registration deadlines with firm dates. This will require a player who registers after the deadline to contact the Executive Director before being able to proceed with a registration.

Registration Numbers by Division

Division	Female	Male	Total	Comparison to 2020	Comparison to 2021
U3	CO-ED		89	186	493
U5	65	101	166		
U7	66	71	137		
U9	58	87	145		
Total Mini			537		

U11	46	57	103		
U13	40	54	94		
U15	37	51	88		
U18	22	28	50		
Total Youth			335	320	364
Senior	78	133	211		
7x7	CO-ED		N/A		
Total Senior			217	127	217
Total Registration			1089	633	1074

Summer Camp 1		Summer Camp 2		Summer Camp 3	
U7-U9	U11-U15	U7-U9	U11-U15	U7-U9	U11-U15
24	43	17	27	8	17
Fall Program					
Session 1	25		Session 2	27	

Respectfully submitted,

Michelle Wyand
WCRFC Registrar

To: Members of the Winsloe Charlottetown Royals FC

From: Noah Bitar, Treasurer

Subject: Treasurer's report

Date: March 8, 2023

2022 Fiscal Year

The club had a strong 2022 year financially as membership revenues were \$127 thousand due to the club reaching 1089 participants in the year. Also contributing to stronger than expected revenues were the additional summer camp offerings, government grant funding for special capital projects, wage support from the provincial and federal government, and the return of the club's annual tournament.

Reacting to the higher number of participants and summer camp offerings, the club increased its staff to four summer students alongside the club director and technical director bringing total payroll up to \$94 thousand for the year. Additional items such as player registration fees and general and admin expenses increased to accommodate the additional members in 2022.

Overall, the club managed the increase in activity and ended the year with a \$5 thousand surplus largely due to the success of the club's tournament in 2022.

Financial position

As of the 2022 year end, the club has \$179 thousand in cash, \$64 thousand in investments, and total amounts owing of \$71 thousand. The liabilities are composed of \$40 thousand owing for the Canada Emergency Business Account loan and \$31 thousand in payables and accrued liabilities. The club's net asset position of \$173 thousand is strong and will allow the organization to continue to offer high quality services to the members and to invest in the club's future.

2023 Budget

In 2023, the club is forecasting to have another strong year in terms of revenue and registrations. We expect to maintain steady membership and camp participation however revenues are projected to decline due to less government funding and uncertainty around the tournament in 2023. Total revenues are projected to be \$194 thousand. Due to increasing costs of labour and materials in the market as a result of inflation, the club is projecting labour needs of \$89 thousand and total expenses of \$194 thousand. This will leave the club at roughly a break even in 2023. The above budget includes the incorporation of a \$5 fee increase across registrations for all ages to offset higher costs in 2023.

Respectfully submitted,

Noah Bitar

2023 Fee Schedule

Fees for 2023 Season

U5 - \$100

U7 - \$125

U9 - \$135

U11 - \$150

U13 - \$155

U15 - \$160

U18 - \$160

Senior - \$85

Senior teams will be responsible to cover their own expenses

WCRFC		
Statement of Operations and Net Assets		
December 31, 2022		
	2022	2021
REVENUE		
Sales Revenue		
General Registration	125,208	135,985
Registration refunds	(2,991)	-
Kidsports/JumpStart	4,367	639
Scholarship Fund		495
Net Sales	126,584	137,119
Government Grants		
Federal Grants	20,974	-
Provincial Grants	13,180	20,368
Municipal Grants	10,680	11,190
Total Grants	44,834	31,558
Tournament		
Tournament registration	20,750	-
Tournament canteen	5,444	-
Total Grants	26,194	-
Summer Camps		
Summer Camps	14,915	-
Winter Indoor Camps	6,050	4,555
Total Camps Revenue	20,965	4,555
Other Royals Revenue		
General Canteen	1,667	

Sponsorship	7,020	
Fundraising	1,535	
Other Revenue	250	1,430
Interest revenue	794	
Covid-19 Grants - CEBA		10,000
Covid-19 Grants - CEWS		1,672
Total Other Revenue	11,266	13,101
TOTAL REVENUE	229,843	186,333
EXPENSE		
Payroll Expenses		
Casual Wage	2,600	1,000
Wages & Salaries	86,331	84,921
WCB Expense	171	189
	200	
Employee benefits		
Staff uniforms		734
Consulting fees		1,054
Youth Ref Fees	4,860	6,340
Total Payroll Expense	94,162	94,238
General & Administrative Expenses		
General Canteen Supplies	331	-
Accounting & Legal	1,898	2,243
Business fees and licences	20	
Donations	500	522
Courier & Postage	204	199
Interest & Bank Charges	197	297

Office Supplies	184	1,344
Training & Coach Development		35
On-line Registration Services	3,766	2,900
Turf Field Rentals	1,677	3,353
Equipment	12,206	8,202
Uniforms	10,784	-
Field Maintenance and Repairs	5,520	5,389
Award & Banquet	1,500	1,615
Club Fees	350	1,700
Other expenses	197	
Total General & Admin. Expenses	39,334	27,798
Capital Projects		
Field netting project	25,264	-
Total Capital Projects	25,264	-
Mini Camps		
Mini Closing Party	952	174
Total Mini Camps	952	174
Tournament Expenses		
Tournament expenses	8,888	50
Tournament equipment		
Referees	1,850	
Tournament supplies	2,211	
Tournament Website		(825)
Total Tournament Expenses	12,949	(775)
League Expenses		
Youth soccer league		1,200

Registration Fee	52,431	48,457
Total League/Tournament Expenses	52,431	49,657
TOTAL EXPENSE	225,092	171,092
NET INCOME	4,751	15,241

WCRFC		
Balance Sheet		
Dec 31, 2022		
	2022	2021
Assets		
Cash	179,261	147,212
Cash to be deposited	225	-
Investments - GIC	64,009	63,216
Accounts receivable	743	599
	244,238	211,027
Liabilities		
Accounts payable	26,138	2,679
Accrued liabilities	5,000	-
CEBA loan payable	40,000	40,000
	71,138	42,679
Net assets	173,101	168,348

WCRFC
Accounts Receivable
Dec 31, 2022

Customer/individual

David Vos

Amount **Comment**

743.23 Refund for returned flags -
flag project

WCRFC
Accounts payable
December 31, 2022

Vendor/individual	Amount	Comment
Female senior team - NB league	500.00	Payable from prior year
David Vos	5,203.63	Wages \$3,631.07 and Expenses \$1572.56
Soccer Stop	18,836.1 3	Uniforms and equipment
Jennifer MacPherson	200.00	Christmas gifts
CRA	1,063.24	Payroll remittance
Alyson Scott	42.06	Wages
E-accounting services	172.50	Accounting and legal
Kidsport PEI	<u>120.00</u>	Refund of grant for registration
	26,137.5 6	
Accrued liabilities Payable to City for field maint	<u>5,000.00</u>	
	5,000.00	

WCRFC			
Statement of Operations			
2023 Budget			
	Budget	Actual	Budget
	2023	2022	2022
REVENUE			
Sales Revenue			
General Registration	125,000	125,208	120,000
Registration refunds	(3,000)	(2,991)	
Kidsports/JumpStart	4,000	4,367	-
Scholarship Fund			-
Net Sales	126,000	126,584	120,000
Government Grants			
Federal Grants	-	20,974	16,669
Provincial Grants	12,000	13,180	9,000
Municipal Grants	10,000	10,680	10,000
Total Grants	22,000	44,834	35,669
Tournament			
Tournament registration	17,000	20,750	25,000
Tournament canteen	4,000	5,444	2,000
Total Grants	21,000	26,194	27,000
Summer Camps			
Summer Camps	15,000	14,915	8,000
Winter Indoor Camps	5,000	6,050	-
Total Camps Revenue	20,000	20,965	8,000
Other Royals Revenue			
General Canteen	1,500	1,667	1,000

Sponsorship	2,000	7,020	4,000
Fundraising	-	1,535	
Other Revenue		250	-
Interest revenue	1,000	794	-
Total Other Revenue	4,500	11,266	5,000
TOTAL REVENUE	193,500	229,843	195,669
EXPENSE			
Payroll Expenses			
Casual Wage	2,500	2,600	
Wages & Salaries	80,000	86,331	69,300
EI Expense			1,533
CPP Expense			2,525
WCB Expense	200	171	
Employee benefits	200	200	
Youth Ref Fees	6,000	4,860	6,500
Total Payroll Expense	88,900	94,162	79,858
General & Administrative Expenses			
General Canteen Supplies	500	331	500
Accounting & Legal	3,000	1,898	2,500
Business fees and licences	100	20	
Donations	500	500	500
Courier & Postage	250	204	200
Interest & Bank Charges	200	197	300
Office Supplies	500	184	1,000
Training & Coach Development	1,000		1,500
On-line Registration Services	4,000	3,766	3,000

Turf Field Rentals	3,000	1,677	3,000
Equipment	10,000	12,206	10,000
Uniforms	2,000	10,784	10,000
Field Maintenance and Repairs	6,000	5,520	5,500
Award & Banquet	2,000	1,500	2,000
Club Fees	500	350	2,000
Other expenses	500	197	
Total General & Admin. Expenses	34,050	39,334	42,000
Capital Projects			
Field netting project	2,000	25,264	22,225
Total Capital Projects	2,000	25,264	22,225
Mini Camps			
Mini Closing Party	1,000	952	500
Total Mini Camps	1,000	952	500
Tournament Expenses			
Tournament expenses	8,000	8,888	7,000
Tournament equipment			500
Referees	3,000	1,850	8,000
Tournament supplies	2,000	2,211	50
Tournament Website			-
Total Tournament Expenses	13,000	12,949	15,550
League/Tournament Expenses			
Registration Fee	55,000	52,431	40,000
Total League/Tournament Expenses	55,000	52,431	40,000
TOTAL EXPENSE	193,950	225,092	200,133

NET INCOME	(450)	4,751	(4,464)
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Technical Director's Report

2022

The start of the 2022 season saw the introduction of a Club Development Day for our Coaches. The theme for the seminar was “ the Principles of Attack through Small-Sided Games”. Although we had a limited number of coaches attend the event, the concept was considered to be positive. We will be announcing the dates of this year's Coaching Development Day in the next few weeks.

The Premiership player assessment process made some changes to the previous year's process. Players were assessed by more volunteers from the Club that had a strong playing or coaching background. The assessment process followed the “4 Corner Development Model” which is a more wholistic approach to player assessments. The 4 Corner Model considers the Technical/Tactical, Physical, Social/Emotional and Psychological/Mental aspects of development. Individual assessments were sent out with reference to detailed assessment criteria available on our Club website. Coaches were expected to be well organized and the Club provided numbered pinnies to assist with the assessment process. Feedback on the process was positive.

Not knowing the exact dates as to when we got on the fields at Winsloe, made organizing the Div 1,2,3 assessment a bit more challenging. This made the securing of assessors more difficult and as a result, we were left a bit short. However, we got through the process as best we could and moved into the season. With teams up and running, I tried to make myself available as much as possible. I sent out practice plans, coaching tips, ran sessions, worked with goalkeepers, provided feedback on game performances and tried to support as best as I could. I also instructed in each of our three one-week soccer camps which continue to have strong registrations.

Generally, there was a good level of player development in most ages and levels. Thank you to the Board and the membership for the support of technical programming. The Technical Group continues to look for ways to improve our delivery as we look forward to the 2023 sesason.

Andy Cameron

Technical Director

Winsloe Charlottetown Royals FC

WINSLOE CHARLOTTETOWN ROYALS FC

Annual General Meeting

Mini Report

- Numbers for mini-program increased from 2021 (493) to 2022 (537)
 - U3 - 89
 - U5 - 166
 - U7 - 137
 - U9 - 145
- The U3 program ran one night per week at Simmons or Winsloe Complex.
- The U5 program ran one night per week at Simmons or Winsloe Complex.
- The U7 program ran two nights per week at Simmons or Winsloe Complex.
- The U9 program ran two nights per week at Simmons or Winsloe Complex.
One session was station-based programming, working on individual/group skills.
The second session was game night (games began in late June)
- Parent volunteers were asked to assist/coach during game nights.
- Summer students/youth players led the stations during practice nights.

Recommendations for the 2023 season:

- Increase parent involvement when possible
- Increase some tactical gameplay
- Increase the presence of the technical director
- Vary drills from one age group to another (U7 to U9)

Submitted by Kelly Reardon

Winsloe Charlottetown Royals FC Youth Report 2022

WCRFC had the following youth teams and players in 2022: Level	# Teams	# Players Registered
U11	4 male, 4 female	57 male, 46 female
U13	4 male, 3 female	54 male, 40 female
U15	2 male, 2 female	51 male, 37 female
U18	1 male, 1 female	28 male, 22 female
Totals	11 male, 10 female	190 male, 145 female

Note that some of the registered U15 and U18 players were involved with PEIFC teams and were not playing for club teams during the summer 2022 season.

There were no major issues with either Youth players or coaches in 2022.

The U13 Premier Boys and U13 Premier Girls each won the provincial championship.

March 7, 2023

J. Cunniffe

Winsloe Charlottetown Royals FC Fields Report 2022

WCRFC has the following fields at its disposal. All fields are owned and maintained by the City of Charlottetown.

Location	Fields	Programs Supported	Comment
Main clubhouse; Lower Malpeque Road	2 – U11 1 – U13 2 – Full size	All levels from U3 up to Senior	Used exclusively by WCRFC
Queen Elizabeth Park; North Queen Elizabeth Drive	1 – Full size	U15, U17, Senior	Field shared with other leagues (Senior) and sports
Simmons Sports Fields; North River Road	2 – Full size 1 – U5/U7/U9	U3, U5, U7, U9, U15, U17, Senior	Full sized fields shared with other leagues (Senior) and sports (rugby, ultimate Frisbee)
Spring Park School; Dunkirk Street	2 – U11, or 1 – U11 and 1 – U13	U11, U13	Shared with other programs

The 2022 season was relatively unaffected by the ongoing COVID-19 pandemic. The summer had a typical amount of rainfall, and the fields were generally in good condition. All Club programming ended at the end of August. There was no school use of the Complex fields in the fall.

Main Clubhouse

The five fields at the Clubhouse were well used from June through August. Field conditions were generally reasonable, and the City did a good job of keeping the grass cut and the fields lined. The addition of the sprinkler system on the Wallis field in spring 2021 ensured that the Wallis field remained reasonably soft throughout the season.

Queen Elizabeth Park

This field was used only for the Senior league as well as during the Tournament. It was in generally good condition.

Simmons Sports Field

The two fields were moderately used during the year. The upper field – closest to Colonel Grey High School – was used a couple of times a week while the lower field – closest to North River Road – was used periodically for U15 and up games and practices. Simmons Field was in generally good shape throughout the season, in large part due to its irrigation system, and the City maintained it appropriately.

The proposed new Simmons Arena was scheduled to begin construction in spring 2022, however this construction did not commence until fall 2022. As such, the field for the U3-U9 program was used two nights per week and was in reasonable shape throughout the summer.

Spring Park School

Spring Park has one U11 field and one U13 field, oriented east-west. Even though Spring Park is often too wet to use, there was reasonable usage of the fields throughout the season for both games and practices. Heavy rains prior to the Tournament meant the fields were in fair to poor condition for the Tournament. City staff worked on the fields on Tournament Saturday morning to try to improve the playing field conditions, with mixed results.

Charlottetown Rural Field

Charlottetown Rural High School allowed the Club to use one of its fields for eight weeks to host the weekly U9 games, as it was impossible to schedule these games at the other fields given the Club's other programming requirements. Use of this field was greatly appreciated.

Post-Tropical Storm Fiona

Fiona hit the Island in mid-September 2022. Several of the U11/U13 nets at the Clubhouse were damaged, but the remaining Club facilities escaped relatively unscathed. Several of the ropes on the Wallis Field mesh may have broken which may impact the Wallis Field mesh; these are typically the City's responsibility.

Outlook

The Club requires at least one additional U13 field as the existing one at the Clubhouse is heavily used by all U13 teams. Efforts are currently underway to find additional space to house U13 teams practices, and perhaps even games. This would take pressure off the existing field and allow it to recover from its heavy use. The Club also requires these additional U13 fields during the Tournament weekend. U13 is one of the most popular divisions, and the Club has had difficulty gaining access to other U13 fields in the City.

The new Simmons Arena is now under construction, and running U3-U9 programming at the Simmons location is indefinitely suspended. It may return to Simmons in the future once the site landscaping is completed. Work is underway to secure a location for the upcoming summer for the Simmons programming.

The City has a budget in place to add irrigation to the Visser field. It was supposed to be completed in fall 2022 but post-Tropical Storm Fiona interrupted the schedule. At this time it is unknown when the City will install this infrastructure.

The Club installed mesh at the south end of the lower fields, as well as both ends of the Visser field. ACOA provided significant funding toward the project, and Maritime Electric donated used poles, pole hardware and expertise to the project. Thane Myers from Atlantic Enterprises donated labour and equipment to install the poles, pole hardware and supporting infrastructure. The Club would like to acknowledge the generosity of these community corporate bodies to the success of this project. A number of Board members donated a Sunday evening, their children, skin, and a lot of patience to raising the mesh several days before the Tournament. Their efforts were greatly appreciated. Additional work is required to reduce the mid-span sag in the mesh. This has been budgeted by the Club, and was scheduled to be completed in fall 2022. However, an unusually wet fall pushed the work into winter months. It will be completed prior to the start of the 2023 season.

February 16, 2023

J. Cunniffe

WCRFC Senior Director's Report – March 8, 2023

The 2022 summer season was once again, strong for our senior teams. We saw an increase in the number of senior women's teams active through WCRFC, and all teams had good success. The following is a breakdown of participation in both men's and women's senior divisions for summer 2022.

Men's Soccer

<u>Team</u>	<u>Division</u>
TSI FC	1 st
TSI FC 2	2 nd
Goodfellas FC	1 st
Watertight FC	3 rd
Outriders FC	3 rd
Cool O's	2 nd

Women's Soccer

<u>Team</u>	<u>Division</u>
PEIFC	1 st
Winsloe Royals	1 st
Winsloe Divas	1 st
United Chaos	1 st

WCRFC continues to have strong representation and results in all senior soccer divisions.

Respectfully submitted,

Charlotte Jenkins
WCRFC Senior Soccer Director

March/2023

Equipment Report

U-5/U-7/U-9

We continue to have a very good relationship with Tim Horton's and appreciate their support for our mini programs. I recommend continuing and fostering this relationship. I will be following up with the clubhouse in the next month to assess the quantities required for the 2023 season. We purchased 4 portable goals for the U9 league in the 2022 season.

This is non-cost to the clubs as Timbits is one of the sponsors

Youth

With Umbro no longer supplying products in Canada, we moved on to ordering products through Adidas and using an existing relationship with PEI Soccer. For the 2022 season, we invested heavily in replacing our dated jerseys for the U11 and U13-U18 age groups. The Board approved sponsorship from AMJ to help offset the net cost to the Club.

Senior

Senior teams continue to be provided new game balls at the start of each season

Equipment Inventory

The Club has recently created a new manager of operations position for the 2023 season. I will be working closely with the successful candidate to help streamline the equipment inventory for the 2023 season. This will help identify our needs for 2023 equipment through attrition, as well as increasing awareness of the training tools that coaches can access.

Regards

Brodie McMurrer

WINSLOE CHARLOTTETOWN ROYALS FC

Annual General Meeting

Tournament Report

- Tournament was held July 15 - 17 2022
- This was the first tournament since Covid
- Fields used: Winsloe Complex, Simmons, Colonel Gray, and Spring Park
 - Winsloe: Two - U15/U18 fields, One - U13 field, Two - U11 fields
 - Simmons: One - U15/U18 field
 - Colonel Gray: One - U15/U18 field
 - Spring Park: Two - U13 fields
- 68 teams entered the tournament - however U13 Girls Premier only had 1 team register, so that division did not move forward. In addition, one team did not show up. U15 Boys Premier moved to U18 Boys First. Leaving 66 teams participating in the tournament.
- 26 teams from out of province
- Cost: \$350 (U13, U15, U18), \$275.00 (U11)
- A lot of extra reaching out to other teams
- Issues with other clubs running tournaments around the same time
- Missing some key people due to Covid (scorekeeper, First Aid person, etc.)
- Created new tournament logo
- Obtained sponsorship from Fido, Dominos, Subway, Campbell Webster (Anne and Gilbert Show)
- Needed to buy extra tents and stock canteen
- Tournament shirts ordered with new tournament logo
- No skills competition as limited staff
- Some new medals ordered with tournament logo, utilized old stock of medals as well, which helped with budget.
- Coaches bags used from previous tournament stock
- Revenue: Tournament registration - \$20 750.00
Tournament canteen - \$5444.00
- Expenses: Supplies, referees, general expenses - \$12 949.00
- Coaches/managers supplied with link to results worked very well as scoring was updated quickly and efficiently

- Things to note for next year:
 - Directions to all fields added to website (links)
 - More field monitors (find more volunteers earlier)
 - More new tents needed
 - Water drainage issues at Spring Park

Submitted by Kelly Reardon and Krista Feehan

Division	Numbers of Teams
U11 Boys Green	8
U11 Boys White	5
U11 Girls Green	5
U11 Girls White	5
U13 Boys Premier	5
U13 Boys First	3
U13 Boys Second	no division
U13 Girls Premier	1 (no division)
U13 Girls First	4
U13 Girls Second	3
U15Boys Premier	1 (played in U18 division)
U15 Boys First	6
U15 Girls Premier	4
U15 Girls First	5
U18 Boys First	5
U18 Girls First	6
Total	66

Awards Report

Winners of PEI Soccer awards to be given out at the PEI Soccer AGM on March 12, 2023

These awards are for performances in 2022.

Junior Male Player of the year – Ben Hashimoto

Senior Female Player of the year – Reese Kelly

PEI Team of the Year – PEIFC U15 Girls – Hailey Feehan, Lilly McVicar, Bella Vos WCRFC members who played with the team

Senior Referee of the Year – Jarrod MacAdam

Scholarship winners

Ria Johnston and Jacob Tweel

Thank you to Capital Honda and the Visser Family for their continued support of the scholarships.

**WINSLOE CHARLOTTETOWN ROYALS FC (“Club”)
ANNUAL GENERAL MEETING - MARCH 8, 2023**

**HUMAN RESOURCES DIRECTOR’S REPORT
2022 Season**

In my role as Human Resources (“HR”) Director, I work with the HR Committee (currently President Peter Howatt and myself) to set expectations, define roles and provide support and feedback to both Club staff and the Board of Directors (“Board”).

I would like to start by thanking our outgoing Executive Director, David Vos for his service to the Club over the past two years. I am pleased that David is not going far and will return as an integral Club volunteer.

At the same time, I am pleased to welcome Diego Orozco as the Club’s new Manager of Operations. Diego will work for the Club on a full time basis from March to August and on a parttime basis from September to February.

I am also very pleased that Andy Cameron has accepted the role of Manager of Programming and Coaching. Andy joined the Club in 2020 and has been a very valuable employee of the Club since then. I am so grateful that he is moving into a management roll, overseeing our Club programming.

The Club was fortunate to have Nicole Doncaster, Camille King, Luke Clark and Umar Hashmi working as Club summer students for the 2022 soccer season. Their wages were subsidized in large part by government student wage grants.

We are currently in the process of recruiting 2023 summer students.

A sincere thank you to our 2022 staff for all of their hard work and effort, and in particular, their dedication to the Club and efforts to assist us with our mission to provide a safe, respectful, and inclusive soccer environment.

Respectfully submitted,



Jennifer S. MacPherson, WCRFC Human Resources Director