

Agenda
Winsloe Charlottetown Royals FC
2021 Annual General Meeting
Wednesday, March 17, 2021
7:00PM - West Royalty Community Centre

1. Call to Order
2. Adoption of Agenda
3. Roll Call and verification of voting members
4. Minutes of previous Annual General Meeting
5. Business arising from the Minutes
6. President's Report
7. Executive Director's Report
8. Registrar/Secretary's Report
9. Treasurer's Report
10. Establishment of fees for the coming year
11. Reports of Directors
12. Approval of Budget
13. Amendments to the Bylaws
14. Election of Directors
15. New Business
16. Adjournment

Winsloe Charlottetown Royals FC Annual General Meeting

Wednesday, March 11, 2020

West Royalty Community Center

Present: Bill MacIntrye, Scott Doncaster, Peter Howatt, Mark Victor, David Vos, Michelle Wyand, Glen Miller, Albert Zakem, John Cunniffe, Brodie McMurrer, Kristyn Visser (scribe)

1. Call to order

- Peter called the meeting to order at 7:08PM.
- The President welcomed everyone in attendance..
- Christopher Drummond from the City of Charlottetown emailed saying he was not going to be able to attend.

2. Review and Approval of Agenda

- Motion to approve the agenda moved by Michelle Wyand, seconded by David Vos. Motion carried.

3. Roll Call

- Ten directors were present at the meeting - quorum confirmed.

4. Approval of Minutes from 2019 Annual General Meeting

- Motion to approve the minutes from the 2019 Annual General Meeting moved by Mark Victor, seconded by Jen MacPherson. Motion carried.

5. Business Arising from the Minutes of the 2019 Annual General Meeting

- There was no business arising from the Minutes.

Meeting folders containing hard copies of all reports were provided to each person in attendance.

6. President's Report:

- The full report can be found in the meeting folder. Items Peter highlighted included:
 - Peter thanked everyone for their support and hard work over the year and mentioned the club will continue to work in the coming years to get more people involved.
 - The club will continue its work on developing new policies going forward and the Strategic Planning Committee will continue to look to address the following challenges: field scheduling and an additional U13 field.
 - Peter thanked the City of Charlottetown for all their work over the course of the summer and bid a farewell to departing board members Mark Victor and Bill MacIntyre.
 - Motion to approve the President's Report moved by Peter Howatt, seconded by Jen MacPherson. Motion carried.

7. Club Coordinator Report:

- The full report can be found in the meeting folder. Items Kristyn highlighted included:
 - The club welcomed back summer students Jenna Mae Ellsworth and Alex O'Brien as well as new Technical Director, Nathan Ford.
 - The summer students were given roles that consisted of more on-field duties including their continued responsibility of running the mini program.
 - The mini program had good numbers and parent surveys were completed at the end of the year. Comments and suggestions will be taken into consideration for the upcoming season.
 - It was noted that registration continued throughout the year which proved helpful to teams that had low numbers and also provided the opportunity for players to come out and try soccer at the end of the season.

- Motion to approve the Club Coordinator's Report moved by Kristyn Visser seconded by Michelle Wyand. Motion carried.

8. Registrar Report:

- The full report can be found in the meeting folder. Items Scott highlighted included:
 - Registrations in 2019 saw an overall increase of 4% compared to 2018 numbers.
 - The U18 boys division struggled to get a team due to lack of numbers.
 - Online registrations continue to grow and the registration forecast for the 2020 season was presented as follows: approximately 956 total registrations (this is based on the trend seen from the Mini Program age group)
 - Motion to approve the Registrar's Report moved by Scott Doncaster, seconded by Bill McIntyre. Motion carried.

9. Treasurer Report:

- The full report can be found in the meeting folder. Items Albert highlighted included:
 - There was a correction made to the 2018 accounts which is as follows: \$31,685 is changed to \$23,445 in the revenue section. There was overstated revenue of \$8400 as it was posted to the wrong account. Adjustments were made after the 2019 AGM.
 - There is an extra \$1300 in expenses that e-accounting is still looking into. They are going to look through each month to determine the cost.
 - There was an issue with Alex O'Brien's T4 slip as it did not match his paystubs. He was paid the right amount but it was posted incorrectly for the T4 (Simply Accounting). Albert is going to double check with e-accounting on this.
 - For the 2019 season, there was a surplus of \$17,839.86. The Respect in Sport Course budgeted for was not used, and wages were lower.
 - Summer camps and tournament revenue was good and KidsSport was up for the 2019 season.

- First aid kits for each team will be added to the 2020 budget.
- For the 2020 season, there will be an increase in \$5 for each player.
- There will be an additional expense for coaches' software that will include drills which focus on player development.
- For the WCRFC Scholarship, the Visser family will make a yearly donation of \$500 to the club for the next five years in memory of Melis Visser. Capital Honda will also contribute a donation of \$500 annually for the next five years.
- Motion to approve the Treasurer's Report moved by Albert Zakem, seconded by Glen Miller. Motion carried.

10. Approval of Fees for 2020 and Budget

- Albert presented the proposed fees and budget for 2020.
- Full list of fees and budget items can be found in the meeting folder
- One change was that there will be a \$5 increase in registration for all age groups.
- Motion to approve the fees for 2020 and budget as presented moved by Albert Zakem, seconded by David Vos. Motion carried.

11. Reports of Directors

- Directors spoke briefly with regard to their reports, which can be found in the meeting folder.

A. Youth Report:

- a. David presented the Youth Director report.
- b. It was mentioned where each of the youth teams finished in the playoffs. There will be a focus in upcoming seasons on player development, player retention and soccer being fun.
- c. David and Juanita attended the PEI Soccer meetings where offsides at U11 were discussed.
- d. All coaching positions for the WCRFC youth teams will be filled in the upcoming months.

B. Technical Director:

- a. David thanked Jenna Mae, Alex, Nathan and Kristyn for all their hard work over the course of the season. Zachary Visser was also thanked for all his work with the U5 mini program.
- b. There will be parent coaches for the U9 age group as well as mini program coaches
- c. WCRFC had the highest PEIFC player percentage for teams.
- d. WCRFC has hired Andy Cameron for the 2020 season.

C. Senior Report:

- a. Report can be found in the meeting folder

D. Tournament Report:

- a. Michelle highlighted statistics from the weekend.
- b. She also thanked Juanita for all of her hard work as well as Kristyn, Jenna Mae, Alex, and Nathan.
- c. Zachary Visser, Nick Murray and Doug Smith were all thanked for their help over the weekend.
- d. All board members were thanked for being there to help with when and where they were needed. There were a lot of people that jumped in to help with things.

E. Awards:

- a. Report can be found in the meeting folder.
- b. Bill thanked everyone for their support over the years and will be around to volunteer

F. Fields

- a. Peter presented the report.
- b. It was mentioned that the City did a good job with grass cutting and general maintenance of the fields. It was noted that there was a lack of precipitation near the end of the year which affected the fields.
- c. Snow fences were installed by the Melis Visser field and lower fields. It was good for lower shots but was ineffective for higher shots.

- d. It was suggested that an additional U13 field is required and that more permanent measures for fencing are required for the lower fields.
- e. John will continue to look for solutions to address these issues.

G. Equipment:

- a. The club continues to have a good relationship with Tims as a sponsor of the mini program by providing balls, jerseys, and medals.
- b. There are new red balls for the mini program.
- c. There will be a detailed record of club inventory going forward.
- d. For the 2020 season, the club will make sure that there is at least one ball per player.

H. HR:

- a. Jen thanked all the staff for their work during the 2019 season and looks forward to hiring Andy Cameron for the 2020 season.
- b. The plan for the summer student wages is to have one hired full-time and one hired according to the summer grant that is received. At this time, the Federal Summer Student Grant has been submitted. The additional applications will be submitted in the coming months.

Motion to approve all the director reports moved by Brodie McMurrer, seconded by Mark Victor. Motion carried.

12. Amendments to By-Laws:

- There were no amendments to the by-laws.

13. Election of Directors:

- The following were nominated and elected by acclamation:
 - Albert Zakem
 - Scott Doncaster
 - Peter Howatt

- David Vos
- Juanita Diamond
- Glen Miller
- Charlotte Jenkins
- Lucy deJong
- Jennifer MacPherson
- Michelle Wyand
- John Cunniffe
- Brodie McMurrer
- Mark Victor
- There will be a short meeting after the AGM to determine the Executive for 2020
- Mark thanked everyone for all their support over the years.
- It was noted that one direction from Canada Soccer was to try and increase female representation within the club.

14. New Business

- There was no new business.

15. Adjournment

- Meeting was adjourned at 8:23PM

Executive for WCRFC 2020

The following were named to the Executive for 2020:

- **President (same as 2019)** - Peter Howatt
- **Vice President (same as 2019)** - John Cunniffe
- **Registrar:** Juanita Diamond (moved by Jen MacPherson, seconded by Brodie McMurrer. Motion carried)
- **Treasurer (same as 2019):** Albert Zakem



President's Report 2020-2021 Winsloe Charlottetown Royals FC Inc.

Thank you for the opportunity to provide this report to the Annual General Meeting of the Winsloe Charlottetown Royals FC Inc. This has truly been the most unique years in history of the club. The fact we are here and able to discuss a soccer season, is something truly to be celebrate, Thank You to all that made it possible! I hope to provide some key operational highlights and happenings that have taken place during the past year and some plans on the clubs "to do" list for the coming year.

First and Foremost, I would like to take this opportunity to personally thank all of our current Board; our Coaches and Managers and the many other volunteers for providing huge amounts of their personal time and efforts to help ensure the continued success of the club. We know that many hands make light work, and we could and can always use more hands to support the club. I also wish, to take this time to thanks and acknowledge the time efforts and energy of our staff, they truly keep our club moving forward. A special Thank You to Kristyn Visser and her team for supporting us throughout this most challenging year, a job well done! Kristyn has been an incredible resource for our club and manages the many tasks and assignments so well. Kristyn has indicated that her time with the club as our ED has come to an end, and we are excited that David Vos is the successful applicant to fill this role. We know that David will build on the great work done by Kristyn and together with the team will move the club to even greater success.

The Board review of our governance as a club, has continued and we are moving to having great and clear policy in place. This work will certainly support the club to provide clear guidance to staff and volunteers as to expectations and process the club wishes. The other major initiative the Board has undertaken this past year is the creation of a Strategic planning document. We are very pleased to be

able to discuss this guiding document with our membership. These two projects are being lead by Board volunteers and their dedication and support to improving the club is to be commended.

Field scheduling and availability continues to be a challenge. We have a number of teams attempting to access fields for practices and games continuously. This is especially true at the U13 age group. We continue to seek potential solutions to this. We see the recent announcement of the replacement of Simmons Sports Centre as an opportunity to open further discussion on fields with our partner, The City of Charlottetown..

We would like to take this opportunity to thank the City of Charlottetown for their continued support to the growth and development of soccer in the City. Christopher Drummond has been our main point of contact, but we need to acknowledge all City departments that work to ensure the fields and complex operate well.

The club continues to be on sound financial ground. This was never more challenging then the past year with all of the uncertainty of COVID. This certainly isn't possible without the continued stewardship of our Treasurer and Executive Director to ensure funds are used to their maximum potential.

In closing I want to say what an honour it has been to work with and help support the development and growth of soccer within Charlottetown. I want to take this time to thank the Board for their dedication this past year, many putting in an extraordinary amount of extra time to help ensure we were able to have a season.

Respectfully submitted

Peter Howatt

President, Winsloe Charlottetown Royals FC Inc.

Executive Director Report WCRFC AGM 2021
Kristyn Visser

This past year was different compared to most. In dealing with Covid-19 regulations, the Winsloe-Charlottetown Royals Football Club had to implement some changes which allowed players to return to soccer but at a limited capacity.

The club welcomed new summer students, Nicole Doncaster and David Elsinga who were responsible for maintaining the clubhouse and running the mini program. With the changes to this year's soccer season, they also helped during both phases of return to play to make sure player waivers were signed and that the club implemented safe measures according to the operational plan. The club also welcomed new Technical Director, Andy Cameron who was involved with all the youth teams, in charge of the camps and helped the summer students with the mini program.

Even with Covid-19 restrictions in place, the youth teams and mini program were a continued success. The mini closing at the end of the year went well, with every player receiving a wrapped popsicle as well as a medal which was placed in a bag. For the youth divisions, there were no playoffs but teams were able to compete in regular season play. One thing to note from the 2020 season was that the U15 Boys Premier Team finished first overall in the regular season. Staff at PEI Soccer came out at different times to work with the youth teams and we would like to thank them for their continued support to the club.

For the past couple of years, the club has made use of google docs which has had many long-term benefits. All information has been in one place, making documents easily accessible and stored in one location for club members. Documents could be made shareable for members to view or edit, if applicable. This was utilized for the team practice schedules and mini program rosters where parents, coaches and players could see the most up-to-date information on these documents. The Executive Director shared documents with the summer students, preparing daily task lists including hyperlinks to any documents that were applicable to a particular day. The Executive Director was also able to share any documents that were applicable with board members where they could view/make edits. As we

have seen strong benefits from the use of the google docs, I would recommend that it be maintained for coming seasons.

I would like to take this opportunity to thank everyone who stepped up to volunteer this year. Whether it was to coach, help with waivers, or spray hands at games, the time you spent over the course of the 2020 season does not go unnoticed and is greatly appreciated. Overall, the 2020 season was a success. While it was a learning curve with the Covid-19 restrictions, we are just that much more prepared for the upcoming season. I would like to take this opportunity to thank everyone for their support these last two years. I have really enjoyed my time working as the Executive Director and wish David Vos all the best in the upcoming season.



Registrar's Report, March 2021
Juanita Diamond

WCRFC AGM

Player Registrations in 2020



Division	Female	Male
U5	19	27
U7	32	40
U9	35	33
Total Mini	86	100
U11	42	47
U13	36	55
U15	29	41
U18	28	42
Total Youth	135	185
Senior	47	80
Total	268	365
	Actual total	633

Total of 633 registered in club Aug 10, 2020 (**873 in 2019, -28%**)

7 Kidsport players

In Phase 2, greater than 90% of registrations were online w/credit card or e-transfer. (**59% in 2019**)

22 Youth Teams, 7 Senior Teams



Highlights

- Due to COVID-19, registration involved two Phases - Phase 1 (Pre-season training) and Phase 2 (Regular season)
- Shortened season
- All players were required to have signed waivers
- Payment to PEI Soccer was based on Phase 2 registrations.



Looking forward

- New website in 2021 (RAMP Interactive)
- All players/parents expected to register online
- Difficult to make projections on number of players; too much unpredictability with COVID
- Estimate of 630 based on 2020 actuals



WINSLOE CHARLOTTETOWN ROYALS FC 2020 FINANCE REPORT

TO: MEMBERS OF THE WINSLOE CHARLOTTETOWN ROYALS FC
FROM: ALBERT ZAKEM, TREASURER
SUBJECT: FINANCIAL REPORT ON THE WCRFC OPERATIONS
DATE: 2021 -03-16

Please find attached the financial update for the Winsloe Charlottetown Royals FC Inc.

In the 2020 Fiscal Year we had a surplus of \$14,005.09. This compares to a surplus of \$17,839.86 in 2019.

The surplus was partly contributed to the Canadian Emergency Wage Subsidy funding the club was able to obtain from the Federal Government of Canada. The following list is a highlight of those noticeable changes.

Revenue

- Player Registration

Revenue was down from the previous year to \$60,463.43 from \$103,183.17 for a decrease of \$42,719.74. Not included in this revenue total is some additional Kids -Sport funding that has not yet been received at year end but was on the way.

- Grants

Grant revenue from Provincial, Federal and Municipal levels of Government was \$18,256.31 compared to \$18,181.80 in 2019 for a small increase. This money is made up of the Jobs for Youth Program and the Post Secondary Student Program. The City of Charlottetown Minor Sport Subsidy portion of the grants was down as a result of lower enrollment.

- Summer Camps

Summer camp revenue was very strong again in 2020 even with the pandemic. Three camps were held with the first camp seeing 54 participants. Enrollment for the 2nd and 3rd camps decreased considerably which is normally the trend. Approximately \$9,600 was generated by the 3 camps in 2020.

- Tournament Revenue

The tournament in 2020 had to be cancelled as a result of the pandemic. Some tournament related cost were encored as planning did begin in early 2020 before pandemic started.

Expenses

The overall expenses for the club in 2020 were considerably lower from \$143,702.37 in 2019 to \$85,852.35 in 2020 for a difference of \$57,850.02.

The following are some observations regarding expenditures.

The club paid \$18,458.69 in registration fees in 2020 compared to \$42,110.00 in 2019 for an decrease of \$23,651.31. This was a direct result of lower fees charged by PEISA due to the pandemic.

- **Tournament Expenses**

As previously mentioned the tournament did not proceed in 2020. Some items were purchased for the tournament which will be used for a future tournament.

- **Equipment**

The club spent \$1,120.17 in 2020 as compared to \$9,204.11 in 2019. Due to equipment purchases in recent years there was not as many equipment need in 2020. The club was also extremely careful on equipment purchases because of the potentially cancellation or stoppages of the soccer season.

The club continues to make significant investments in equipment. In recent year's significant money has been spent on replacing old jerseys in addition to a set of Goals. We do not expect equipment spending to be significant in 2021 although it can fluctuate from year to year depending on the clubs needs.

- **E-Accounting Services**

E-accounting services were hired in 2016 to assist with the electronic book keeping and filing of financial statements. Accounting fees of 2,071.69 were incurred in 2020. We plan to continue to use their services for the coming year.

- **Payroll**

The club continues to employee a year-round, part-time Executive Director in addition to a part time Technical Director. Payroll expense deceased from \$52,203.47 2019 to \$49,529.79 in 2020. Andy Cameron was hired in 2019 as the Technical Director. David Vos was hired in Feb 2021 as the Executive Director. It is anticipated that wages will increase in 2021.

- **Nationals**

The club will no longer provide financial support to players traveling of island at the club level or PEIFC level.

- **Awards & Banquet**

\$1500 in monetary support was provided in the form of 2 scholarships. Thanks goes out to Capital Honda and Visser family in support of the scholarships.

This season (2020), the family of long-time board director and coach, **Melis Visser**, has generously offered to support the scholarship in Melis' memory with a five year commitment and an annual contribution of \$500.

For the 2021 year the amount budgeted in this area will \$1,500.00.

- **Respect in Sport Course / Club Licensing Program**

Canada Soccer has launched a new era of development for the sport with the introduction of its Club Licensing Program across Canada. WCRFC will be participating in this program. As a result, all coaches will be expected to take online courses which will be covered by WCRFC. The cost of this program has been included in the 2021 budget.

- **First Aid Course**

The club will require the 4 main employees to complete the basic first aid program.

Summary & Recommendations

Our Association is in a healthy financial position. We currently hold \$63,077.11 TD Term Deposit (GIC) and a cash balance of \$112,120.11 as of Dec 31st 2020. Please note that at the advice of our financial institution we did apply for an receive the Canada Emergency Business Account (CEBA) loan of \$40,000 which is reflected in the cash balance as of Dec 31 2020. These funds are meant to be used in the event of unforeseen circumstances as a result of the COVID19 Pandemic and the majority of loan must be repaid.

Respectfully submitted,

Albert Zakem

Suggested Fees for 2021 season

U5 2017/2016, \$90

U7 2015/2014, \$115

U9 2013/2012, \$125,

U11 2011/2010, \$140

U13 2009/2008, \$145

U15 2007/2006, \$150

U18 2005/2004/2003, \$150

Senior 2002 and older, \$75.00

Senior Teams will be responsible to cover their own expenses.

March/2021

Equipment Report

U-5/U-7/U-9

We continue to have a very good relationship with Tim Horton's and appreciate their support for our mini programs. I recommend continuing and fostering this relationship. I will be following up with the clubhouse in the next month to assess the quantities required for the 2021 season.

This is non-cost to the clubs as Timbits is one of the sponsors

Youth

Umbro no longer supplies products in Canada, so it is a priority to forge a new relationship for the 2021 season. I will be discussing this with a couple of new potential vendors in the next month. It is also very important to promote product consistency with our youth, so that our club supports the sponsor.

Senior

Senior teams continue to be provided new game balls at the start of each season

Equipment Inventory

With the uncertainty of Covid-19 on the horizon, we decided not to invest heavily in equipment for the 2020 season.

I did not have the opportunity to complete a full inventory count as I did for the 2019 season. I recommend adding the task of an inventory count to be performed by one of our summer students at the start and at the end of each season.

I feel it would be worthwhile to add some additional items to our yearly inventory list. Items such as portable goals, should be recognized and shared with coaches within our organization to ensure they can be used for training

Regards

Brodie McMurrer

Winsloe Charlottetown Royals FC Fields Report 2020

WCRFC has the following fields at its disposal. All fields are owned and maintained by the City of Charlottetown.

Location	Fields	Programs Supported	Comment
Main clubhouse; Lower Malpeque Road	2 – U11 1 – U13 2 – Full size	All levels from U5 up to Senior	Used exclusively by WCRFC
Queen Elizabeth Park; North Queen Elizabeth Drive	1 – Full size	U15, U17, Senior	Field shared with other leagues (Senior) and sports
Simmons Sports Fields; North River Road	2 – Full size 1 – U5/U7/U9	U5, U7, U9, U15, U17, Senior	Full sized fields shared with other leagues (Senior) and sports (rugby, ultimate Frisbee)
Spring Park School; Dunkirk Street	2 – U11	U11	Shared with other programs

The 2020 season was shortened by the restrictions imposed by the COVID-19 pandemic. The summer was unseasonably dry, with only one or two nights impacted by the weather throughout the entire summer. Programming commenced for U13 and up in June, and for U11 and younger in July. All Club programming ended at the end of August. Grace Christian School used the Visser field in September and early October for their school soccer season.

Main Clubhouse

The five fields at the Clubhouse were well used from June through August. Numbers on the field at one time were limited by COVID restrictions. Field conditions were generally reasonable with little damage due to the unseasonably dry conditions, and the City did a good job of keeping the grass cut and the fields lined. The two full-sized fields were very hard by the end of the year due to lack of precipitation.

The club installed snow fencing at several locations to help keep balls from rolling into the heavily treed areas. Fencing was installed at the west end of the Melis Visser field, and at the west end of the two U11 and one U13 field. It was successful at keeping the low balls from rolling into the forest, but was ineffective for higher shots.

Queen Elizabeth Park

This field was used only by the Senior league in 2020 as there was no Tournament. It was in generally good condition.

Simmons Sports Field

The two fields were moderately used during the year. The upper field – closest to Colonel Grey High School, was used a couple of times a week, primarily for U15 first division games. The lower field – closest to North River Road – was used periodically for U15 and up games and practices. The field was in generally good shape throughout the season, in large part due to its irrigation system, and the City maintained it appropriately.

Winsloe Charlottetown Royals FC Fields Report 2020

The field for the U5-U9 program was used two nights per week and was in reasonable shape throughout the summer.

Spring Park School

The two U11 fields were seldomly used. The ground is typically very wet, but this year the field conditions were reasonable due to the dry weather.

Charlottetown Rural Field

Charlottetown Rural High School allowed the Club to use one of its fields for several practices a week. The U18 Boys, U18 Girls and U15 Boys Premier teams took advantage of this and reported reasonable field conditions. Use of this field was greatly appreciated as it allowed each team to have sufficient weekly practice time, and ensured that the Winsloe fields did not suffer from overuse.

Outlook

The Club requires at least one additional U13 field as the existing one at the Clubhouse is heavily used by all U13 teams. Efforts are currently underway to find additional space to house U13 teams practices, and perhaps even games. This would take pressure off the existing field and allow it to recover from its heavy use. The Club also requires these additional U13 fields during the Tournament weekend. U13 is one of the most popular divisions, and the Club has had difficulty gaining access to other U13 fields in the City.

Simmons Arena will likely be removed or replaced in the next five years, based on informal conversations and indications in the media. At this time it is unclear what form the site will ultimately take, as it currently contains the Arena and outdoor pool, and there has been talk of converting a portion of the site into beach volleyball courts. The City has indicated that the area used for the mini program will be unaffected in 2021, so the Club can continue to use this space for the upcoming year.

The City intended to install irrigation on the Wallis field in the fall of 2020, but were unable to do so. They have indicated it will likely be installed in spring of 2021. The City asked the Club to contribute towards this irrigation project, which may have led to partial or full City funding for irrigation for the Visser field. The Board declined as it determined it needed to get its Strategic Plan in place in order to help it guide future large capital expense decisions.

**WINSLOE CHARLOTTETOWN ROYALS FC ("Club")
ANNUAL GENERAL MEETING - MARCH 17, 2021**

HUMAN RESOURCES DIRECTOR'S REPORT

In my role as Human Resources ("HR") Director, I work with the HR Committee (currently President Peter Howatt and myself) and the Club Executive Director to set expectations, define roles and provide support and feedback to both Club staff and the Board of Directors ("Board").

After two outstanding years with the Club as Executive Director, Kristyn Visser is moving on to pursue her teaching career and get married in the summer of 2021. I, along with the Board wish to thank Kristyn for her dedicated service to the Club and wish her well in her new career. Her diligence and hard work these past two seasons has definitely helped the Club move forward with its mission and positioned the Club well for the future.

The Club is very fortunate to have recently hired David Vos as Executive Director. David has previously served on the Board as a director for the past ten years, most recently as Director of Technical. He has always filled many volunteer roles with the Club, including dedicated coach to a number of teams at many levels. David is a visionary and has great ideas for the Club in mind. With his wealth of soccer knowledge and management, David will serve the Club very well in this role.

I am also pleased to announce that Andy Cameron is returning on a full time basis as the Club's Technical Director for the 2021 soccer season. Andy joined the Club in 2020. His soccer resume and approach have been an excellent addition to the Club and its programming. He is a great asset for coaches and players at every level.

The Club was very fortunate to have Nicole Doncaster and David Elsinga working as Club summer students for the 2020 soccer season. Nicole and David were both excellent assets and we enjoyed having them. Their wages were subsidized by government student wage grants.

We will look to hire two or three summer students for the 2021 season, depending on the availability of government student wage grants.

A sincere thank you to our 2020 staff for all of their hard work and effort, and in particular, their dedication to making the Club a safe place for our members during a challenging but successful 2020 season.

Respectfully submitted,



Jennifer S. MacPherson, WCRFC Human Resources Director

WCRFC Senior Director's Report 2021

The 2020 season, although slightly different from those of the past, was strong for our senior teams. We had a total of seven senior teams registered with our club – an increase from five the previous season.

MEN'S SOCCER

WCRFC had four teams in the men's senior leagues with significant interest from returning players as well as new players joining the club. The men's leagues were able to hold playoffs and crown champions in each division. Out of the four WCRFC men's teams, two won division championships. The team results were as follows:

<u>Team</u>	<u>Division</u>	<u>Results</u>
TSI FC	1 st	Regular Season Champion
Good Fellas	2 nd	Division Champion
Watertight FC	2 nd	6 th Pool A – Regular Season
Outriders FC	3 rd	Division Champion

*Note full playoff standings were not available – only divisional champion information was provided.

WOMEN'S SOCCER

WCRFC had three teams in the women's senior leagues. There was significant interest from new and returning players, and all those interested were able to play. No playoffs were held for either of the women's divisions this season. The regular season results were as follows:

<u>Team</u>	<u>Division</u>	<u>Results</u>
WCRFC Varsity	1 st	4 th place
PEI FC Senior Women	1 st	1 st place
WCRFC Divas	2 nd	4 th place

Thank you to all of our coaches and players for a great season of senior soccer.

Respectfully submitted,

Charlotte Jenkins
WCRFC Senior Soccer Director

Winsloe Charlottetown Royals FC Strategic Plan Report 2020

WCRFC undertook a process in 2019-2020 to develop and formalize a Strategic Plan for the Club. The Plan will help members and the public understand the Club's vision and mission, and will help guide Board decisions and Club staff actions. The process was slowed by the COVID-19 pandemic, which complicated efforts to meet and review materials and ideas. Virtual platforms were used which helped improve the process.

A final draft was nearing completion at the end of 2020, with the goal of the Strategic Plan being accepted by the Board early in 2021 and presented to the membership at the 2021 AGM.

A number points of consideration were discussed during the development of the Plan, including realignment of Board direction positions and Tournament legacy. It is recommended that the Board address these points prior to the 2021 season.

WCRFC AGM
March 17, 2021
Technical Report

I was looking through my computer to find an old technical report, as I tend to keep the same format of report every year, and I saw that my first report was done in 2011. So, after 10 years this will be my last technical report as I have transitioned to Executive Director for the Club.

For the 2020 season the club made a big leap in hiring Andy Cameron as a full time Technical Director. This was a big move for the club as it is a big investment, but also something that WCRFC is known for; making bold choices and big moves to benefit our members. Andy comes to us with a wealth of experience which I don't have time to get into now, but suffice to say we are getting a good deal for our money.

As with most things in 2020 the Covid-19 Pandemic changed our technical plans for the summer but Andy was still able to see all of our players and work with many teams in the club. After a summer of watching, listening and asking questions Andy has spent the winter working on a technical strategic plan that we will be implementing this summer. We are excited to bring this plan to our coaches and see where it can take our players and teams in their development in the years to come.

We hired two summer students Nicole Doncaster and David Elsinga to help out around the club and to over see our mini program, under 5, under 7 and under 9 players.

Our player development begins with our mini program. In 2020 as in previous years, we continued our model of having our under 5, under 7 and under 9 players coached by paid youth coaches, with some help from parents. We continue to follow the direction of PEI Soccer technical staff for our programming and the program this past year from all accounts ran well. Again this season, the under 9 teams had a league organized by the Sherwood Parkdale Ranges Soccer Club in which they could play against other local clubs, and we will continue with this in coming seasons. The board is very happy with the model we have in place for player development. As with all programs we continue to review it and change what we feel is necessary to ensure our members are getting the best value for their money and our players are continuing to develop at the best rate possible.

As in previous years the U11 teams played games against teams from other clubs with no standings being kept. It is important for us to offer competitive games for players at this age group, as well as our U9 players, as they are used to playing these types of games in other sports and we need this in order to keep players coming back each year.

Once again WCRFC offered 3 week long soccer camps at the Winslow Complex run by our technical staff. The turnout for these camps was the best we ever had. We will continue to try and increase participation in them. Not only do the camps help with player development they also help to raise funds to pay our technical staff and youth coaches.

Nathan Ford from PEI Soccer also ran some goalkeeper sessions through the summer for our youth team keepers.

PEI Soccer continued with it's male and female PEIFC teams at the under 15 age group as well as the under 17 age group. These teams normally play in the Nova Scotia leagues and represented PEI at the club nationals, but due to Covid 19 they ended playing in Island leagues and there were no club nationals held. There were 25 players from WCRFC on these teams in 2020, accounting for 35% of the total players. I believe it should be a goal of WCRFC to get as many players as possible on to the PEIFC teams each year, as this is the highest level of competition that is offered on PEI for players of these age groups.

Once again, we have a number of players in the provincial all-star program, as well as the Whitecaps pre-prospect program. We encourage all of our members to take part where they can. What these players take away from these winter training programs will only help them in future seasons and help their teammates during the summer seasons. WCRFC continues to be one of the clubs with the highest player participation in the all-star program.

In conclusion I would like to say a thank you to Andy, Nicole and David for the work they did with our players during the 2020 season. I would also like to say a huge thank you to Kristyn Visser our retiring executive director. She did an amazing amount of work around the club and had a huge influence on keeping the club running as smoothly as it did. She will certainly be missed by the club, but her work over the last two years has left us in great shape to continue to improve.

Respectfully submitted,
David Vos
Technical Director
WCRFC

2021 AGM Report

Tournament Director

Unfortunately, with the COVID pandemic and the public health measures that were implemented, the 2020 WCRFC annual tournament was cancelled by the Board in May 2020. Consideration was given to hosting smaller jamborees for a few divisions however these were not considered feasible by the Board.

There were two expenses related to the 2020 tournament which included:

1. Tournament bags purchased in January 2020 before the tournament was cancelled.
2. Tournament website subscription renewal also renewed before the tournament was cancelled.

The decision on the future of the 2021 tournament will be made in May 2021. The Board will consider alternate formats or a smaller scale competition should the full tournament be cancelled.

Respectfully submitted,

Michelle Wyand

Youth Director's Report 2020

Never has there been a year/season of youth soccer as it was in 2020. It appears that it may be similar in 2021, let's hope not in 2022.

A huge shout out to the WCRFC Board members who went above and beyond their usual volunteering to help ensure youth soccer was played in 2020.

Credit should also be passed on to the PEISA and all it's club members for each doing their part to provide youth with the opportunity to experience the beautiful game of soccer for another season, albeit with some modifications. A big thank you to our Chief Public Health Officer Heather

Morrison and to our Premier Dennis King for allowing us the means and measures to provide our youth with soccer during this pandemic. I believe there were no cases of Covid-19 transmission within our club. If our provinces leadership would have said no, then there would be no youth soccer to speak of in 2020.

WCRFC continues to have strong representation on the PEIFC youth soccer teams. Let us continue to promote the PEIFC to our club players who may be interested. Due to Covid-19 there were no National Championships for youth soccer.

Nor were there PEISA youth league championships this year. Some clubs

may have been disappointed. Our club was grateful that our youth got to play league soccer this season and that in itself was a success. Especially considering that it was uncertain in late spring whether there would be soccer on PEI.

Moving forward it is my hope that in our pursuit of developing our club players we continue to remain creative and flexible and not create rules that would prevent the development of a player due to the ongoing numbers issue that can arise in our club along with other PEI clubs.

Also, in this pursuit of development, let us ensure that our plans have the best interests of all players, regardless of

division, at the heart of our decisions,
so that we foster the growth of each
individual in their love of soccer and no
one is neglected or forgotten.

- Glen Miller
WCRFC Youth Director

WCRFC - Income Statement	2021 Budget	2020 Actuals	2020 Budget	2019 Actuals
REVENUE				
Sales Revenue				
General Registration	\$ 81,650.00	\$ -	\$ 52,700.00	\$ 5,118.00
City Hall (Registration)		\$ -		\$ 12,858.00
Registration Day		\$ -		\$ 20,572.00
Online Registration		\$ 57,536.60		\$ 60,305.10
Kidsports/JumpStart		\$ 1,426.83		\$ 4,330.07
Fundraiser Campaign				\$ 500.00
Scholarship Fund		\$ 1,500.00		-\$ 500.00
Net Sales	\$ 81,650.00	\$ 60,463.43	\$ 52,700.00	\$ 103,183.17
Government Grants				
Federal Grants		\$ -	\$ 4,000.00	\$ 3,830.00
Provincial Grants	\$ 11,500.00	\$ 11,386.31	\$ 4,000.00	\$ 4,076.80
Municipal Grants	\$ 10,000.00	\$ 6,870.00	\$ 8,250.00	\$ 10,275.00
Total Grants	\$ 21,500.00	\$ 18,256.31	\$ 16,250.00	\$ 18,181.80
Tournaments				
Tournament Registration	\$ -	\$ -	\$ -	\$ 26,835.00
Tournament Canteen	\$ -	\$ -	\$ -	\$ 2,962.00
Tournament Sundry Sales	\$ -	\$ -	\$ -	\$ 575.00
Tournament 50/50 (payout)	\$ -	\$ -	\$ -	\$ 228.26
Total Tournament	\$ -	\$ -	\$ -	\$ 30,600.26
Summer Camps				
Summer Camps #1	\$ 2,500.00	\$ -	\$ 5,000.00	\$ 2,980.00
Summer Camps #2	\$ 2,000.00	\$ -	\$ -	\$ 2,180.00
Summer Camps #3	\$ 2,000.00	\$ -	\$ -	\$ 2,310.00
Total Camps Revenue	\$ 6,500.00	\$ -	\$ 5,000.00	\$ 7,470.00
Other Royals Revenue				
Indoor Leagues & Training	\$ -	\$ -	\$ -	-\$ 305.00
General Canteen	\$ 1,000.00	\$ -	\$ -	\$ 2,412.00
COVID Subsidy	\$ -	\$ 21,137.70	\$ -	
Total Other Revenue	\$ 1,000.00	\$ 21,137.70	\$ -	\$ 2,107.00
TOTAL REVENUE	\$ 110,650.00	\$ 99,857.44	\$ 73,950.00	\$ 161,542.23
EXPENSE				
Payroll Expenses				
Wages & Salaries	\$ 56,000.00	\$ 46,668.29	\$ 29,520.00	\$ 31,738.08
Mini Coaches Pay	\$ -	\$ -	\$ 8,000.00	\$ 17,876.10
EI Expense	\$ -	\$ 1,031.56	\$ 1,000.00	\$ 1,125.28
CPP Expense	\$ -	\$ 1,681.32	\$ 1,200.00	\$ 1,398.10
WCB Expense	\$ -	\$ 146.62	\$ 50.00	\$ 65.91

Total Payroll Expense	\$ 56,000.00	\$ 49,527.79	\$ 39,770.00	\$ 52,203.47
General & Administrative Expenses				
General Canteen Supplies	\$ 200.00	\$ 200.00	\$ -	\$ 250.56
Accounting & Legal	\$ 2,000.00	\$ 2,071.69	\$ 2,500.00	\$ 2,242.50
Advertising & Promotions	\$ 500.00	\$ 57.50		\$ -
Courier & Postage	\$ 200.00	\$ 198.95	\$ 50.00	\$ -
Interest & Bank Charges	\$ 200.00	\$ 218.68	\$ 200.00	\$ 456.36
Office Supplies	\$ 500.00	\$ 599.65	\$ 600.00	\$ 1,169.29
Training	\$ 200.00	\$ 103.50	\$ 500.00	\$ -
Turf Field Rentals	\$ 2,000.00	\$ -	\$ -	\$ 1,966.50
Repair & Maintenance *	\$ 10,000.00	\$ -	\$ 1,000.00	\$ 603.91
Equipment	\$ 4,000.00	\$ 1,120.17	\$ 2,000.00	\$ 9,204.11
Field Usage Fees and Maintenance	\$ 5,000.00	\$ 4,927.63	\$ 4,500.00	\$ 4,775.78
Award & Banquet	\$ 1,500.00	\$ 1,528.75	\$ 500.00	\$ -
Club Fees	\$ 350.00	\$ 350.00	\$ 850.00	\$ 350.00
Total General & Admin. Expenses	\$ 26,650.00	\$ 11,376.52	\$ 12,700.00	\$ 21,019.01
Mini Camps				
Mini Closing Party	\$ 500.00	\$ -	\$ 500.00	\$ 245.31
Mini Programs Expenses	\$ 500.00	\$ 562.47	\$ 500.00	\$ 945.39
Total Mini Camps	\$ 1,000.00	\$ 562.47	\$ 1,000.00	\$ 1,190.70
Senior League				
Senior Mens League		\$ -	\$ 1,100.00	\$ 2,150.00
Senior Womens League		\$ -	\$ -	\$ 300.00
Senior Officials		\$ -	\$ -	\$ 3,060.00
Youth Ref Fees	\$ 4,500.00	\$ 4,340.00	\$ 4,925.00	\$ 4,725.00
Senior Women Ref Fees		\$ -		\$ 1,965.00
Total Senior League Expenses	\$ 4,500.00	\$ 4,340.00	\$ 6,025.00	\$ 12,200.00
Tournment Expenses				
Tournment Expenses	\$ -	\$ -	\$ -	\$ 6,366.69
Tournment Equipment	\$ -	\$ 761.88	\$ -	\$ -
Tournment PEISA Affiliation	\$ -	\$ -	\$ -	\$ 50.00
Tournment Referees	\$ -	\$ -	\$ -	\$ 7,337.50
Tournment Website	\$ -	\$ 825.00	\$ 825.00	\$ 1,225.00
Total Tournment Expenses	\$ -	\$ 1,586.88	\$ 825.00	\$ 14,979.19
League Expenses				
Youth Soccer League	\$ 2,500.00	\$ 2,423.69		\$ 1,100.00
Registration Fee	\$ 30,000.00	\$ 16,035.00	\$ 13,250.00	\$ 41,010.00
Total League/Tournment Expenses	\$ 32,500.00	\$ 18,458.69	\$ 13,250.00	\$ 42,110.00
TOTAL EXPENSE	\$ 120,650.00	\$ 85,852.35	\$ 73,570.00	\$ 143,702.37

NET INCOME	-\$ 10,000.00	\$ 14,005.09	\$ 380.00	\$ 17,839.86
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Dec 31 2020

Cash Balance \$112,120.11

GIC \$63,077.11

CEBA Loan \$40,000.00

Repair & Maintenance * Club improvements planned. Will be taken from cash reserves

**WINSLOE CHARLOTTETOWN ROYALS FC ("Club")
ANNUAL GENERAL MEETING - MARCH 17, 2021**

NOMINATING COMMITTEE REPORT

The 2020-2021 Nominating Committee is comprised of John Cunniffe, Juanita Diamond and myself.

Pursuant to the Club bylaws, the Board of Directors is to be comprised of a minimum of three directors and a maximum of fifteen directors. Any member of the Club over the age of 18 years is eligible to serve on the Board of Directors. Directors are elected for a three year term and are eligible for re-election for no more than a total of three successive terms.

The Board is currently made up of the following Directors who, following this meeting, will start their third year of a three year term. The only exception is Charlotte Jenkins who is starting her second year of a three year term.

Scott Doncaster	3rd year of a 3 year term
Juanita Diamond	3rd year of a 3 year term
Peter Howatt	3rd year of a 3 year term
John Cunniffe	3rd year of a 3 year term
Michelle Wyand	3rd year of a 3 year term
Glenn Miller	3rd year of a 3 year term
Albert Zakem	3rd year of a 3 year term
Brodie McMurrer	3rd year of a 3 year term
Jennifer MacPherson	3rd year of a 3 year term
Charlotte Jenkins	2nd year of a 3 year term

The Nominating Committee nominates the following members for election to the Board of Directors for a three year term:

Kelly Reardon
Krista Feehan
Noah Bitar

Respectfully submitted this 17th day of March, 2021

Jennifer MacPherson, on behalf of the Nominating Committee