



Williams Lake Youth Soccer Association

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WLYSA Technical Director Job Posting

Position Summary

The Technical Director is responsible for the delivery of programming under the guidance of the Directors for Williams Lake Youth Soccer Association and in collaboration with WLYSA Administrative Coordinator.

The Technical Director will report to the President, and will be required to report and contribute at the monthly Board meetings.

Specific Duties

The TD will be required to undertake the following job duties, or a combination thereof based on personal strengths and interests:

1. Core Functions

- Oversee the development of House and Rep Technical Programming
- Collaborate with Admin and Directors to deliver Coach meetings and program planning information.
- Help develop and distribute coaching materials for House and Rep Programs
- Help develop and manage a support program for youth coaches in House.
- Attend the club's Annual General Meeting
- Collaborate with Admin to ensure WLYSA meets all requirements of programs, policies, and practices set forth by BC Soccer and Canada Soccer.

2. Coach Development and Support

- Collaborate, support, and deliver coach mentoring and development strategy
- Assist in identifying, recruiting, and developing a sufficient number of qualified volunteer coaches, and assistant coaches to support all house and competitive teams.
- Oversee coach training and mentorship, including the development and execution of coaching
- Ensure coaching development and training supports the Club's vision.

3. Player Development Program

- Review, revise and establish curriculum and philosophy of play for WLYSA House and Rep Programs.
- Carry forward the values of WLYSA into the House and Rep player programming
- Develop player pathways and work with outside organizations to facilitate these pathways
- Supervise the tryout process when required – ensuring that club practices and policies are followed and that all players who participate are given an opportunity to demonstrate their skills.

4. Rep Program Development

- Lead, develop and implement programs in collaboration with Directors, Administration, and Rep Coaches
- Assist Coaches in completing required courses.

5. Referee Coordination and Development

- Coordinate, develop and support Referee development for WLYSA
- Help develop and manage support program for youth referees

6. Evaluation and Team Formations

- Oversee process to ensure all procedures for evaluation and team formation are up to date, and working in the club and players favour
- Assist when necessary with team formation in age groups requiring evaluation or understanding of player skills.

7. Club Communications

- Work with the Administrative Coordinator to provide keep the Club's website and social media up to date and to communicate with Club members any changes or updates in programming.
- Provide input on any communication to build the knowledge base of players, parents, coaches, and referees.
- Accountable for ensuring that all emails to the td@wlysa.com are reviewed and responded to.

Core Periods

Certain peak times require longer hours but other periods require reduced activity. The current cycle for WLYSA and this position is:

- February – May: Spring Season preparation, registration, team formation, coach development programs, and referee development programs.
- May – June: Spring Season
- August: Preparation for Fall Season
- September – October: Fall Season, Strategic Planning Review, and updates for upcoming year, AGM.
- December: Preparation for Winter Indoor Season
- January - March: Winter Indoor Season

Qualifications, Skills, and Abilities

- A passion for youth development across both house and rep levels
- Knowledge of best practices for program planning,
- Experience in mentoring coaches for youth soccer
- Demonstrate effective communication and conflict management skills for both players, coaches, and our parent membership.
- Understanding of the Canada Soccer Association and BC Soccer Association Long Term Player Development
- Ability to develop fun and engaging rapport with youth and adults
- Ability to manage time, level of effort and reporting associated with the TD position
- Ability to balance competing demands and manage numerous project simultaneously
- Ability to plan and prioritize work in order to complete processes and meet deadlines
- Ability to communicate clearly and effectively
- Strong interpersonal and problem-solving skills
- Positive attitude towards work, co-workers, volunteers, and the public
- Valid driver's licence
- Approved Criminal Record Check
- BC Soccer Technical Director Certificate would be an asset with an expectation that it would be obtained following employment
- NCCP credentials would be an asset

The TD will understand this position is primarily work from home, unless scheduled to be at WLYSA programs or events primarily hosted at Esler Soccer Complex or local gyms. The TD must support the players at the core of all activities, and be able to build strong, positive relationships both within the WLYSA community and within our district.