



West Oxford Inferno  
Executive Meeting Minutes  
**Jan 28, 2020**  
**7:00pm**  
Ingersoll Pharmasave

### Attendance

|            |                                  |          |                               |                                  |
|------------|----------------------------------|----------|-------------------------------|----------------------------------|
| ✓ Adrianna | ✓ Jay                            | ✓ Kim    | <input type="checkbox"/> Myah | <input type="checkbox"/> Shannon |
| ✓ Becky    | ✓ Jen                            | ✓ Larry  | ✓ Nelson                      | ✓ Sherri                         |
| ✓ Claire   | <input type="checkbox"/> Katrina | ✓ Mark   | ✓ Rob                         | ✓ Tammy                          |
| ✓ Jane     | <input type="checkbox"/> Kerry   | ✓ Murray | ✓ Robin                       | ✓ Wendy                          |

### Meeting Minutes

#### MINUTES APPROVED BY:

1. Jen
2. Jay

#### ACTION ITEMS:

DUE BY: Jan 28, 2020

- ☐ **Jane/Murray**: send new appendix for injury report to all team trainers, notify teams that all injury reports must be sent to OWHA and reported to WOGHA - Murray to follow up with Jane
- ✓ **Robin** to send out email to Managers about forwarding emails onto their teams
- ✓ **Robin** to send out an e-Christmas card
- ☐ **Rob** - Police Checks
- ✓ **Tammy** - send financial statement with minutes
- ☐ **Jane/Murray/Jen** - add respect in sport and certifications to spreadsheet
- ✓ **Kim/Larry** (Sherri)- Need to get Goalie Jerseys back from the Nancekivell's
- ✓ **Mark** - Look into Tumbler - Ingersoll Rental
- ✓ **Robin** - Send email to coaches regarding wearing Sponsor Bars on the top of Jerseys

#### DUE: IMMEDIATELY

- ✓ **Robin** to send email to Midget B team regarding outstanding tournament fees
- ✓ **Jen** to send goalie names to Claire RE: refunds
- ☐ **Mark** to book hall for Trivia Night

- ✓ **Tammy** to check if Memorial Award information is with Secretary documentation
- ✓ **Robin** to send email to Katrina regarding banquet
- ❑ **Murray** and **Jane** to finalize coaching applications and evaluations, to be put on website as soon as complete

### Due by: Feb 25

- ❑ **Robin** to send email to teams regarding payment for Lower Lakes and/or Provincial tournaments
- ❑ **Robin** to send an email to coaches/managers reminding teams sponsor bars are mandatory
- ❑ **Jane** and **Murray** to determine a week that coach interviews will take place
- ❑ **Tammy** to book Pharmasave for April 14th AGM
- ❑ **Robin** to verify when we are eligible to start tryouts
- ❑ **Robin** and **Claire** to breakdown a price that will ensure tryouts costs are covered

## ROUND TABLE

### President's Report (Robin)

#### *Social Media*

- Seems to be going well
- People seem to be receptive to the live video draws
- Most people are responding to the posts

### Vice President's Report (Rob)

#### *Update*

- No update at this time

### Treasurer's Report (Claire)

#### *Update*

- Zorra had a glitch with accounting system - ice is now caught up
- Ice is up-to-date as of end of December

#### *Outstanding Fees*

- Still outstanding registration, consequence protocol to take place
- **Robin to send an email**

#### *Goalie Refund*

- **Jen to send names to Claire**

#### *Treasurer training for next season*

- Quickbooks requires a credit card for subscription
- Quickbooks can be transferred to our personal account
- Could the association perhaps get a credit card off our account
- \$349.99 to purchase the program - Jay Vyse may be able to get a discount
- Rob willing to train
- vote at the AGM

### Registrar's Report (Jen)

#### *New Novice Player*

- Skated this past weekend, registration paid based on total / weeks they will play

### Coaching Convenor Report (Jane/Murray)

- Rob suggested handing out coaches package for next season so that expectations are clear in regards to police check, respect in sport and certifications and deadlines so we don't have same issues as this year

#### *Coach Applications*

- Put on website asap
- Choose deadlines and interview
- Are we able to choose Novice and Atom coaches although the tryouts can't happen until Fall
- Rob suggested that we set it earlier than later due to other associations already announcing
- Group wonders if we really need to rush this
- Jane suggests having the interviews done before March break
- Deadline for application: Feb 22nd
- **Interview week will be decided by Jane and Murray and they will let us know**
- Advertise for all level coaches

#### **LLFHL Report (Jay)**

##### *Update*

- Emails forwarded to coaches/manager regarding playoffs

#### **WOGHL Report (Shannon)**

##### *Update*

- No update

#### **Equipment Manager Report (Kim/Larry)**

##### *Update*

- Going to have a meeting on how to run jersey return
- Sponsor bars not always being worn
- **Robin to send an email to coaches/managers reminding teams sponsor bars are mandatory**

#### **Fundraising Report (Mark)**

##### *Cash Calendar Lottery*

- Becky to send email to find a sponsor to draw Sunday

##### *Association Event*

- Dates unavailable for hall rental
- Discussed other hall options - either not big enough, not available or cannot have our own bar
- **Try Henderson March 7th (Saturday) - Mark to book asap**

#### **Sponsorship Report (Becky)**

##### *Update*

- Sponsor photos - no reply from Photographer since Jan 6
- Becky to print photos by end of the week if no response

#### **Ice Scheduling Report (Kerry)**

##### *Update*

- No update

#### **Referee in Charge Report (Nelson)**

##### *Update*

- No update at this time
- Busy time of year, hoping there is enough refs

### **Directors at Large Report** (Adriana, Katrina, Sherri, Wendy)

#### *Sponsor Photos* (Robin)

- Update - Last communication was Jan 6 - no response since
- multiple emails sent requesting photos
- If photos are not received by the end of the week, Becky to copy team photos and send to sponsors

#### *Banquet*

- Katrina sent an email out with layout
- Hall and dessert bar were donated
- Scheduled for April 17th
- Awards - we need to find out about the memorial awards
- **Is this information with Secretary? Tammy to check**
- Raffle prize of a free registration requested - things to consider; how many would actually buy tickets?
- **Questions for Katrina: Robin to send email**
  - Tickets/Price?
  - Dinner Option? Cost?
  - Do players attend for free?
  - Total breakdown
  - If we charge a few dollars more we could profit money off of that

## **UNFINISHED BUSINESS**

### **ITEM**

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## **NEW BUSINESS**

### **AGM** (All)

- Tuesday April 14 - Pharmasave
- **Tammy to book Pharmasave**

### **Tryouts** (All)

- Price must be increased to avoid taking a loss
- Dorchester ice \$125.66
- **Robin and Claire to work out a price that will cover costs for tryouts**
- **Looking at starting tryouts May 1st - Robin to verify when we are eligible to start**

### **Registration 2020/21** (All)

- Meeting to come
- Early Bird registration - when do we want to start to offer that?

### **Coach Evaluations** (All)

- **Murray and Jane to finalize**
- Will be a google document
- Simple 1-5 rate system, if members want to leave more details they can fill out a

|                                |
|--------------------------------|
| compliment, concern, complaint |
| <b>ADJOURNMENT</b>             |
| <b>8:50 PM</b>                 |