



West Oxford Inferno
Executive Meeting Minutes

October 20, 2020

7:00pm

Via Google Meet

Attendance

✓ Adrianna	✓ Jen	✓ Mark	✓ Robin	
✓ Becky	✓ Kelly	✓ Murray	✓ Sherri	
✓ Jane	✓ Kim	✓ Nelson	✓ Tammy	
✓ Jay	✓ Larry	✓ Rob	✓ Wendy	

Meeting Minutes

Meeting opened at 6:57pm

MINUTES APPROVED BY:

1. Kim
2. Kelly

ACTION ITEMS:

Due immediately

Due by next meeting

- ☐ Robin to email Stephanie at the arena about when a kids arrive late but they have RSVP'd and completed the screening
- ☐ Robin to find out how many refs are required
- ☐ Mark to forward info to coaches so they know to notify him
- ☐ Robin look into setting up a goalie clinic
- ☐ Jen to send copy of rosters to Larry/Kim to track jersey information
- ☐ Jane/Murray to send coaches contacts to Larry/Kim
- ☐ Robin to check what Ref screening requirements are
- ☐ Murray to look into setting up extra training

OLD BUSINESS

- Bank has been switched over now from the mess up from last year
- Becky has returned equipment
- Replacement cost for a jersey is the same at \$94.50
- Ramp app is up and running - everyone is signed up for ramp now
- Arenas will be the same as last year if season is shut down
- Teams have been created
- We will talk about other items later on in the meeting
- Prepayment option is to late now but can talk about that - can get similar to the square but for ramp - charge is 2.5% Robin was told that is a competitive rate
- We can do goalie clinics
- Have not signed contract with Ingersoll - cannot get a hold of Joe
- Do not think that we need to offer other options/costs for older kids at this time
- Did not have time to look into Community Foundation

NEW BUSINESS

ROUND TABLE

President Report (*Robin*)

Executive Roles

- Hoping to get descriptions of executive roles after we have settled in to the season
- If you want your email on website forward to Duke and he will add it - if not we can forward through West Oxford Inferno
- Duke added webmaster@gmail.com he can set up separate emails for each position and can change the associated email when the position changes

Emails/Communication

- Need to constantly communicate with each other especially during this time with Covid
- May need to send emails to keep each other up to date in between meetings

Vice President Report (*Tammy*)

Police Checks

- Everyone has been sent the necessary documents that Tammy is aware of the bench staff
- Jane/Murray to keep Tammy up to date on any bench staff updates
- Still some outstanding declarations not received

Treasurer's Report (*Rob*)

- Bottle drive - approx. \$1,899.00 raised
- Registration/lottery - 1 person still O/S - they paid but had a bad password. It should be straightened out in a few days
- O/S debt from last year have been caught up
- Should be in good shape by Christmas as long as nothing comes up
- Talked about the option to pay through ramp next season

- Jen could pull a report through ramp and Rob could enter that into Quickbooks
- Need to re-evaluate our process for registration and bookkeeping - will look at for next year
- Ramp can do everything - can look at next year - not sure of cost
- Website comes due in June good time to look at that
- Donations received - \$1000.00 from 2 of Kelly's relatives and \$300.00 from the bank because of the mess from last year

Registrar's Report (Jen)

Update

- Everyone has paid except 1 new girl for a U11 team - Jen to follow up with Rob
- 122 registered on 9 teams
- Losing 1 girl
- Some teams have been approved - some have o/s items
- Any teams that have been approved can play games

Coaching Convenor Report (Jane/Murray)

Coaching Staff

- Coaches have lots to watch for this season
- We have to make sure we are in compliance
- Not sure if everyone is ready to play games - need to make sure they have rosters approved prior to doing so
- U15 has a back up trainer but needs to have a trainer appointed to that team
- Kelly had issues with player filling in covid screening but didn't show up until after attendance had been handed in - parent didn't have ramp app
- Issue with attendance not being done for U15-1
- Originally we had to do development application for each ice time - then OWHA changed their mind we had to submit a declaration for the season - when Robin talked to the person she said they have received complaints from parents we must submit screenings and attendance and follow OWHA guidelines
- If parents don't comply then their kids don't skate
- Robin to email Stephanie at the arena about when a kids arrive late but they have RSVP'd and completed the screening
- Since the app came out parents don't need to screen but need to add themselves as a spectator on team app and sign in at the arena
- Anyone on ice needs to be screened
- Coaches have to let us know who is in your extended bubble - OWHA has to approve all extended bubbles - no changing bubbles
- OWHA wants all teams to submit it via email
- Jen questioned why the U15 teams were made unbalanced - Head coaches chose the roster
- Jen wonders why in a year when we have the opportunity to equalize the teams we chose to stack one team
- At this time teams are made for development with the intention of going to a regular season

- Others had input on that team but the coach had his reasoning for development
- Executive has never had input on any other roster
- We need to have faith in our coaches
- The ringette players season will be re evaluated in January and all the players are currently playing ringette
- U13-2 & U15-2 don't have goalies
- U15 coach has been a challenge hoping to get him on track soon

Equipment Manager Report (Kim/Larry)

Update

- All Jerseys have been accounted for
- Starting to get jerseys organized for distribution
- Jane/Murray to send coach contacts
- Have to make appt to go to arena when no one there this season so it adds an extra challenge
- Jen to send copy of rosters to put chq #s with for tracking
- Need to decide what we are doing about socks
- There are some socks - they small and black(we think) maybe able to give to U9's if they wanted them
- Do we just want to leave to individual teams as to how they want to handle getting their own socks
- No one has requested socks as of yet
- Will need coaches to send jersey numbers to Kim and Larry - They will send email out regarding information required
- Don't need to ask for bond cheque for Seniors if they are using old jerseys

Fundraising Report (Tammy)

Lottery

- Information for the lottery license has been submitted to the Town just waiting to hear back
- Once we receive the license we will have Jeff Shapton do up the tickets again - he was reasonable and can do them in a timely manner

Sponsorship Report (Becky)

Update

- Has one sponsor and collected 1 cheque so far
- We need to get that companies logo on the website right away
- Need to make sure we have enough sponsor bars - will need more that team has 17 players
- Going to St.Mary's to get new name bars - Woodstock is not easy to deal with and took so long to get last time
- That team should have 16 girls - Becky will talk to Jen to straighten out the numbers

Ice Scheduling Report (Mark)

Senior Ice & Games

- Last we heard only 7 people allowed on the bench
- Have to shuffle ice around to allow them to play
- Robin reached out to Jeff to reach out to other people about switching
- Only ice we have in Ingersoll is the senior team
- Thamesford & Embro are the only arenas that don't limit the number of people on the bench
- Other arenas if playing games would have to sit part of their big rostered teams
- OWHa says girls are allowed to have 30 players on the ice

Additional or make up ice d/t holidays for teams affected by back to back Sun/Mon schedule or Black out situation

- Coaches were asked for thanksgiving and they didn't want ice
- Let Mark know if you want blackout ice and he will look and sign up for it

Referee in Charge Report (Nelson)

Organizing Ref's for games

- List of game dates, times and arenas - random is fine at least a week in advance
- Only one Ref required for 4 on 4. Need to find out if all levels require the same number of Ref's
- Robin to find out how many refs are required for our games
- Put out to coaches to put it out to the girls what the different rules are
- Big shortage of Ref's this year
- How do you screen Ref's - everyone's responsibility - Robin to check what the requirements are
- Mark will forward info to coaches so they know to notify him

COVID Report (Robin)

- Ramp is mandatory
- Managers have to check to make sure everyone has completed
- Read updates they will also be posted on the website
- Development application has been submitted we are good to go for the rest of the season
- Goalie clinics are permitted - goalies are always social distanced so they are allowed to move between groups - Robin to find out about having goalie clinic
- Murray to look into extra training
- Be careful when doing mock 3 on 3 we are not allowed per OWHa
- No games no contact
- We are looking at the coaches to make sure this stuff is being followed
- Covid committee is to build policies
- OWHa says 1 parent but the arena says they don't care as long as under 50
- Robin has a call with OWHa tomorrow night - will send update

New Business

Zorra dressing room concerns (Robin)

- *Arena won't let us use dressing rooms which is causing players to change in the lobby in Embro*
- *Some of our younger players saw some of the men's league dressing in the lobby*
- *Apparently there was also an Embro Ladies team dressing in the Lobby*
- *Robin talked to Stephanie about some of the issues but didn't seem to get anywhere*
- *Robin suggests to email Stephanie directly and cc West Oxford to show our support*
- *Robin recommends emailing her directly with any concerns*

Next Meeting

- *Executive meetings will be held the 2nd last Tuesday of every month going forward virtually due to the current situation until it is safe to meet in person*
- *We will talk about registration fees which will be dependent on what is allowed after Christmas*