

WOGHA

2024-25 Executive

Type	Regular Executive Meeting
Date	August 12, 2024
Time	7 pm
Location	Allair Residence



AGENDA

Attendance:

- **Olivier St-Maurice (President)**
- **Sherri Simmers (Vice-president)**
- **Jen Kilgour (Registrar)**
- **Betty Clarke (Nominee for Treasurer)**
- **Kelly Ratcliffe (Secretary and Webmaster)**
- **Lyndsay Huxley (Ice Scheduler)**
- **Stephanie Haskett (Fundraising Coordinator)**
- **Jason Allair (Coaching Convenor)**
- **Adriana Allair (WOGHL Representative)**
- **Wendy Fleming (Equipment Manager)**
- **Nicole Steele (OWHA Representative)**
- **Veronique Moreland (Director at Large)- not present**
- **Nelson Costa (Referee-in-Chief) -not present**

Please note that tonight's meeting will be presided by Sherri Simmers, as Olivier St-Maurice will attend virtually.

- 1. Welcome / Call to order**

2. Executive membership:

- Nomination of Betty Clarke as treasurer
- Sponsorship remains vacant. Please send any suggestions to Olivier or Sherri.

Nominations of vacant positions

Treasurer – Betty Clarke was nominated for the treasurer position by Jason Allair and seconded Jen Kilgour. No objections were made.

Sponsorship – Stephanie Haskett was nominated for the sponsorship position by Jen Kilgour and seconded by Lindsay Huxley. No objections were made.

3. Round table

<i>Role</i>	<i>Item</i>
President (Olivier)	President's Report <ul style="list-style-type: none">- Transfer of Executive members- Ice Allocation and Community Relationships- Team Lineup
Vice-president (Sherri)	<ul style="list-style-type: none">- – VSC/VSS document uploads- Documents need to be uploaded to each staff member HCR Spordle Account- Information sent to coaches and will be distributed to each teams staff.- Betty (Treasurer) to set up meeting with previous Treasurer to review documents and procedures.- Sign off of documents to be changed from previous treasurer to Betty.
Treasurer (Vacant)	Given that we are transitioning, there is no financial report to be presented at this meeting.
Registrar (Jen)	<ul style="list-style-type: none">- Reviewed registration numbers to date- Senior teams require team fee- Ramp registration might require some fee to be applied for registration. Potentially insurance and admin fees paid per player when registering and remainder of costs to be paid by team and have their representative collect money back from players.- Tracking of registration payment is required. Treasurer should have existing spreadsheets set up for tracking of registration payments.

Secretary (Kelly)	<ul style="list-style-type: none"> - None
Fundraising (Stephanie)	<ul style="list-style-type: none"> - Discussion on previous fundraising done, ie; bottle drive, cash calendars - Discussion on how fundraising is split amongst teams - Gift Card and Cash Calendars were discussed - Decision that association fundraising to take place for 2025/2026 year - Embro Kitchen Volunteering was discussed as a fundraising opportunity as well.
Coaching Convenor (Jay)	<ul style="list-style-type: none"> - Registration lists are required for each age group for follow-up messages to players that are not fully registered. - Coaches/Players are requesting ice days/times for scheduling purposes. - Require confirmation of what age groups are being put together to create teams. Once teams are determined the coaches can be notified and they can start putting things together for the team.
OWHA Report (Nicole)	<ul style="list-style-type: none"> - None
WOGHL Report (Adriana)	<ul style="list-style-type: none"> - WOGHL league team fees has increased to \$300 - Preliminary Intent to Register (ITR's) have been submitted - 2024/2025 season items to note, 10-12-12 ice times (preference no curfew), - Coaches must communicate if it is a curfewed game prior to game being played - April 5-6 are WOGHL day of champions and finals, Player pickups allowed throughout OWHA.
Equipment Manager (Wendy)	<ul style="list-style-type: none"> - Jerseys have been sorted and set into proper sizing groups - Jersey lists are on google drive - Sock orders should be placed soon - Jersey cheques discussed, review of dates on the cheques should be checked, and drop off final date for jerseys should be enforced for upcoming season - Betty to hold jersey cheques for all teams - Helmet stickers for players to be provided by Association – Sherri Simmers brought forth the motion and was seconded by Lindsay Huxley - New trainers bags need to be ordered and skate sharpeners
Sponsorship (Stephanie)	<ul style="list-style-type: none"> - None – new to position

	<ul style="list-style-type: none"> - List of regular sponsors to be provided to Stephanie
Ice Scheduling (Lyndsay)	<ul style="list-style-type: none"> - Zorra ice remains close to the same as last year - Sunday – Embro, Monday – Thamesford, Wednesday – Thamesford, and Saturday Thamesford - Sept 13th is our first ice time for the season - Treasurer is required to sign-off for Zorra ice, President and Treasurer to coordinate completion of sign-off. - Request was made for additional half hour of ice on Wednesday nights to allow the teams on Wednesday night additional time to fit in games that might run over the 50min game allotment.
Website (Kelly)	<ul style="list-style-type: none"> - Website updates for new executive members - Information and reminders for how to register
Referee In Charge (Nelson)	<ul style="list-style-type: none"> - None - 2024/2025 rate increases previously discussed
Directors at Large	<ul style="list-style-type: none"> - Picture options were briefly discussed and to be discussed further in the next executive meeting.
Unfinished Business	
	<ul style="list-style-type: none"> - Pictures
Action Items	
Olivier	<ul style="list-style-type: none"> - Message/call made to players not fully registered - Review of registration numbers and final decision for number of teams to be made by end of week August 17, 2024

Lindsay	<ul style="list-style-type: none"> - Time slots for teams to be decided upon
All	<ul style="list-style-type: none"> - VSC/VSS documents uploaded to hockey Canada - Register executive positions on Ramp
Betty	<ul style="list-style-type: none"> - Sign off documents from previous treasurer to Betty - President and Treasurer to coordinate completion of sign-off.
Lindsay	<ul style="list-style-type: none"> - Request for additional half hour of ice on Wednesday nights to allow the teams on Wednesday night additional time to fit in games that might run over the 50min game allotment.
Kelly	<ul style="list-style-type: none"> - Website updates for new executive members - Information and reminders for how to register
Kelly	<ul style="list-style-type: none"> - Senior Team fee
Jen	<ul style="list-style-type: none"> - How to register senior ladies on ramp
New Business	
<p>Adjournment –</p> <p>Next Meeting – Wednesday, September 4th, 2024 at Pharmasave</p> <p>Pre-season Meeting – <i>Proposed</i> Wednesday, Sept 25th, 2024</p>	