



TOWN OF INGERSOLL
Town Centre

Ingersoll District Memorial Arena

RETURN TO PLAY COVID-19 FACILITY GUIDELINES FOR ICE USERS

As COVID-19 continues to evolve, this document is subject to change without notice.

Notice of Upcoming Changes / Vaccination Requirements

On Sept. 22 The Town of Ingersoll will require proof of COVID-19 vaccination prior to entry at recreation facilities in compliance with Ontario Regulation 645/21

The following visitors are exempt:

- Those under 18 years of age who are entering the facility for active participation in an organized sport.
- Individuals aged 11 or younger.
- Individuals who provide a medical reason, from a medical doctor or registered nurse, for not being vaccinated
- All other visitors 12 years of age or older will be required to provide proof of vaccination. Proof of vaccination is considered the following: Record of vaccination (two doses plus 14 days), along with government issued ID

Parking Lot Entrance

No change from previous years.

Entrance Doors

The main entrance will be the entrance for all facility users.

Exit Doors

All ice users and spectators must exit through the closest exit doors in the building. Dressing rooms #1 & #2 will exit from the East exit door, Dressing rooms #3 #4 & #5 will exit through the West exit doors. Dressing rooms # 6 & 7 will exit from the back Auditorium door. Spectators will exit from the closest assigned exit doors

Entrance Process / Screening / Safety Plans

User groups will be required to monitor the entrance and exits to ensure that proper procedures are followed, including the participant/spectator limits. The front doors may be locked while user groups are on the ice to eliminate the need to monitor the entrance and exits



TOWN OF INGERSOLL

Town Centre

We will require users to submit a Safety Plan. The plan doesn't need to be overly detailed but we need you to outline how you will screen your users and how your groups will ensure physical distancing while in the common areas and dressing rooms

Prescreening is mandatory and required for all patrons entering the facility. Southwestern Public Health has determined that the online Ontario COVID screening tool is the preferred method. User groups will be responsible for screening all participants and spectators upon entry and must ensure they keep a log of everyone entering the facility. The log must be kept for contact tracing purposes. This information must be sent to Joe Sym at joe.sym@ingersoll.ca within 24 hours of your rental. If your rental is on the weekend, the information must be received the following Monday

Entrance Time and Exit Time

Entrance to the facility will be permitted 20 minutes prior to the rental. Participants arriving earlier must wait outside the facility.

Groups have use of the dressing room for an additional 30 minutes after their ice time. For instance, if the rental is at 4:00pm, the user group must be off the ice by 4:50pm and have left the facility by 5:20pm. It is the responsibility of the user group to ensure participants have left the building at the required time.

Changing of Equipment Location Process

Dressing rooms will be available to user groups, with a maximum of 8 / 10 patrons per room. This limit includes parent reps, coaches and participants. Showers and washrooms within the dressing rooms will be available for use. While restrictions are still in place, temporary dressing rooms will be available in the upstairs Auditorium

Keys will not be issued for dressing rooms. All rooms will be use at your own risk

Number of On-Ice Participants

As of this time there are no distancing requirements in place for contact sports on the ice surface. The ice surface will have a limit of 75 patrons. The player's benches and penalty boxes are considered an extension of the ice surface so there will be no distancing requirements in place for those areas as well. Dressing rooms will still have distancing requirements, based on size of the space, dressing rooms will hold 8 or 10 people, upstairs will hold 20. There will be room allocated in the lobby for people to put on skates if needed

The user group must control and monitor the facility entrance to ensure the following:

- Ice participants are provided access to the facility no sooner than 15 minutes before their rental.



TOWN OF INGERSOLL

Town Centre

- Spectators/parents are provided access to the facility no sooner than 15 minutes before the rental.
- Parents may access the dressing room hallway or the arena lobby to tie skates of younger participants.
- The use of a full facial visor is recommended for all players except goaltenders

Ice Participants Must Ensure the Following:

Ice participants do not have access to other areas of the facility, and should only be in the dressing rooms or on the ice surface. Ice participants must remain in the dressing room until the Olympia has cleared the ice. While distancing regulations are still in place we will have two temporary dressing rooms available in the upstairs Auditorium, this will eliminate the need for cleaning buffer times between rentals

Spectators/Parents

With distancing restriction in place, 100 patrons will be allowed into the stands. There is no limit on the number of parents / guardians: youth although please keep in mind the stands can only accommodate 100 patrons and everyone entering the facility needs to be screened prior to entry

Spectators/parents must ensure:

- Spectators/parents watch from the stands only. No viewing from the lobby.
- Spectators/parents must be physically distanced by a minimum of 2metres.
- Spectators/parents must exit the facility from the closest assigned exit door
- Spectators/parents may access the dressing rooms or the arena lobby to tie skates of younger participants.
- Spectators/parents may walk through the lobby to access the main washrooms.
- Spectators/parents will be provided access to the facility no more than 15 minutes prior to the start of the rental.
- Spectators/parents must exit the stands between rentals. If a spectator/parent is staying for the second rental, the spectator/parent must leave the facility and re-enter through the main door.
- Spectators/parents must begin to exit once the users are off the ice surface.
- Spectators/parents may wait outside, or in cars and/or parking lot for their participants.
- Spectators/parents may assist with untying skates in the dressing rooms or the arena lobby, but must not gather and ensure they leave the facility immediately after untying skates.

Conduct of Parents in the Stands

Parents must ensure that they are physically distanced by a minimum of 2m in the stands. Parents must take any garbage with them and dispose of in the appropriate containers. If parents have other



TOWN OF INGERSOLL

Town Centre

children with them that are not participating in on-ice activities, the parent is responsible for the conduct of that child(ren). Children must be supervised at all times, without exception. Parents not supervising their children will be asked to leave the facility with their children, and without warning.

Items Allowed in the Facility

Bags, individual food and beverages are permitted. There will be no shared food (e.g. potlucks, bake sales, team snacks, etc.). Waste containers must be used. Seating will be limited. Tables will not be available.

Warm Ups/Dry Land Training

Warm ups and dry land training are not permitted in the facility.

Reporting of Incidents – Injury or COVID-19

Incident forms are available from municipal staff.

Storage

Access to storage will be by appointment with prior arrangement only. Groups should try to limit the number of people with access to storage areas. These areas will not be cleaned or sanitized.

Cleaning

Dressing rooms will be cleaned and sanitized after each use. Washrooms will be cleaned and sanitized at a minimum of every four hours. High touch point surfaces such as player's benches and door handles will be sanitized several times per day.

Groups are responsible for ensuring all garbage is collected in trash bins in dressing rooms prior to exiting. Groups must ensure that participants are not spitting, or depositing other bodily fluids on any surface in the facility.

User groups are required to clean and dispose of any materials left on the players' benches prior to exiting.

Face Coverings

Face coverings are required and must be used at all time in the lobbies, stands, dressing rooms and washrooms. Face coverings are not required while patrons are on the ice. Please refer to this link for more information on face coverings - https://www.swpublichealth.ca/sites/default/files/covid-19_mandatory_face_covering_faq_-_final.pdf

Conduct with Staff



TOWN OF INGERSOLL

Town Centre

All participants must ensure they maintain at least 2m distance when speaking to staff. There is a zero tolerance policy for any mistreatment of staff. Any person that refuses to maintain distance or abuses staff in any way will receive an automatic suspension from the facility for a period of two weeks, minimum.

Compliance

Groups not complying with any facility rule noted above will be given one written warning. The second offense will be a suspension from the facility. The third offense will result in expulsion from the facility for the season. Refunds will not be provided for groups that have been suspended or expelled and the group will be responsible to pay for ice time booked during the suspension and/or expulsion. Suspensions will last a minimum of two weeks. Suspensions and expulsions will apply to either the offending individual, team and/or the entire association depending on the severity of the contravention. There is a zero tolerance policy regarding alcohol consumption in the dressing rooms at any time. Any violation of this policy will result in immediate cancellation of ice time for the duration of the season.

Sign here to indicate that you have read and agree to the terms and guidelines above.

_____ Signature

_____ Date