

CALGARY WOMEN'S SOCCER ASSOCIATION

GENERATIONS UNITING TOGETHER

DISCIPLINE CODE

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1. GENERAL

1.1. INTRODUCTION

The Discipline Code for the CWSA league, approved by the CWSA Board, describes and categorizes infractions by degrees of severity and then outlines the penalties incurred by such infraction. The document is not intended to describe every possible situation. Infractions of similar intent and/or consequence will receive like-game suspensions.

Discipline administered at any time may encompass more than one section. The terms of suspensions listed herein are a minimum for each infraction. The player or team official's prior 3-year disciplinary history will be taken into account and may result in additional games suspensions and/or fines.

The Discipline Committee shall have the authority to apply additional sanctions or suspend any portion of a suspension, fee or bond or other discipline action at their discretion.

Given that team officials carry a greater burden of responsibility in their leadership role, their suspensions and/or monetary penalties may be more severe.

This code is designed for dealing with infractions committed by players, team officials and their spectators. Major incidents of misconduct directed against game officials falls under the jurisdiction of the Alberta Soccer Association.

It should be noted that any incident being dealt with by the Alberta Soccer Association, results in an automatic suspension from "ALL" soccer activities.

You may contact the office to find out the status of your case.

1.2. SUSPENSIONS

Suspensions must be served immediately after the infraction.

Cautions accumulated in a single season are nullified at the end of the season, except when a caution in the last game of the season triggers a suspension.

Suspensions carry into the next season of play – Outdoor to Indoor and Indoor to Outdoor respectively.

A suspension earned by a coach or team official in the CWSA must be served exclusively in the CWSA.

Suspensions can only be served on the team that the player is registered to.

For an individual to have served a game suspension, the individual must be registered to a team and their registered team must physically play a League game. Tournament games are not eligible to be counted as games served for suspensions.

Suspended players are not eligible to play in any CWSA tournament. Exceptions are only at the discretion of the CWSA Discipline Officer.

Any participant under suspension for any of the Sections contained herein shall not involve themselves with the game in any manner, other than as a spectator. Suspended players and officials are not allowed to be within thirty (30) metres of the registered team's bench for Outdoor. For Indoor facilities, the person must remain in the spectator area, and may not enter the dressing room, field area or team bench at any time.

Team Officials, while suspended, are not allowed in any way to influence, or be perceived to be influencing, the outcome of the game, including but not limited to, talking to players advising of such things as positioning on the field, calling for substitutions, or meeting with player(s) before or during the game.

If a person, while under suspension, violates any of the above conditions or brings the game into disrepute, or causes the game to be disrupted by their presence or actions, they will be subject to further sanctioning.



1.3. FINES AND BONDS

All suspensions identified in Sections A through E carry a fine of \$20 for each game of the suspension.

Any minor player red carded while playing up, will receive a duration-based suspension in which a 1 game suspension would equal a 1 week suspension. Eg. A 2-game suspension would result in the player being banned for 2 weeks.

Teams can be fined to a maximum of \$2,000.00 and/or bonded to a maximum of \$10,000.00 at the discretion of the Discipline Committee.

All fines/bonds **MUST** be paid before player/team re-instatement. All fines for forfeiture and defaults must be paid prior to the next scheduled game.

In the event that a team fails to pay its fines or post any bonds levied against them, the outstanding fines and/or bonds will be divided between all players, coaches, and managers on the game sheet - the game sheet being that of the occurrence that resulted in the fine and/or bond being levied against the team. If the outstanding fines and/or bonds were not assessed through a game but by some other infraction outside of play, the amount owing will be divided between all players, coaches and managers on the team roster.

1.4. TIME OF EJECTION

Ejected parties must leave the field of play immediately and be out of the line of sight of the game officials, and/or not be in a position to influence or interfere with the game or team officials, or participants of the match. Staying in your change room is acceptable and deemed not interfering provided you do not return to the field or further refute the decisions of the referee.

Any player/participant ejected for an incident at any point prior to, during, or after the game must surrender their card to the game official forthwith. Failure to comply with these requirements will result in additional discipline measures.

2. TYPES OF MISCONDUCT

2.1. PARTICIPANT MISCONDUCT

2.1.1. Section A – Professional Foul & Yellow Card Accumulation

Professional Foul & Yellow Card Accumulation		
Offence	# Offence in Season	Suspension # of games
1. Any player sent off for a “professional foul.” a. Denying the opposing team a goal or an obvious goal-scoring opportunity by deliberately handing the ball b. Denying an obvious goal-scoring opportunity to an opponent moving towards the player’s goal by a offense punishable by a free kick or a penalty kick	1 st	1
	1 st	1
2. Receiving two (2) yellow cards in the same match	2 nd	3
	3 rd	5
	1 st	1
	2 nd	3



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<p>3. A player receiving three (3) cautions (yellow cards) in separate games in a season. Players who fail to comply will be deemed as “playing ineligible.”</p> <p>The player must sit out their next game. It is the responsibility of the player to track their own yellow cards.</p>	Repeat	5
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2.1.2. Section B – Serious Foul Play Incidents

Serious Foul Play Incidents		
Offence	# Offence in Season	Suspension # of games
Any player sent off for: 1. Charging/tackling in a dangerous manner.	1 st	3
	2 nd	5
	Repeat	10

2.1.3. Section C – Violent Conduct Incidents

Violent Conduct Incidents (For repeat offences (within 24 months) the penalties will be as follows)		
Offence	# Offence in Season	Suspension # of games
Any player sent off for: 1. Threatening to kick, punch, elbow or knee (no physical contact).	1st	2
	2nd	3
	Repeat	5
2. Pushing, slapping, scratching, hair pulling, holding, or tripping an opposing player.	1st	2
	2nd	3
	Repeat	5
3. Third-person in altercation - leaving the bench or technical area. (no blows)	1st	3
	2nd	5
	Repeat	10
4. Third person in altercation (several blows).	1st	5
	2nd	10
	Repeat	15
5. Striking an opponent or spectator with the ball.	1st	3
	2nd	5
	Repeat	10
6. Head locking, choking an opponent or throwing a player to the ground.	1st	3
	2nd	5
	Repeat	10



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7. Attempted or threatened to head butt an opponent	1st	3
	2nd	5
	Repeat	10
8. Head-butting.	1st	5
	2nd	10
	Repeat	15
9. Boarding, endangering the safety of a player. No foul has to be committed to be deemed boarding. *See definition of boarding in Glossary	1st	2
	2nd	4
	Repeat	6
10. Kicking, punching, elbowing, kneeing, or fighting with an opponent, substitute or teammate during or away from play.	1st	5
	2nd	10
	Repeat	15
11. Substitute leaving bench or player leaving the penalty box to join altercation (several blows).	1st	10
	2nd	15
	Repeat	20
12. Leaving the field of play or bench area to fight with a spectator	Suspended for one (1) calendar year and required to post a \$500 performance bond with CWSA prior to returning to active status.	

2.1.4. Section D – General Misconduct

General Misconduct		
Offence	# Offence in Season	Suspension # of games
1. Failure of an individual to leave the field or field area in a timely manner and/or displaying unsportsmanlike behaviour after receiving a dismissal. This includes slamming of the gate (indoor).	1st	3
	2nd	5
	Repeat	10
2. After being ejected from a game an individual comes back to refute the referees decisions, which may include abusive, personal, foul remarks and/or gestures	1st	3
	2nd	5
	Repeat	10
3. OIAL – Using insulting or abusive language aimed directly or implied at a game official during or after a game.	1st	3
	2nd	5
	Repeat	10
4. OIAL – Disregard for a decision of a game official during or after a game.	1st	2
	2 nd	4



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	Repeat	6
5. OIAL – Using insulting or abusive language aimed directly or implied at an opponent, substitute, teammate, team official or spectator.	1st	2
	2nd	4
	Repeat	6
6. Serious indecent gestures, for example “mooning” or grabbing genital or chest area.	1st	10
	2nd	15
	Repeat	20
7. A violent altercation after their game (inside or outside the field of play).	1st	18
	2nd	24
	3rd	Dismissal for life
8. Spitting at players or team officials.	1st	18
	2nd	24
	3rd	Dismissal for life
9. After being dismissed with a red card returning to the field to join or cause an altercation.	1st	18
	2nd	24
	3rd	Dismissal for life
10. Intentionally disguises their identity, i.e. removes their jersey, fails to provide an ID card for an offense after the game, or attempts to retrieve cards held or retained by the referee.	Suspended for one (1) calendar year and required to post a \$500 performance bond with CWSA prior to returning to active status.	
11. Guilty of uttering any form of discriminatory slurs, remarks or gestures to officials, players, coaches or spectators	1st	18
	2nd	24
	3rd	Dismissal for life
12. Uncontrollable rage, without assault, having to be physically restrained	1st	18
	2nd	24
	3rd	Dismissal for life
13. A participant is ejected for assault in a fit of uncontrollable rage, having to be physically restrained.	Suspended for one (1) calendar year and required to post a \$500 performance bond with CWSA prior to returning to active status.	

2.1.5. Section E – Multiple Red Card Incidents

Multiple Red Card Incidents	
Offense	Outcome



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<p>Multiple Reds Participant receiving 3 red cards for major infractions i.e. all those in Sections B through E, within a 12-month period.</p>	<p>Suspended for one (1) calendar year, required to post a \$500 performance bond with CWSA prior to returning to active status, and must take and pass a referee course at their own expense.</p>
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2.1.6. Section F – Participating When Illegal

Participating When Illegal		
Offence	# Offence in Season	Suspension
1. When Suspended for any reason other than those infractions listed in Section A.	1 st	Up to 12 months. Fine up to \$500.
2. When playing or attempting to play under an assumed name.	Further Repeat	18 months – 5 years. Fine up to \$1,000.
3. Playing while suspended under Section A	One (1) extra game will be added to the suspension for every game that is played after receiving notification. Per game fines still apply.	

2.1.7. Section G – Participating When Ineligible

Participating When Ineligible		
Offence	# Offence in Season	Suspension
1. Participating when ineligible, defined as follows: <ul style="list-style-type: none"> a. As a guest player outside the provisions of the restricted movement regulations. b. Minor players, without a CMSA ID card and/or the appropriate documentation (minor restricted movement form) c. Cup-tied players. d. Without a valid CWSA ID card at the game. e. Without being properly registered for the current season. f. Without their own jersey, except when changed with the approval of the game official because of blood or if the shirt is torn. g. A minor player who is also registered with a CWSA team using their minor status. 	1 st	0 games, plus \$20 fine
	2 nd	1 game
	3 rd	3 games
	Repeat	Suspended pending a discipline hearing

2.1.8. Section H – Unsportsmanlike Behaviour (Participant)

Bringing the Game into Disrepute through Unsportsmanlike Behaviour – Discipline Hearing Required	
Offense	Outcome



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<p>1. Unsporting behaviour occurs when the game is brought into disrepute by unexpected or unprecedented behaviour.</p> <p>It offends the spirit of the game and can be directed against opponents, colleagues, officials or spectators.</p> <p>Traditionally, a sportsman is accepted as being honest, honourable, and truthful, a fair player, good loser, good example to others, a model of virtue, and a sportsman. It follows, therefore, that conduct opposite to these tenets is unsportsmanlike.</p> <p>Any individual who commits any act or makes any statement either verbally or in writing, or has been responsible for conduct, continuing misconduct or any other matter which is considered to be unsporting, insulting or improper behaviour or likely to bring the game into disrepute, is deemed to be displaying unsporting behaviour. This would include verbal threats (actual or implied) to inflict bodily harm, malicious statements to express a threat, to be a source of danger or menace, to announce the possibility of a threat or to give signs or warning of a possible threat.</p> <p>Individuals found to display unsportsmanlike behaviour may be subject to penalties applied at the discretion of the Discipline Committee.</p>	Participant Fine	Max \$500
	Participant Bond	Max \$1,000
	Participant Suspension	At the discretion of the Discipline Committee
<p>2. Behaviour that impacts the League in attaining or retaining field/facility permits and that is contrary to the terms of those permits will be considered to be unsportsmanlike.</p> <p>Examples of such behavior include, but are not limited to: the consumption of alcohol on facility property (except in a designated area provided by the facility), public urination, smoking inside the buildings, and any actions that result in damage to the facility.</p>	Possible recommendation for removal from the league. May be held financially responsible for the payment of any damages caused to facilities	

2.1.9. Section I – Spectator Involvement & Leaving the Field of Play (Participant)

Spectator Involvement & Leaving the Field of Play	
Offence	Outcome
1. Any player found guilty of inviting spectators onto the field of play with the purpose of engaging members of the opposing team.	Suspended for one (1) year and not reinstated until a \$1,000.00 performance bond is paid.
2. Any player found guilty of inciting violence among spectators.	Suspended for one (1) year and not reinstated until a \$1,000.00 performance bond is paid.



2.1.10. Section J – Abuse of CWSA Staff & Discipline Committee

Abuse of CWSA Staff & Discipline Committee

NOTE: Discipline will be determined at the discretion of the CWSA Board on a case-by-case basis and may involve potential suspensions and/or fines and/or removal from league and the requirement to post a performance bond prior to reinstatement. Also refer to the CWSA Harassment policy on abuse.

2.2. TEAM MISCONDUCT

2.2.1. Section K – Game Defaults

Game Defaults

Offense	# Offence in Season	Outcome
1. Failure to arrive for a scheduled CWSA game. <i>With advance notice of 3 or more business days to the affected team and the CWSA Office.</i>	1st	Forfeiture, \$50 fine.
	2nd	Forfeiture, \$100 fine.
	3rd	Forfeiture, \$250 fine and recommended removal from league
2. Failure to arrive for a scheduled CWSA game. <i>With advance notice of less than 3 business days to the affected team and the CWSA Office.</i>	1st	Forfeiture, \$100 fine
	2nd	Forfeiture, \$150 fine.
	3rd	Forfeiture, \$250 fine and recommended removal from league
3. Failure to arrive for a scheduled CWSA game. With no advance notice to the affected team and the CWSA Office.	1st	Forfeiture, \$250 fine.
	2nd	Forfeiture, \$250 fine.
4. Failure to have the minimum number of players dressed and ready within the time allowable for kick-off may be subject to: 5. Failure to arrive with ID cards may be subject to:	3rd	Forfeiture, \$250 fine and recommended removal from league
6. Three (3) game defaults within a season.		Recommended removal from the league
7. A combination of four (4) game forfeitures (games played) and game defaults (games not played).		Recommended removal from the league

2.2.2. Section L – Game Forfeitures

Game Forfeitures

- Team officials must check with the league appointed officials to ascertain the status of any player wishing to join their club (team).



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- Once a player is listed on the game sheet, unless they have been physically scratched off it is deemed that the player physically participated in the game.
- A youth player who is registered on a youth team may play up for a senior team. However, if they are also registered on a senior team they must use a CWSA ID card and it is the team official's responsibility to ascertain their status and eligibility.

Offence	# Offence in Season	Outcome
2. Participating when ineligible, defined as follows: <ol style="list-style-type: none"> As a guest player outside the provisions of the restricted movement regulations. Minor players, without a CMSA ID card and the appropriate documentation, and/or without proper consent. Cup-tied players. Utilizing a registered CWSA player or Team Official who does not have a valid CWSA ID card at the game. When they are not on the game sheet at the commencement of the game. A player registered with another team in the same or higher division except where R and R 3.3.7 allows. Unregistered players or team officials. When players do not have their own jersey, except when changed with the approval of the game official because of blood or if the shirt is torn. A minor player who is also registered with a CWSA team using their minor status. When they are unidentifiable on the game sheet. 	1 st	Forfeiture, \$50 fine.
	2 nd	Forfeiture, \$100 fine.
	Further Repeat	Forfeiture, \$200 fine.
k. Utilizing or attempting to utilize an ineligible/illegal individual, intentionally disguising the identity or role of the individual	1 st	Forfeiture, team fined \$100 - \$2,000, bond. Disqualified from Promotion and attending Provincials.
	Repeat	Forfeiture, team fined \$100 - \$2,000, bond, Relegation at season end or recommend removal from league if offence occurs within 12 months of prior offence.
l. Suspended Players or Team Officials	1 st	Forfeiture, \$100 fine.
	2 nd	Forfeiture, \$200 fine.



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	Repeat	Forfeiture, \$300 fine, recommended removal
3. Causing the abandonment of a game.	1 st	Forfeiture, \$50-\$500 fine, bond and hearing.
	2 nd	Forfeiture, \$100-\$2,000 fine, bond and hearing
	3 rd	Forfeiture, \$100-\$2,000 fine, bond and hearing. Recommend removal from league.

2.2.3. Section M – Unsportsmanlike Behavior (Team)

Bringing the Game into Disrepute through Unsportsmanlike Behaviour – Discipline Hearing Required		
Offense	Outcome	
<p>3. Unsporting behavior occurs when the game is brought into disrepute by unexpected or unprecedented behavior. It offends the spirit of the game and can be directed against opponents, colleagues, officials or spectators.</p> <p>Teams or clubs found to display unsportsmanlike behaviour may be subject to penalties applied at the discretion of the Discipline Committee.</p> <p>Teams who fail to control the behavior and actions of their players (such that 2 or more red cards are earned in 2 separate games) or spectators may be considered to be bringing the game into disrepute by their inability to manage their conduct and the team may be required to attend a Discipline Hearing.</p>	Team Fine	Max \$2,000
	Team Bond	Max \$10,000
<p>4. Behaviour that impacts the League in attaining or retaining field/facility permits and that is contrary to the terms of those permits will be considered to be unsportsmanlike.</p> <p>Examples of such behavior include, but are not limited to: the consumption of alcohol on facility property (except in a designated area provided by the facility), public urination, smoking inside the buildings, and any actions that result in damage to the facility.</p>	Possible recommendation for removal from the league. May be held financially responsible for the payment of any damages caused to facilities	



2.2.4. Section N – Spectator Involvement & Leaving the Field of Play (Team)

Spectator Involvement & Leaving the Field of Play	
Offence	Outcome
3. Teams are responsible for the conduct of their spectators. Team supporters who enter the field of play or participate in an altercation with other individual(s) on or off the field.	Automatic Discipline Hearing. May cause the team to be suspended from further play. <i>(Sanctioned by the league and removed therefrom.) Fine up to \$500.00</i>
4. Teams causing abandonment of a game by leaving the field of play without the referee's permission.	Suspended for one (1) year and not reinstated until a \$1,000.00 performance bond is paid.

3. DISCIPLINE COMMITTEE HEARINGS

3.1. Discipline Committee Hearings – Guidelines

3.1.1. Discipline Hearings are held once a week. All Discipline cases received by the League will be sent to the next immediate hearing date, which is on Thursdays of most weeks, Hearings are usually held at the Calgary Soccer Centre. The CWSA shall provide reasonable notice of the time and the place to the accused and other relevant parties.

3.1.2. An accused, or their representative, is afforded the opportunity to attend a Discipline Hearing, if they fail to attend, they waive their right to appeal the decision.

- a. To have a voice at a hearing, the accused or their representative must have been at the game/incident and identified on the game sheet.
 - i. Witnesses of the incident, not identified on the game sheet, can provide written accounts to the hearing.
- b. Any individual not identified on the game sheet will be considered as a witness, not a representative and their attendance is at the discretion of the Committee.
- c. Where the accused is below the age of majority, a designated representative of the age of majority must also be present.
 - i. An accused below the age of majority, playing in an adult league, can represent themselves at the hearing if written consent by their legal guardian has been provided.
 - ii. An accused below the age of majority can be represented by a team official that was present at the game/incident in question.
- d. Representation for a team or Club at a Discipline Committee Hearing shall be restricted to individuals on the game sheet at the time of the incident. Team or Club officials may attend; however, their participation is at the discretion of the Committee.
- e. At a hearing, those representing the team or individual shall not exceed three individuals.

3.1.3. Any person accused of misconduct shall be given a written notice of discipline from the CWSA Discipline Officer.

- a. The notice shall provide the person and/or team representative with.
 - i. The current suspension and opportunity to request a discipline hearing, if proper notification is provided to the CWSA office within 72 hours of the notice.



- b. Given that the League has published hearing dates, the following applies:
 - i. If the accused does not provide a response in the timelines specified in the written notice of pending discipline action, the League will assume that the accused is waiving their right to a hearing and will accept the prescribed penalties by the Discipline Officer.
 - ii. By not responding to the written notice, a party is waiving their right to appeal the decision of the Discipline Officer
 - iii. The accused or their representative may request that the discipline hearing be held on a future date other than the next immediate regular date following the incident and the receipt of the documentation. The Discipline Officer may decline a request of a team to hold over a team discipline depending on the nature and severity of the offence.
- c. In the absence of an email address for the accused, a team official will be considered to be the player's representative until advised otherwise.

3.1.4. The League, through the Discipline Code or at the request of the Committee Chair, may identify infractions where attendance at a Discipline Hearing is not optional for the accused or team representative.

3.1.5. In situations where a game has been abandoned, both teams will be requested to attend the discipline hearing. Failure to attend the hearing by either team will result in their team waiving their right to appeal the decision.

3.1.6. Game officials, referee and/or assistant referees, may be invited to a hearing, at the discretion of the committee.

3.1.7. Documentation associated with the misconduct shall be provided in advance of the hearing.

- a. Documents, at a minimum, will include the Discipline Report, and the Discipline Code and other documents the committee is expected to hear.

3.1.8. A Discipline Committee shall have three (3) members.

- a. One will act as the Chair.

3.2. Discipline Hearing Process

3.2.1. Committee members review related documents such as misconduct reports, game sheets and any other submitted information including, at their discretion, any recording or photographs of the incident. At the discretion of the Discipline Committee, the Discipline Committee may accept and review any written submission provided by any party who is the subject of a disciplinary hearing; however, the acceptance of any written submission by the Discipline Committee shall in no way provide an avenue for appeal unless the party subject to the disciplinary hearing attends such hearing.

3.2.2. The participants are called into the Hearing Room.

3.2.3. Committee members are introduced along with their affiliations.

3.2.4. When a Discipline Committee is comprised of two or fewer members, the player or team representative shall note on the Notice of Discipline their acceptance of the Committee. If the player or team representative requests a committee of at least three members, the hearing shall be postponed until such time as three (3) members can be present.

3.2.5. The misconduct report is read aloud.

3.2.6. The participants are asked to present their information. After questions have been asked and answered, the participants will be excused.



- 3.2.7. Committee members deliberate, determining the outcome of the disciplinary action.
- 3.2.8. The re-scheduling of missed hearings is at the discretion of CWSA and the decision will be final.

3.3. Appeal to League Discipline Committee – Hearing Guidelines

- 3.3.1. The Appeal Committee is comprised of three members. The Chair is generally a League Board member, and the remaining two individuals are volunteers.
- 3.3.2. Appeals concerning the decision of the League Discipline Committee must be made in writing accompanied with the appeal fee set in the schedule of fees and penalties, to the CWSA Board within 72 hours after the ruling is made known.
 - a. Letters received without the required fee will not be considered.
 - b. If the fee is received outside the specified timelines for appeals, the appeal will not be accepted.
- 3.3.3. During the appeal process, the decision made by the Discipline Committee will stand, pending the appeal.
- 3.3.4. Each Individual or Team must independently submit an appeal.
- 3.3.5. Upon receipt of the letter of appeal, the Appeal Committee Chair will review the information to determine if there are grounds for appeal.
- 3.3.6. Leave for Appeal shall be granted if the following condition is met according to the Appeal Committee Chair.
 - a. The acceptable grounds for appeal from a CWSA Discipline Committee decision would be:
 - i. Not following the guidelines for discipline outcomes (Rules & Regulations, Discipline Code).
 - ii. Not following the procedures as mandated by Alberta Soccer Association for Affiliate Members.
 - iii. Discipline Committee was biased or influenced by bias.
 - b. Leave for appeal would not be granted to challenge the results of a hearing or because of ignorance of CWSA Rules and Regulations or the discipline code.
- 3.3.7. Appeals will be dealt with at the next regular meeting of the CWSA Board of Directors.
- 3.3.8. Representation for a participant at an Appeal Hearing shall be restricted to the appellant and/or individuals attending the original Discipline Committee Hearing.
- 3.3.9. Representation for a Team or Club at an Appeal Hearing shall be restricted to those participants at the Discipline Committee Hearing.
- 3.3.10. Participants may bring independent witnesses to their Appeal Hearing, who will be heard at the discretion of the Committee.
- 3.3.11. Game officials, referee and/or assistant referees, may be invited to an Appeal Hearing, at the discretion of the Committee.
- 3.3.12. The decision of the Appeal Committee will generally be sent to the accused no later than 10 working days after the hearing.
- 3.3.13. Notification of the decision will be provided to:
 - a. The participant, or representative, and their team official for player discipline.
 - b. The Primary Contact/Team Owner for team discipline
- 3.3.14. The appeal fee will be reimbursed only if the appeal was successful in its entirety.



3.4. Discipline Appeal Checklist

- ✓ If you are appealing the decision by the Discipline Officer, you should come prepared with evidence that supports your case of why you are not guilty.
 - Referee evidence, opposing teams coach or teammates
- ✓ Errors in referee report in comparison to the rules.
- ✓ When appealing an offence your teammates or coaches are not the best sources of evidence to speak on your behalf as a Referees report is the black and white of the discipline issue and is held with high regard.
- ✓ Appeals should be based on if there is an error in the rules or laws in the description given by the referee of the incident. It is suggested you read the rules and know if there are technical errors in the reports or if the wording of the rules are correct in the report.
- ✓ Disagreeing with the game official is **NOT** grounds for an appeal.
- ✓ Should you need assistance contacting a referee from your event as you believe they have key evidence to support your case, the office can facilitate this process.



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4. GLOSSARY

TERM	DEFINITION
AGM	Annual General Meeting, the annual membership meeting of the league.
AMSL	Alberta Major Soccer League
Appeal	An action granted to a member of the association. The ability to dispute a decision made by the CWSA Discipline Officer or Committee
ASA	The Alberta Soccer Association, the provincial governing body for soccer within Alberta.
Assault	To attack someone physically or verbally
Association	The Calgary Women's Soccer Association
Bench Official	Includes those persons acting in the capacity of coach, manager, or trainer.
Board	The Board of Directors of CWSA
Boarding	Any contact by a player that forces an opponent to hit the perimeter wall in a manner that endangers the safety of that opponent. (Indoor game only).
Bond (Performance Bond)	A financial guarantee to fulfill future obligations (previously not met).
Caution	A player is cautioned and shown the yellow card if they commit any of the following offences: <ul style="list-style-type: none"> • Unsporting behavior • Dissent by word or action • Persistently infringes the Laws of the game. • Delays the restart of a game • Fails to respect the required distance when play is restarted with a corner kick or free kick • Enters or re-enters the field of play without the referee's permission • Deliberately leaves the field of play without the referee's permission • Spits on the field of play (Indoor game only) - April 2015
CMSA	Calgary Minor Soccer Association
Coach	An individual who provides or appears to provide instruction/guidance/direction and/or training to a team and its members.
CPIC	A Police Information Check – information is searched from three databases and the results will be provided on a Calgary Police Service certificate letter. Disclosure will include – Criminal Record History, Vulnerable Sector Search, and Police History.
CSA	The Canadian Soccer Association, the national governing body for soccer within Canada.
CUSA	Calgary United Soccer Association
CWSA	Calgary Women's Soccer Association
Default	See forfeiture. An unofficial game given up as a loss because of infractions committed by the teams and/or players. (Game not played)
Dissent	Expressed disagreement. Director- a member who is elected or appointed to the Board.
FIFA	The Federation Internationale de Football Association – the international governing body for soccer.
Fine	A sum of money required to be paid to the CWSA office, as a penalty for an offense.



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Forfeiture	A game given up as a loss because of infractions committed by the team and or/players. (Game played)
Game Ball	Suitable, as so deemed by the game official.
Game Official	referee, assistant referees.
Illegal	Against the rules
Ineligible	Not entitled or qualified, see Section F.
Major Infraction	Includes those infractions stated in Sections B-E.
Major League (Indoor)	Teams who compete Indoor in the top division of women's soccer.
Manager	An individual who manages the affairs of the team/club.
Member	A member in good standing of the Association.
Minor	Under the age of 18
OIAL	Offensive or insulting or abusive language and/or gestures (as so deemed by the game officials).
Open Divisions	Any division that is not O30 or O40 is considered an "Open Division"
Participant	An individual participating in any CWSA game.
Physically Played	Must meet minimum time requirement for the game to be official
Player	A person taking (or intending to take) an active, on-field role in a game.
Player/Coach	A person appearing to act in the capacity of both a player and a coach
Professional Foul	Either denies the opposing team a goal or an obvious goal scoring opportunity by deliberately handling the ball (this does not apply to a goalkeeper in his own penalty area), or denies an obvious goal scoring opportunity to an opponent moving towards the player's goal by an offence punishable by a free kick or penalty kick.
Protest (game)	The ability to dispute a game that was played. A protest will only be considered on the grounds or misinterpretation of FIFA Laws of the Game, on the eligibility of players, or on the breaches of the CWSA Rules and Regulations.
Replacement Player	A player which replaces another on an ASA roster for Provincial Competition. See ASA Competition Rules for further guidelines around replacement players.
Sending-Off Offence (Red Card)	<p>A player is sent off and shown the red card if he commits any of the following offences:</p> <ul style="list-style-type: none"> • Serious foul play • Violent conduct • Spits at an opponent or any other person • Denies the opposing team a goal or an obvious goal scoring opportunity by deliberately handling the ball (this does not apply to a goalkeeper in his own penalty area) • Denies an obvious goal scoring opportunity to an opponent moving towards the player's goal by an offence punishable by a free kick or penalty kick • Uses offensive or insulting or abusive language and/or gestures • Receives a second caution in the same match
SFP	Serious Foul Play, "A tackle that endangers the safety of the opponent must be sanctioned as Serious Foul Play." Soccer related activities- includes game activities such as coaching and/or managing and/or playing, and/or officiating within CWSA.
SGM	Special General Meeting, an additional general membership meeting of the League called to address issues specifically stated on the meeting notice



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Soccer Season	The Indoor Season shall be that program running mid-October to April and the Outdoor Season shall be that program running May to mid-September.
Suspension	“A suspension is to be served in terms of matches or for a specific time. Only those matches physically played count towards execution of the suspension. If a match is abandoned, cancelled or finally forfeited, suspension is only considered to have been served if the team to which the suspended player belongs is not responsible for the facts that led to abandonment, cancellation or forfeit of the match.”
Team	A properly constituted or organized soccer team of 11 players or more Outdoor, 6 players or more Indoor Boarded, 7 players or more 7v7 and 8 players or more 8v8. CWSA defines a team as 50% + 1 of their previous season roster.
Team Official(s)	Includes those persons appearing to act in the capacity of coach, manager, team owner, or trainer.
Trainer	An individual who trains and/or helps prepare others for participation. This is usually accomplished with a planned program of appropriate physical exercises.
Trialist	A player who joins a team for a limited period of time allowing the team to assess a player’s ability.
Uniforms	A distinctive set of clothes for all team players consisting of a jersey, shorts and socks of uniform color and design. Each goalkeeper must wear colors that distinguish him from the other players, the referee and the assistant referees.
Unregistered Participant	An individual who has not registered to a CWSA and/or CMSA team for the current season.
Unsporting Behaviour	Behaviour, that is unexpected or unprecedented, and that brings the game into disrepute. For purposes of this Code, this definition does not refer to the Unsporting Behaviour (USB) that is a yellow card offence under FIFA rules.
UWS	United Women’s Soccer
Violent Conduct (VC)	“Violent conduct may occur either on the field of play or outside its boundaries, whether the ball is in play or not. A player is guilty of violent conduct if he uses excessive force or brutality against an opponent when not challenging for the ball. She is also guilty of violent conduct if she uses excessive force or brutality against a team-mate or any other person.”