RAMP Team App: How-To's

Download the app....

- 1. Head to your app store and search for the free "RAMP Team" app. You can download the app directly from here without an invitation.
- 2. Alternatively, if you have received an email from RAMP TEAM APP (mailer@rampmx.com) claiming your team is now using the RAMP Team App, you can follow the link in the email to your app store to download.

Make an account...

If you have not created an account in the RAMP Team App or the RAMP Team app previously, you will need to do so now. NOTE: this login is not the same as your RAMP Registration login.

When creating an account:

1. YOU MUST USE THE SAME EMAIL YOU USED TO REGISTER YOURSELF/YOUR CHILD. If there are multiple emails attached to your/your child's registration profile, then you can use any/all of these emails to create accounts in the app that will be tied to that player's profile (ie. player account/access, parent account/access, etc).

Navigate the app...

Once in the app, there are 3 tabs at the bottom of your screen. These are Schedules, Teams, and Chats.

Schedules: Here you will be able to view any upcoming events (practices, games, etc) for your teams.

<u>Teams:</u> Here all teams associated with your account will be listed. The organization that the team belongs to will be listed under the team name. If you select one of these teams, you will have the option to view the Schedule, Roster and Chats associated solely to this team. If you are listed as a staff on one of these teams, you will be able to make edits to practices and team members under the settings section.

<u>Chats:</u> Here you will find all chats associated to your teams. You can create new chats will a select number of people by hitting the + button in the bottom right corner.

Remove Teams from your account...

If near the end of the season, you have too many teams showing in your app, you can remove any team under "Settings" > "My Team Members". Select and delete any team you would like to be removed from.

Troubleshooting:

I am not able to see my teams in the app.

<u>WHY:</u> This is likely because your RAMP Team App email has not been added to your player profile in the team. This is likely due to the email not being included on the registrant's profile during registration (all players are imported from our registration database).

<u>How to fix this:</u> Send an email to your club for club-related teams (or to WPS at <u>admin@wpsask.ca</u> for WPS-related teams) and they/we will add the email to previous registrations for you. Additionally, make sure to go into your RAMP Registration profile (WPSaskatchewan.rampregistrations.com) and add this email to your player account for future registrations.