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Checklist to begin:

- ✓ Computer to login to website OR RAMP Gamesheet App on mobile
- ✓ WRRL or WRRA Webmaster to provide the team login name and password to Association

Steps to enter score & game details:

The home team is responsible to enter details for home games. Visitor games will be visible but not editable.

1. Login to the WRRA website using the team login and password provided.

Website: <u>https://admin.rampcms.com/login</u> Username = team login Password = team password



2. Click on League games in left side menu



3. Click on the green pencil icon next to the completed game

uick	Search								
#	Date	Start Time	End Time	Home	Visitor	Arena	Finished	Verified	
5001	10/30/2021	1:15 PM		Kitchener	Dorchester	Sportsworld Arena - Practice Rink	No		C RSVP's
5008	11/07/2021	9:30 AM		Markham	Dorchester	Angus Glen Community Centre Arena	No		C RSVP'S
5009	11/07/2021	4:15 PM		Oshawa	Dorchester	Delpark Homes Centre	No		C RSVP's
5013	11/13/2021	5:30 PM		Dorchester	Richmond Hill	Flight Executive Centre	No		C RSVP's
5020	11/20/2021	5:30 PM		Dorchester	Mississauga	Flight Executive Centre	No		🕑 🖍 RSVP's
5023	11/27/2021	12:00 PM		Mississauga	Dorchester	Iceland Arena Rink 4	No		C RSVP's
5031	12/11/2021	5:30 PM		Dorchester	Oshawa	Flight Executive Centre	No		🕑 🖍 RSVP's
5037	12/18/2021	1:00 PM		Ajax	Dorchester	Chestnut Hill Rec Centre - Delaney Arena	No		C RSVP'S

- 4. Enter the details of the game including:
 - Score (MUST ENTER)
 - Overtime/Shootout (MUST ENTER IF APPLICABLE)
 - Shots on Goal (if tracked)
 - Power Plays (if tracked)
 - Player Suspensions (MUST ENTER IF APPLICABLE)

Back to Games					
Click here to go	to the game sheet tutor	ial			
Season	2021-2022				
Game #	5013				
Date	11/13/2021 5:30	PM			
Home	U16AA - Dorche	ester			
Visitor	U16AA - Richmo	ond Hill			
Location	Flight Executive	Centre			
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				Pause									
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This is now complete!

Steps to request game change:

The opposing team's coach must have been contacted to agree to game change. Once game change has been decided, the following can be entered into the system.

- 1. Go to WRRA website http://wrra.msa4.rampinteractive.com/
- 2. Click on the "B/C" in the menu and then "Game Change Request" the sub-menu.

wrra.ms	a4.rampinte	active.com							l	4 8
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BOUT U	IS- A/A	A- B/C	ADULT/SWIRL-	UNIVERSI	гү нр-	COACHING -	OFFICIATING -	COMPETITION	TOURNAMENTS	RESC
	EXECUT	VE			CONCEPTION	TION		GAME CHAN		
	CONTAC	тѕ			RULES & B	YLAWS		CHILDREN'S	RINGETTE	
	TEAMS				MINUTES					
	ICE SCH	EDULERS			IMPORTAN	T DATES				
ALC: NO.		-								

- 3. Enter the following details"
 - Game #
 - Age group (drop down)
 - Level (drop down)
 - Original Date (select from calendar)
 - Original Time (enter time manually)
 - Original Venue (enter manually)
 - New Date (select from calendar)
 - New Time (enter time manually)
 - New Venue (enter manually)
 - New game change accepted: both Home and away should be checked to verify this was agreed upon before entry
 - Skill testing question (to make sure you are not a robot)

Game Change Form	
Complete form when both home and away associations and schedules agree to game changes Game #	
Name of Person Submitting Game Change Request	_
Age Group	_
U14	~
Level B	~
Original Date	
Original Time	
Original Venue	
New Date	
New Venue	
New game change accepted	
Home Association	
Away Association Home Association	
Away Association	
9-2=	
Submit	

Example of completed form:

Game Change Form

Complete form when both nome and away associations and schedules agree to game changes
Game #
60
Name of Person Submitting Game Change Request
Jim Dandy
Age Group
U14
Level
B
Original Date
12/02/2021
Original Time
1:30 PM
Original Venue
Centre Wellington Community Sportsplex formerly Fergus & District Community Centre
New Date
12/04/2021
New Venue
Centre Wellington Community Sportsplex formerty Fergus & District Community Centre
New game change accepted
Home Association
Away Association
Home Association
Elora Fergus
Away Association
St. Thomas
9-2= 11
Submit

4. Click the Submit Button. An email is sent to WRRL to review and change.

Note: Allow for 48 hours to see update on the website and schedule.

Note: To find your game number, please refer to the left most column in the teams game schedule

