

Western Region Meeting - Sept 18th - Membership Services

TRF's - registrars should try to get them input as soon as possible. If a team is playing in sanctioned play early it must be done prior to that.

All TRF's must be into the system / verified/signed by coach and chq sent to the ORA prior to Nov 15th.

- Changes to TRF's need to be brought to the Regional MS Coordinator. After Nov 15th the approval is done by the MS / G&T Committees. This is not guaranteed and can take time don't wait for the last minute.
- Coaches should always carry a copy of their TRF.

Player Releases - are due now please get them to me ASAP

Information Change Forms - changes must be done prior to Jan 8th, a change to the coaching staff definitely needs to go to Coaching first - John Mezenburg

Two Team Contracts - these need to be done and handed in and approved before the player plays for the 2nd team. The final deadline for these is Nov 15th. Please don't leave till the last minute. You must ensure form properly filled out and that the playing agreement between coaches is signed and is included. Please send to G&T and MS western region emails so we can look at them.

Over age Players - These are due to WRRL for review once approved will be sent to Membership services and G&T for approval.

Facility Audits - These are due for the Nov meeting so please get them started. This includes arena's, gyms and fitness facilities, anywhere a team does workouts. These should be put on your websites for any visiting team to see. You can sent these via email if you wish

Injury Forms - When an injury occurs you need to get the form filled out within 7 days and sent to the ORA office. Please cc me on these forms so I can file a copy. If these are not filed properly and an insurance claim is necessary then it may not be covered.

Address for paperwork to be sent – 68 Grenfell Cres, London, ON, N5X2M7
Membership services EMAIL - memwrra@wrra.ca

All forms can be found on the Western Region website - <http://www.wrra.ca/wrpoletc.html>
ORA Website - <https://ringetteontario.com/ora-forms/>