

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

DEVELOPMENT PROGRAM COMMITTEE

TERMS OF REFERENCE

Approved: 24 July 2007

1.0 PURPOSE

The Development Program Committee is responsible for the overall operation of the Development Program including players, coaches and on-ice officials.

2.0 REPORTING RELATIONSHIP

The Development Program Committee shall report to the Executive Committee through the Chair or other persons appointed, from time to time, by the Chair.

3.0 AUTHORITY

The Chair shall have authority to undertake tasks and spend funds consistent with the direction provided by the Executive Committee and Association policies and procedures.

The Chair may delegate specific authorities, in writing, to another committee member.

4.0 RESPONSIBILITIES

The Development Program Committee is responsible for overseeing the management of the Development Program by:

- Reinforcing the Association Vision, Mission, Values and Operating Procedures;
- Ensuring that the development program is administered consistent with Association policies and procedures;
- Preparing a development program with respect to players, coaches, and on-ice officials for approval by the Executive Committee
- Approving the selection of instructors for each program;
- Arranging appropriate instructors to provide advanced training for players, coaches and on-ice officials as appropriate;
- Ensuring that instructors are subject to appropriate background checks and are provided with adequate orientation;
- Preparing an annual program budget, upon request.

5.0 MEMBERSHIP

Members of the committee include:

Chair: Director, Development Program

Assistant Chair: A Director, Executive Committee

Referee-in-Chief

Representative, Female Programs

Governors may be invited to participate as required.

Additional members may be added, from time to time, upon approval of the Executive Committee.

The Committee shall conduct its business according to the Executive Committee Operating Procedures.