

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

DEVELOPMENT TEAM COMMITTEE

TERMS OF REFERENCE

Approved: 24 July 2007

1.0 PURPOSE

The Development Team Committee is responsible for the overall management and administration of the development teams including Pee wee, Bantam, Midget and Female teams.

2.0 REPORTING RELATIONSHIP

The Development Team Committee shall report to the Executive Committee through the Chair or other persons appointed, from time to time, by the Chair.

3.0 AUTHORITY

The Chair shall have authority to undertake tasks and spend funds consistent with the direction provided by the Executive Committee and Association policies and procedures.

The Chair may delegate specific authorities, in writing, to another committee member.

4.0 RESPONSIBILITIES

The Development Team Committee is responsible for overseeing the management and administrative requirements of the development teams by:

- Reinforcing the Association Vision, Mission, Values and Operating Procedures;
- Ensuring that the development teams are managed and administered consistent with Association policies and procedures;
- Overseeing the evaluation of prospective team coaches;
- Recommending the team coaches and other personnel for approval by the Executive Committee;
- Overseeing the player evaluation and team selection processes
- Identifying tournament and game opportunities for each team
- Ensuring that team personnel have obtained appropriate permits and approvals;
- Ensuring that sponsorship and fundraising is undertaken consistent with Association policies and procedures.
- Overseeing the preparation of an annual program budget for each team.

5.0 MEMBERSHIP

Members of the committee include:

Chair: Director, Development Teams

Assistant Chair: A Director, Executive Committee

Governor – Peewee

Governor – Bantam

Governor – Midget

Representative, Female Programs

Additional members may be added, from time to time, upon approval of the Executive Committee.

The Committee shall conduct its business according to the Executive Committee Operating Procedures.