

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

POSITION DESCRIPTION

Approved: 04 March 2008

POSITION: Past President
REPORTING TO: President
AUTHORITY: As determined through a decision of the Executive Committee
RESPONSIBLE FOR: Providing advice, guidance and assistance to the President and Executive Committee.

DUTIES:

- Serving as a member of the Executive Committee;
- Assisting with the orientation of new Directors;
- Assisting with policy review and development;
- Overseeing the annual personnel and program evaluation;
- Participating in the nomination committee which identifies candidates for election as Directors;

DESIREABLE SKILLS:

- Commitment to the Association Vision, Mission, and Values
- Ability to meet personal commitments and agreed-upon deadlines.
- Good organizational and inter-personal skills

TIME COMMITMENT:

- Approximately three hours per week during the hockey season.
- Approximately one hour per week during the rest of the season.