

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

POSITION DESCRIPTION

Approved: 04 March 2008

POSITION: President

REPORTING TO: The Membership

AUTHORITY: As defined by the Association Bylaw and the Executive Committee Operating Procedures.

RESPONSIBLE FOR: Overseeing the operations and affairs of the Association by:

DUTIES:

- Leading the development of strategic and policy direction for the Association;
- Presiding at the Annual General Meetings, Special General Meetings, Executive Committee meetings and Committee of the Whole meetings.
- Presiding at meetings of the Discipline and Appeals Committee, as required.
- Representing the Association to the media and at public events.
- Representing the Association when dealing with Hockey NWT, Hockey North and Hockey Canada
- Acting as an Ex Officio member of all Association committees;
- Perform such other duties as may, from time to time, be established by the Association

DESIREABLE ASSETS:

- Commitment to the Association Vision, Mission, and Values
- Ability to meet personal commitments and agreed-upon deadlines.
- Good communication and inter-personal skills

TIME COMMITMENT:

- Approximately eight hours per week during the hockey season.
- Approximately three hours per week during the rest of the season.