

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

POSITION DESCRIPTION

Approved: 04 March 2008

POSITION: Director, League Program
REPORTING TO: President
AUTHORITY: As defined by a decision of the Executive Committee
RESPONSIBLE FOR: Overseeing the operations of the League Program.

DUTIES:

- Serving as a member of the Executive Committee;
- Ensuring that the League Program is administered in a manner consistent with Association policies and procedures;
- Seeking policy direction from the Executive Committee on key issues which may arise from time to time;
- Recruiting division governors for approval by the Executive Committee;
- Overseeing the selection of coaches and other personnel for each team;
- Overseeing the selection of independent evaluators for player evaluation and team selection;
- Overseeing player evaluation and team selection in each division;
- Overseeing the selection of players for year-end awards.

DESIREABLE ASSETS:

- Commitment to the Association Vision, Mission, and Values.
- Ability to meet personal commitments and agreed-upon deadlines.
- Good organizational and inter-personal skills

TIME COMMITMENT:

- Approximately three hours per week during the hockey season.
- Approximately one hour per week during the rest of the season.