

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

POSITION DESCRIPTION

Approved: 05 September 2007

POSITION: Coordinator, Female programs

REPORTING TO: Governor, Bantam Division
Director, Development Program
Director, Development Teams

RESPONSIBLE FOR: Representing the interests and needs of the female players and teams, particularly in the Bantam Division, the female Development Program and the female Development Team.

DUTIES:

- Identifying coaches for the female league and development teams, for approval by the Executive Committee;
- Overseeing the selection of the female league teams that will play in the Bantam Division;
- Overseeing the female development program as a member of the Development Program Committee;
- Overseeing the selection of the female development team;
- Organizing Esso Fun Day in cooperation with the Special Events Committee;
- Organizing the annual female tournament in cooperation with the Special Events Committee.

DESIREABLE ASSETS:

- Ability to meet personal commitments and agreed-upon deadlines.
- Good organizational and inter-personal skills

TIME COMMITMENT:

- Approximately five hours per week at the beginning and end of the hockey season.
- Approximately 3 hours per week during the rest of the hockey season.
- Limited time demands during remainder of the year.