

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

TOURNAMENTS – POLICIES AND PROCEDURES

Approved: 21 January, 2010

1.0 INTRODUCTION

Each season the Yellowknife Minor Hockey Association (Association) organizes invitational tournaments for each of its divisions. The Association is usually assigned two weekends each season to accommodate its tournaments for the six divisions. The Association strives to ensure that its tournaments are a positive experience for all participants. The delivery of a successful tournament requires a considerable amount of planning, coordination and effort before and during the tournament weekends. Tournament organizers are encouraged to get an early start in organizing their tournament and to recruit volunteers, as required, to help out.

This guide is intended to ensure that Association tournaments:

- provide optimal opportunities for participation by players and teams from across NWT and other Branches;
- are organized and administered in an effective and consistent manner;
- are conducted according to Hockey Canada rules and Association policies;
- provide due recognition to the participants and our sponsors;

This guide applies to all invitational division tournaments operated by the Association but can also be used with respect to other tournaments or special events.

2.0 RESPONSIBILITIES

The following are the roles and responsibilities with respect to Association tournaments:

Executive Committee is responsible for the overall organization and delivery of Association tournaments. Tournament organizers should contact the Executive Committee (through the Director, Special Events) regarding any issues which not addressed by this guide.

Director, Special Events is responsible for providing Association-wide direction and coordination between the divisional tournaments. The Director, Special Events is responsible for the allocation of ice time between the divisions on each tournament weekend in addition to other responsibilities described elsewhere.

Director, Sponsorship and Fundraising is responsible for ensuring that division and tournament sponsors are duly recognized, that fundraising is undertaken according to local bylaws and Association policies and that sponsorship and fundraising efforts are properly coordinated.

Governors are responsible for the overall success of their divisional tournament. The governors may assume personal responsibility for overall planning of the tournament or appoint a Tournament Coordinator for their Division. Governors are encouraged to appoint a Tournament Coordinator to facilitate the planning and organization.

Division Coordinators are responsible for:

- Preparing a tournament budget, if required, for consideration by the Director, Special Events;
- Ensuring that Yellowknife teams are aware of their timekeeping responsibilities (also, see section xxx);
- Ensuring that tournament rules are provided directly to the coach of each team and deposited in the Referee dressing room;
- Preparing a display panel (see Appendix A) for recording tournament results;
- Ensuring that tournament results are recorded on the display panel in a timely manner;
- Soliciting additional volunteers as required.

3.0 TOURNAMENT DATES

The dates for tournaments (usually held during February of each season) are set in the preceding April when the City determines the ice allocation for user groups and schedules the special events for the following season.

The divisions participating on each dates are posted on the Association website by 01 October. The assignment of divisions to each tournament date should be done in consultation with other NWT hockey associations to avoid potential scheduling conflicts.

**Director, Administration
Director, Special Events**

The tournament dates, divisions and tentative time allocations are:

Second Weekend in February: Pee wee, Bantam and Midget

Fourth Weekend in February: Initiation, Novice and Atom

The actual weekends may change from year to year if other user groups make a compelling case.

4.0 TOURNAMENT NOTICE

A notice of the tournament dates (see Appendix C) should be sent to each Association or community in NWT and to select communities in Nunavut and northern Alberta by 01 November. The notification should also to be posted on the Association website at the same time.

A second notification (see Appendix D) should be distributed to all of the above-noted associations by 15 December.

It may be necessary to contact Associations directly to confirm their participation. A list of past contacts is presented in Appendix E

Action: Director Special Events

5.0 TEAM REGISTRATION

All teams (from both Yellowknife and other communities) must register with the Director, Special Events at least **four** weeks in advance of the first game of the tournament. Teams are encouraged to registers as early as possible.

All teams and players must provide proof of registration with Hockey NWT or their relevant Branch before they will be registered for the tournament.

Players may register as teams (preferred) or as individual players. Every effort will be made to place individual players on the existing tournament teams.

The registration deadlines are:

Tournament Date	Registration Deadline
Second Weekend in February	15 January, 20XX
Fourth Weekend in February	31 January, 20XX

Action: Director Special Events

6.0 REGISTRATION FEES

Yellowknife Association teams will not be required to pay a registration fee for the tournament.

Non-Association teams will be required to pay a registration fee of 350 dollars per team.

Individual players will be required to pay a registration fee of 30 dollars per player, in cases where individual players are accepted.

Fees must be paid in full before registration will be accepted.

**Action: Director, Special Events
Director, Finance**

7.0 ARRIVAL DATES AND TIMES

Non-Yellowknife teams must confirm the date and time of their arrival and the preferred time of their departure; at least **four** weeks in advance of the first game of the tournament. (This information is required to effectively schedule the tournament games.)

If the information is not forthcoming by the deadline, the Scheduler will assume that the teams are not available to play on Friday evening. The teams must be notified of this requirement when they register.

**Action: Director Special Events
Governors**

8.0 TOURNAMENT FORMAT

The format (round robin, double knock-out, etc) for each divisional tournament will be determined by the number of teams which register and the available ice time. The organizers should strive to ensure that each team is allocated at least **four** games in the tournament if there is sufficient ice time. The available ice time is summarized below and some tournament models are presented in Appendix B.

xx-xx February 20xx: (model only; actual times will be inserted when planning the tournament)

Rink	Day	Date	Start	End	Hours
OLY	Friday	xx February	16:00 hrs	21:00 hrs	05
SB	Friday	xx February	16:00 hrs	21:00 hrs	05
YKCA	Friday	xx February	16:99 hrs	21:99 hrs	05
OLY	Saturday	xx February	07:00 hrs	21:00 hrs	14
SB	Saturday	xx February	07:00 hrs	21:00 hrs	14
YKCA	Saturday	xx February	08:00 hrs	17:30 hrs*	06
OLY	Sunday	xx February	07:00 hrs	21:00 hrs**	12.5
SB	Sunday	xx February	07:00 hrs	21:00 hrs**	12.5
YKCA	Sunday	xx February	08:00 hrs	18:00 hrs	06
Total Hrs.					80
Total Games					53

* Not full days ** Assumes that final game will end by 19:00 hrs

The tentative allocation of games for this weekend is (see Appendix B for potential formats):

Scenario One:

Division	Number of Teams	Number of Games
Peewee	8	19
Bantam	6	10
Midget	6	10
Total:		39

Scenario Two:

Division	Number of Teams	Number of Games
Initiation	8	19
Novice	3	4
Atom	3	4
Total:		44

Note that these scenarios are presented for illustration only. Governors should advise the Director, Special Events as soon as possible of their ice requests. The Director, Special Events will be responsible for the final allocation of ice times amongst the Divisions.

Action: Director Special Events

9.0 TOURNAMNET SCHEDULE

The integrated tournament schedule shall be established at least **three** weeks in advance of the first game so that supplementary planning may be properly completed.

9.1 On-ice Officials

The Referee Association should be provided with the complete schedule at least three weeks in advance of the first game of the tournament.

The Referee Association needs only the following information: location, time and division. The actual teams are not required to schedule on-ice officials.

It is more practical (and desirable from the referees' perspective) to submit a full schedule of games (with the above information) **on time** and remove games at a later date if required.

It is very important that the Referee Association receives the schedule in sufficient time to complete their scheduling of officials.

Tournament organizers should ensure that games within a division are scheduled in pairs (back-to-back) to facilitate the scheduling of on-ice-officials.

Action: Scheduler

9.2 Unallocated Ice Time

According to City policy, ice time which is not allocated to the special event must be returned to the City (Attn: Brian Kelln) at least **two** weeks in advance of the first game of the event. The City will then allocate the unused ice time back to the original user group – including the Association (for League Program activities) if appropriate.

Action: Scheduler

9.3 Tournament Schedule

When the allocation of ice time to each division has been determined by the Director, Special Events, the tournament schedule should be developed in close cooperation with the relevant governors.

It is most efficient if this is done in a face-to-face meeting. All parties must recognize that the schedule usually represents an optimal response to a variety of conflicting demands. It will not be possible or practical to seek to address the numerous requests that will likely be received.

**Action: Director Special Events
Scheduler
Governors**

10.0 TOURNAMENT BUDGET

The Association expects tournaments to be cost-neutral. During some years, the Association may cover the cost of ice time and on-ice officials; however this should be confirmed early in the tournament planning cycle. Division Coordinators are responsible for ensuring that the tournament revenue covers tournament expenses. This may require tournament-specific fundraising for certain costs. Division Coordinators are responsible for managing the tournament budget and submitting a reconciliation of the tournament accounts to the Director, Finance within 30 days after the tournament. The reconciliation must be submitted according to the template provided in Appendix G.

**Action: Division Coordinators
Governors**

11.0 PERMITS

A tournament sanction permit must be obtained from Hockey NWT before the start of each tournament. Applications (see Association website) must be submitted to the Executive Director, Hockey NWT at least 21 days before the tournament start date. The tournament sanction number must be provided to each non-Yellowknife team so that they may obtain a travel permit.

**Action: Director, Special Events
Governors**

12.0 TIMEKEEPING

Yellowknife teams shall be responsible for the timekeepers for each game. As per Association policy, the designated Home team shall be responsible for timekeepers when two Yellowknife teams are playing. The Yellowknife team shall be responsible for the timekeepers when playing a non-Yellowknife team. Please refer to the Association policy on timekeeping duties to ensure that the appropriate standards are met.

Alternately, the overall timekeeping duties for the tournament may be 'contracted' to a responsible volunteer group who may wish to do this as a fundraising opportunity

**Action: Director, Special Events
Division Coordinators**

13.0 TOURNAMENT RULES

All tournaments are operated according to Hockey Canada rules and Association policies. The tournament rules are presented in Appendix E. Tournament rules should be provided to each team, posted in the dressing room of the on-ice officials and included in the tournament program, if practical.

Action: Division Coordinators

14.0 APPEALS

As per the Tournament Rules, an Appeals Committee shall be established prior to the start of the tournament. Decisions of the Appeal Committee are final.

Action: Director, Special Events

15.0 TOURNAMENT RESULTS

A display panel shall be posted in a prominent location where the participants may view the game results and tournament standings on an ongoing basis. The panel should be placed, at a minimum, in the arena where the majority of the games are being played.

Action: Division Coordinators

16.0 AWARDS

To the extent possible, the presentation of awards will be consistent across all Divisions.

An award will be presented to the MVP of each team at the end of each game. The teams shall line up on their respective blue lines and the awards will be presented by the on-ice officials. The coaches shall be charged with identifying the MVP **from their own team**.

Each player shall be presented with a Canadian North cap (or other Canadian North item) which includes the statement: Game MVP and *year*. An alternative award may be presented to players in the Initiation and Novice divisions.

Individual medals shall be provided to the players on the first and second place team in each Division Tournament. The awards shall be presented to each team at the close of the final game. The Division Governor shall present the awards.

Action: Governors

The MVP awards and medal, for all divisions will be obtained by the Director, Sponsorship and Fundraising unless otherwise agreed with the relevant governors.

The full daily allotment of MVP caps should be deposited in each referees' room at the beginning of each day of the tournament. The Referees will bring the caps to the timekeeper's bench as required.

Action: Director, Sponsorship and Fundraising

17.0 FUNDRAISING

Division Coordinators are responsible for raising sufficient funds to ensure that the Division tournament breaks even. Sources of funding may come from the Association, sponsors and tournament-specific fundraising events.

17.1 Sponsorship

Division Coordinators must confirm with the Director, Special Events and Director, Sponsorship and Fundraising if an official Tournament Sponsor and/or Division Sponsor has been designated by the Association. If official sponsors have not been named by the Association, the Division Coordinator may seek sponsor(s) for their division. All Association and tournament sponsors must be properly recognized (appropriate signs in the rink(s) during the tournament, all advertising in tournament programs, etc)

Action: Division Coordinator

17.2 Tournament Lotteries

Should Division Coordinators wish to run additional lotteries (e.g. 50/50 draws, etc.) during their tournament, they are required to work with the Director, Sponsorship and Fundraising to acquire the lottery licence and complete the associated reporting requirements.

Action: Division Coordinators

19.0 HOMECOOKED MEALS

Certain divisions may choose to provide a home cooked meal for the players. Division coordinators should ensure that the planned meals does not conflict with a similar event in another division

Action: Division Coordinators

20.0 TOURNAMENT PROGRAMS

A single program shall be prepared for each tournament which includes, at a minimum: the teams participating in each division, the location and schedule of games for each division, and acknowledgement of team, division and Association sponsors. Additional information, such as a list of players for each team, may also be included in the program at the discretion of the Director, Special Events. Programs shall be available at the table where Association lottery tickets are being sold.

**Action: Director, Special Events
Governors**

21.0 YKCA CANTEEN

The canteen in the Yellowknife Community Arena is not generally open during the season but can be opened for special events. The Ladies Broomball Association currently manages the canteen. The Broomball Association should be contacted to ensure that the canteen is open.

Action: Director, Special Events

22.0 MOUTHGUARDS

The Association requires that all players wear mouth guards while on the ice. This policy will be enforced as per usual league play. A similar approach will be pursued with respect to players from other associations which require mouth guards. The policy will not be enforced with respect to players from associations which do not require mouth guards. The policy of the relevant associations will be confirmed in advance of the tournament and relayed to the on-ice officials.

Action: Director, Special Events

23.0 FLOODING OF ICE SURFACES

For Initiation and Novice games, the ice surface should be flooded at the end of three games (three hours) if there are three consecutive games or at the end of two games if another division is intended to play next.

For Atom-Midget divisions, the ice surface should be flooded at the end of each game. There is enough time available in the scheduling of a game within each 1.5 hour slot to accommodate the flooding.

The schedule of flooding should be confirmed with City personnel (att: Brain Kelln).

Action: Director, Special Events

24.0 PSAV ROOM AND DND GYM

The above-noted rooms should be reserved several months in advance of the tournaments as they are usually in demand by numerous other users. The rooms should be initially booked for the exclusive use of the Association for the duration of the tournament. Free time can be returned to the City when the extent of Association use has been confirmed.

Action: Director, Administration

Appendix A. Formats for Reporting Tournament Results

- Reporting format should be the same as the format grid used to schedule the games.
- Display should be at least 3' by 4'
- Grid can be produced through WORD and printed on a plotter.

THREE TEAM POOL:

	Team 1	Team 2	Team 3	Points
Team 1	X	6-4 (1)	3-2 (2)	4
Team 2	4-6 (1)	X	4-5 (3)	0
Team 3	2-3 (2)	5-4 (3)	X	2
Final				

- 1 – Team 1 beat Team 2 by a score of 6 to 4.
- 2 – Team 1 beat Team 3 by a score of 3 to 2.
- 3 – Team 3 beat Team 2 by a score of 5 to 4.

Team 1 plays Team 3 in the final game.

FOUR TEAM POOL:

	1	2	3	4	Points
1	X	6-4	3-2	5-4	6
2	4-6	X	4-5	6-1	2
3	2-3	5-4	X	4-1	4
4	4-5	1-6	1-4	X	0

- Round Robin Play = scores recorded as indicated above.
- Semi Final = Team 1 (1st place) against Team 4 (4th place) and Team 3 (3rd place) against Team 2 (2nd place)
- Final = winners of semi-final games

Appendix B. Samples of Tournament Formats

These example formats are not exhaustive and can be modified to suit specific needs. They are merely intended to provide some guidance for planning purposes.

THREE TEAM POOL:

	1	2	3
1	X		
2		X	
3			X

Round Robin Play = 3 games
 Final = 1 game
 Total: 4 games

FOUR TEAM POOL:

	1	2	3	4
1	X			
2		X		
3			X	
4				X

Round Robin Play = 6 games
 Semi Final = 2 games
 Final = 1 game
 Total: 9 games

FIVE TEAM POOL:

	1	2	3	4	5
1	X				
2		X			
3			X		
4				X	
5					X

Round Robin Play = 10 games
 Semi Final = 2 games
 Final = 1 game
 Total: 13 games

SIX TEAM POOL (TWO POOLS OF THREE TEAMS):

	1	2	3
1	X		
2		X	
3			X

Round Robin Play = $3 \times 2 = 6$ games
 Semi Final = 2 games
 Consolation Game = 1 game
 Final = 1 game
 Total: **10 games**

SIX TEAMS (SINGLE POOL)

	1	2	3	4	5	6
1	X					
2		X				
3			X			
4				X		
5					X	
6						X

Round Robin Play= 15 games
 Semi Final= 2 games
 Final= 1 game
 Total= **18 games**

EIGHT TEAMS (TWO POOLS OF FOUR TEAMS):

	1	2	3	4
1	X			
2		X		
3			X	
4				X

Round Robin Play: $6 \times 2 = 12$ games
 Quarter Final: $2 \times 2 = 4$ games
 Semi Final = 2 games
 Final = 1 game
 Total = **19 games**

Appendix C – Initial Tournament Notification

YELLOWKNIFE MINOR HOCKEY ASSOCIATION TOURNAMENTS

20XX-20XX SEASON

The Yellowknife Minor Hockey Association divisions operate on a House League model and are not tiered. The Association invites house league teams to participate in our upcoming tournaments. The Association normally accepts only complete teams; however, individuals or groups of players may be accepted when they can be added to an existing team or combined with other players into a full team. All participants must be registered with Hockey NWT or the Hockey Canada Branch representing their jurisdiction.

Tournament Dates:

Division	Tournament Date	Registration Deadline
Peewee, Bantam, Midget	Feb 13-15, 20XX	January 6, 20XX
Initiation, Novice, Atom	Feb 27- March 1, 20XX	January 31, 20XX

Contacts for the various divisions are:

Division	Contact	Telephone
Initiation	Sandra Piro	867-873-8664
Novice	Kathy Works	867-920-7851
Atom	Sheldon Jacobs	867-873-5545
Peewee	Yvonne Careen	867-873-9113
Bantam	Matthew Spence	867-669-2853
Midget	Bill Payne	867-873-6054

Detailed contact information is available on the Association's website at www.yminorhockey.ca

Tournament entry fees for out of town teams are \$350 per team or \$30 per player.

We would appreciate expressions of interest by December 15, 2008. There is limited ice time for each tournament so please register early.

Canadian North is an official sponsor of the Yellowknife Minor Hockey Association and offers discounted airfares for participants in YKMHA events. Special rates are available for the Senior Tournament.

Preferred rates on accommodation are also available for participants in YKMHA events from **Coast Fraser Tower Apartment Hotel**. Please contact the Coast Fraser Tower at 1-800-663-1144 to learn more about these preferred rates.

Appendix D – Second Tournament Notification

YELLOWKNIFE MINOR HOCKEY ASSOCIATION TOURNAMENTS

20XX-20XX SEASON

The Yellowknife Minor Hockey Association divisions operate on a House League model and are not tiered. The Association invites house league teams to participate in our upcoming tournaments. The Association normally accepts only complete teams; however, individuals or groups of players may be accepted when they can be added to an existing team or combined with other players into a full team. All participants must be registered with Hockey NWT or the Hockey Canada Branch representing their jurisdiction.

Tournament Dates:

Division	Tournament Date	Registration Deadline
Pee wee, Bantam, Midget	Feb 13-15, 20XX	January 16, 20XX
Initiation, Novice, Atom	Feb 27- March 1, 20XX	January 31, 20XX

Contacts for the various divisions are:

Division	Contact	Telephone
Initiation	Sandra Piro	867-873-8664
Novice	Kathy Works	867-920-7851
Atom	Sheldon Jacobs	867-873-5545
Pee wee	Yvonne Careen	867-873-9113
Bantam	Matthew Spence	867-669-2853
Midget	Bill Payne	867-873-6054

Detailed contact information is available on the Association's website at www.yminorhockey.ca

Tournament entry fees for out of town teams are \$350 per team or \$30 per player.

The deadlines for registration are 16 January (senior tournament) and 31 January (junior tournament). There is limited ice time for each tournament so please register early.

Canadian North is an official sponsor of the Yellowknife Minor Hockey Association and offers discounted airfares for participants in YKMHA events. Special rates are available for the Senior Tournament.

Preferred rates on accommodation are also available for participants in YKMHA events from **Coast Fraser Tower Apartment Hotel**. Please contact the Coast Fraser Tower at 1-800-663-1144 to learn more about these preferred rates.

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

TOURNAMENT RULES: INITIATION

TEAM COMPOSITION

- Teams may include both male and female players.

LATE START

- Teams are expected to be ready and on the ice to start their games as scheduled.
- There shall be a five-minute warm-up at the beginning of each game if time permits. The warm-up period may be reduced at the discretion of the on-ice officials.
- Teams that are not fully prepared to be on the ice as scheduled shall forfeit their warm-up period.
- A team must have a minimum of six players to start a game.

PLAYING TIME

- The ice will be flooded at the end of each three-hour time allotment (e.g. after three games)
- All games will be one periods of forty-five minutes straight time.
- There will be a five-minute warm-up and five minutes allotted for end-of-game ceremonies
- Goaltender may use a goaltender stick but no pads
- Goaltender must rotate at each line change
- Goaltenders may not lie across the net
- Lines change every three minutes on the timekeeper's signal
- No more than three goals are registered per player per game
- Scoreboard will not record more than a three-goal spread
- Coaches and trainers are not permitted on the ice during the game

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

TOURNAMENT RULES: NOVICE

TEAM COMPOSITION

- Teams may include both male and female players.

LATE START

- Teams are expected to be ready and on the ice to start their games as scheduled.
- There shall be a five-minute warm-up at the beginning of each game if time permits. The warm-up period may be reduced at the discretion of the on-ice officials.
- Teams that are not fully prepared to be on the ice as scheduled shall forfeit their warm-up period.
- A team must have a minimum of six players to start a game.

PLAYING TIME

- The ice will be flooded at the end of each three-hour time allotment (e.g. after three games)
- All games will be two periods of twenty-five minutes straight time.

MERCY RULE

- The scoreboard will not show more than a five-goal spread.

PLAYING RULES

- Players receiving three penalties in a game shall be ejected from the game.
- The duration of penalties shall be: minor – three minutes; major – seven minutes.
- Mouth guards are obligatory for YKMHA players. Players from other associations will be expected to conform to the rules of their association.

TIEDED GAMES

- Tied games will be permitted in round-robin or pre-elimination rounds of the tournament.
- In round-robin or pre-elimination rounds, teams shall be awarded two points for a win and one point for a tie.
- Two or three-way ties in the round-robin or pre-elimination rounds shall be broken by applying the following sequence of factors. If the first factor does not break the tie, the second and additional factors shall be applied until the tie is broken.
 - Winner in head-to-head competition.
 - “Goals for” minus “goal against” = a plus/minus rating for round-robin play.
 - Fewest aggregate penalty minutes in the tournament.

- Fewest “goals against” in the tournament
- Most “goals for” in the tournament.
- Tied games in elimination play shall be decided through a shoot-out.
- Teams shall take alternate penalty shots on the opposing team. The Home Team shall shoot first.
- Each team shall designate three shooters to take the shots. The team with the most goals after three shots shall win.
- If the teams are still tied after the first phase of the shoot-out, it shall be a sudden-victory shoot-out until a winner is declared.
- Each shooter is entitled to only one shooting opportunity until each shooter on the team has had an opportunity.
- The Referee shall record the order of the shooters on the margin of the game sheet.
- Coaches are strongly encouraged to identify their shooters before the end of the game to prevent any unnecessary delays in completing the game.
- If the teams are tied after regulation play in the final game, they shall play a five minute, stop time, sudden victory period. The teams shall play with four skaters each.
- If still tied after the overtime period; the game will be decided by a shoot-out.

APPEALS

- All appeals must be directed to the Appeals Committee which will be comprised of the governors for each of the divisions in the tournament.
- The governor of the division, to which the appeal applies, shall chair the appeal hearing.
- A representative of the appellant and respondent teams may have a maximum of 15 minutes (in total) to present their positions to the committee.
- The Committee shall continue its deliberations in camera.
- Decisions of the Appeals Committee are final.

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

TOURNAMENT RULES: ATOM-MIDGET

TEAM COMPOSITION

- Teams may include both male and female players except for the Female Division which is exclusively for female players.
- Male goaltenders may be permitted to play on a female team if no other female goaltenders are available. This must be confirmed by the relevant governor at time of registration.

LATE START

- Teams are expected to be ready and on the ice to start their games as scheduled.
- There shall be a five-minute warm-up at the beginning of each game if time permits. The warm-up period may be reduced at the discretion of the on-ice officials.
- Teams that are not fully prepared to be on the ice as scheduled shall forfeit their warm-up period.
- A team must have a minimum of six players to start a game.
- A team shall be charged a goal for each five minute period that it is late in starting the game. The game shall be forfeited after 15 minutes if the team is unable to start the game.

PLAYING TIME

- The ice will be flooded at the beginning of each game.
- All games shall be three periods of twenty minutes of straight time.
- Each team will be allowed one thirty-second time out per game.
- The last three minutes of the third period shall be stop-time if the goal spread is two goals or less.
- Stop-time shall be initiated at any point in the last three minutes if the goal spread becomes two goals or less.
- Once stop-time has been initiated, it shall continue for the duration of the game. There will be no alternation between straight time and stop time regardless of the goal spread.

MERCY RULE

- The mercy rule shall apply if a team is leading by eight goals or more by the end of the second period. The mercy rule shall not apply in the final game.
- Despite the mercy rule, the losing team may chose to play the remainder of the game. If so, both teams will be required to complete the game but no further scores will be posted on the game clock.
- The official score of the game shall be the score when the mercy rule is invoked.

PLAYING RULES

- Body checking shall be allowed in **Peewee, Bantam and Midget** games only. All other divisions shall be “no contact.”
- A team may be permitted to play “no contact” hockey if permission is granted, by the appropriate governor, at the time of registration.
- Hockey Canada Rules shall apply to all games.
- A Misconduct penalty within the last ten minutes of a game will result in a one-game suspension.
- A major penalty for fighting will result in suspension from further play in the tournament.
- During straight time, the duration of penalties shall be: minor – three minutes; major – seven minutes.
- During stop time, the duration of penalties shall be: minor – two minutes; major – five minutes.
- Mouth guards are obligatory for YKMHA players. Players from other associations will be expected to conform to the rules of their association.

TIEDED GAMES

- Tied games will be permitted in round-robin or pre-elimination rounds of the tournament.
- In round-robin or pre-elimination rounds, teams shall be awarded two points for a win and one point for a tie.
- Two or three-way ties in the round-robin or pre-elimination rounds shall be broken by applying the following sequence of factors. If the first factor does not break the tie, the second and additional factors shall be applied until the tie is broken.
 - Winner in head-to-head competition.
 - “Goals for” minus “goal against” = a plus/minus rating for round-robin play.
 - Fewest aggregate penalty minutes in the tournament.
 - Fewest “goals against” in the tournament
 - Most “goals for” in the tournament.
- Tied games in elimination play shall be decided through a shoot-out.
- Teams shall take alternate penalty shots on the opposing team. The Home Team shall shoot first.
- Each team shall designate three shooters to take the shots. The team with the most goals after three shots shall win.
- If the teams are still tied after the first phase of the shoot-out, it shall be a sudden-victory shoot-out until a winner is declared.
- Each shooter is entitled to only one shooting opportunity until each shooter on the team has had an opportunity.
- The Referee shall record the order of the shooters on the margin of the game sheet.

- Coaches are strongly encouraged to identify their shooters before the end of the game to prevent any unnecessary delays in completing the game.
- If the teams are tied after regulation play in the final game, they shall play a five minute, stop time, sudden victory period. The teams shall play with four skaters each.
- If still tied after the overtime period; the game will be decided by a shoot-out.

APPEALS

- All appeals must be directed to the Appeals Committee which will be comprised of the governors for each of the divisions in the tournament.
- The governor of the division, to which the appeal applies, shall chair the appeal hearing.
- A representative of the appellant and respondent teams may have a maximum of 15 minutes (in total) to present their positions to the committee.
- The Committee shall continue its deliberations in camera.
- Decisions of the Appeals Committee are final.

TOURNAMENT SCHEDULE

FRIDAY, XX FEBRUARY, 20XX						
Game No.	Arena	Division	Start	End	Home	Visitors
	OLY		16:30	18:00		
	SB		16:30	18:00		
	OLY		18:00	19:30		
	SB		18:00	19:30		
	OLY		19:30	21:00		
	SB		19:30	21:00		
SATURDAY, XX FEBRUARY, 20XX						
	OLY		07:00	08:30		
	SB		07:00	08:30		
	YKCA		08:00	09:30		
	OLY		08:30	10:00		
	SB		08:30	10:00		
	OLY		10:00	11:30		
	SB		10:00	11:30		
	OLY		11:30	13:00		
	SB		11:30	13:00		
	Ice maintenance at Multiplex arenas					
	YKCA		13:00	14:30		
	OLY		13:30	15:00		
	SB		13:30	15:00		
	YKCA		14:30	16:00		
	OLY		15:00	16:30		
	SB		15:00	16:30		
	YKCA		16:00	17:30		
	OLY		16:30	18:00		
	SB		16:30	18:00		
SUNDAY, XX FEBRUARY, 20XX						
	OLY		07:00	08:30		
	SB		07:00	08:30		
	YKCA		08:00	09:30		
	OLY		08:30	10:00		
	SB		08:30	10:00		
	YKCA		09:30	11:00		
	OLY		10:00	11:30		
	SB		10:00	11:30		
	OLY		11:30	13:00		
	SB		11:30	13:00		
	Ice maintenance at Multiplex arenas					
	YKCA		13:00	14:30		
	OLY		13:30	15:00		
	SB		13:30	15:00		
	YKCA		14:30	16:00		
	OLY		15:00	16:30		
	SB		15:00	16:30		
	OLY		16:30	18:00		
	SB		16:30	18:00		

Note: OLY = Multiplex Olympic Arena; SB = Multiplex Shorty Brown Arena;
YKCA = Yellowknife Community Arena.

The ice allotments are the same for both tournament weekends. The final schedule will depend on the number of teams registered.

YELLOWKNIFE MINOR HOCKEY ASSOCIATION

PROCEDURES FOR BOOKING GROUP AND FAMILY TRAVEL

9 January 2008

1.0 BACKGROUND

Canadian North has agreed to provide preferred air travel rates for Association players and their immediate families who are participating in out-of-town tournaments and to out-of-town players and their immediate families who wish to participate in Association tournaments and other programs.

Unlimited discounted tickets will be made available at 30% off MNorth class (\$810.20). The current rate is \$567.14 for Yellowknife to Edmonton return (all fees and taxes included). The MNorth rate is subject to change (the amount listed is as of October 30, 2007).

If one is able to obtain a better fare, Canadian North would appreciate an opportunity to match that fare.

The procedures for booking group and family travel are as follows:

2.0 GROUP TRAVEL

- The Association (Director, Sponsorship and Fundraising will provide Canadian North (Attention: Cleo Bromley) with the name of the person representing the team or group seeking travel support.
- All arrangements with Canadian North shall be made only by the nominated person.
- The process for booking travel includes:
 - Determine the number of persons traveling in the group.
 - Coaches are eligible for the preferred fares when traveling with the group.
 - Contact Cleo Bromley at: 669-4020
 - Quote the code “YKMHA”
 - Cleo will advise if adequate space is available and will book the travel arrangements
 - A locator code will be provided for the group travel
 - Ten days prior to departures, the nominated person must contact the Canadian North Call Centre (1-800-661-1505) to provide a list of passenger names, their contact information (phone numbers and e-mails) and Aeroplan numbers.
 - Airfares must be paid at time of final reservation.
 - Airfares may be paid through a single “lump sum” payment or through individual payments for each passenger.
 - In either case, the relevant credit care information must be provided.

3.0 FAMILY TRAVEL

- The immediate family members of a player or coach are eligible for preferred rates when traveling to a hockey tournament
- Family travel arrangements may be made through the Canadian North Call Centre by quoting the code “YKMHA”.

4.0 RULES AND RESTRICTIONS

- One stick bag and one puck bag will be allowed per team as excess baggage.
- The Canadian North Play Fare Program will apply – book ten tickets and the 11th ticket is free.
- No discount travel is permitted on Thursday evening (Flight No. 445) without prior permission by Cleo Bromley.
- Players planning to attend a hockey school or to play hockey in southern Canada are not eligible for the preferred rate. They must request a special rate through the “Community Investment” on-line application which will be reviewed on a case-by-case basis.
- From time to time, Canadian North has seat sales which may be available at the time of booking. There are usually a very limited number of seats available on each flight and there are restrictions associated with the fare – no changes are permitted and no refunds are provided if the travel is cancelled.



Yellowknife Minor Hockey Association
P.O. Box 2372
Yellowknife, NT X1A 2P8

www.ykminorhockey.ca



ACCOMMODATION - PREFERRED RATES

30 November 2008

1.0 BACKGROUND

The Sport North Federation has negotiated preferred rates for accommodation with the **Coast Fraser Tower** apartment hotel. These rates are available to affiliated sports associations.

2.0 LOCATION

The apartment hotel is located at: 5303 – 52nd Street, Yellowknife, NT. X1A 1V1
Tel: 867-873-8700
Fax: 867-873-8708

3.0 ACCOMMODATIONS

Accommodations and services include:

- One- bedroom suites which hold up to four persons (bed plus fold-out couch).
- Two-bedroom suites which can hold up to six persons (beds plus fold-out couch).
- Fully equipped kitchens
- Complimentary continental breakfast
- Continental dinners (from Monday to Thursday) for \$17.99
- A fitness centre
- In-room movies

4.0 RATES

- One-bedroom suite: \$129 per night (maximum of four persons)
- Two-bedroom suite: \$174 per night (maximum of eight persons)
- An additional charge of \$15 per person will be levied for reservations which include more than the standard number of occupants.
- Restrictions may be applied to the number of occupants in a suite.
- Quoted rates do not include applicable taxes

- Quotes rates are valid until 31 December, 2009.

To make a reservation, call Fraser Tower Apartment Hotel directly and indicate that you are seeking the Sport North rate.

To make a reservation for a YKMHA tournament refer to the “Yellowknife Minor Hockey Association Block Booking.”