

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

CONSTITUTION	1		
Article 1: Name of Organization	1	Section 16: League Franchises	11
Article 2: Memberships	1	Section 17: Out of Province Travel – All Teams	11
		Section 18: Parents	12
		Section 19: Players Rules and Regulations	12
		Section 20: Publicity	13
BY-LAWS 2		Section 21: Registration	13
By-Law 1	2	Section 22: Referees and Linesmen	14
By-Law 2	2	Section 23: Rules of Play	15
By-Law 3	2	Section 24: S.H.A Provincial Play-offs	15
By-Law 4: Executive Elections	3	Section 25: Special Events and Committees	15
By-Law 5	3	Section 26: Sponsorship	16
By-Law 6: Policy Handbook	4	Section 26 (a): Sweater Policy	16
By-Law 7: Exclusive Domain	4	Section 26 (b): Arena Board Advertising	17
		Section 27: Team Transportation	17
REGULATIONS	5	Section 28: Tournaments & Tournament Committees	17
Section 1: Objectives of the Association	5	Section 30: Fund Raising	17
Section 2: Board Committee and Officers	5	Section 31: Initiation Program Teams	18
Section 3: Election Procedures	6	Section 32: Representative Teams	18
Section 4: Coaches and Managers	6	Section 33: Representative Team Costs	19
Section 5: Disciplinary Action	7	Section 34: Representative Team Try-Outs for Tier I Teams	20
Section 6: Player Eligibility	8	Section 35: Representative Team Executive	20
Section 7: Equipment	8	Section 36: Affiliated Players	21
Section 8: Grievances	9		
Section 9: Hockey Development Directors	9	APPENDIX	22
Section 9.1: Hockey Director Tier 1	9	I. Duties of the Yorkton Minor Hockey Board of Directors	22
Section 10: IP Director and Hockey Development Directors	10	II. Duties of the Yorkton Minor Hockey Coaches	25
Section 11: Communications Director	10	III. Duties of the Yorkton Minor Hockey Managers	26
Section 12: Ice Scheduling	10	IV. Yorkton Midget AAA Annual Agreement	27
Section 13: Insurance General	11	IV. Yorkton Minor Hockey Association Annual Awards	28
Section 14: Insurance Liability	11	V. The GARRY VOINOROSKY Memorial Scholarship	29
Section 15: Franchise League Commitments	11		

YORKTON MINOR HOCKEY ASSOCIATION

(Here-in-after known as Y.M.H.A.)
CONSTITUTION, BY-LAWS & REGULATIONS

CONSTITUTION

Article 1: Name of Organization

- 1.1 This organization shall be known as Yorkton Minor Hockey Association.
- 1.2 This Association shall be the governing body for Yorkton Minor Hockey.
- 1.3 Yorkton Minor Hockey shall be affiliated with and shall operate under the jurisdiction of all rules, regulations and by laws of the Hockey Canada (H.C.) and the Saskatchewan Hockey Association (S.H.A.).
- 1.4 Operating by-laws and guidelines introduced and adopted by Yorkton Minor Hockey must meet or exceed those of the Affiliated Associations.

Article 2: Memberships

- 2.1 Any parent or guardian may become a member of Yorkton Minor Hockey Association by virtue of the fact his/her child is registered with any of the activities organized by Yorkton Minor Hockey.
- 2.2 Any adult volunteering his/her services in the development of a child's ability and sportsmanship with any activity organized by Yorkton Minor Hockey is eligible for membership.
- 2.3 All members of Yorkton Minor Hockey shall be required to pay membership fees as deemed appropriate by the Board of Directors.
- 2.4 Any member of Yorkton Minor Hockey may withdraw their participation from the Association, and shall only be entitled to a refund of membership fees prior to evaluations/tryouts. This does not include players who are dealt with in Section 21 # 5 of the Regulations.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

BY-LAWS

By-Law 1

- 1.1 The Annual General Meeting shall be open to attendance by, existing Board of Directors, association members and interested persons.
- 1.2 The Annual General Meeting shall be conducted no later than June 1st of any given year.
- 1.3 The President of Yorkton Minor Hockey shall act as Chair of the Annual General Meeting, but may relinquish this position to a person of his/her choice.
- 1.4 All persons in attendance shall be entitled to one vote per motion tabled.
- 1.5 The President shall cast a vote only in the event of a tie vote on a motion.
- 1.6 Voting may be done by a show of hands unless:
 - a) a minimum of three Board positions request differently; or,
 - b) a majority of those present request a ballot vote if more than one is running.
 1. Election of the Directors must be by a ballot vote.
 2. Except for "Special Resolution" an affirmative vote shall be determined by 3/4 or more of the eligible vote.
 3. In the event of a tied vote the President may choose to cast the deciding vote or may wish to have a motion defeated by virtue of the tie vote.
- 1.7 Special General Meeting may be called by the President or by a majority of the Board, place and time to be determined by the Y.M.H Board of Directors.
- 1.8 Annual General Meetings shall be advertised a minimum of three and a maximum of five weeks prior to its occurrence.
- 1.9 Should a controversial subject or dilemma arise procedures shall be governed by and solved in accordance with "Roberts Rules of Order".

By-Law 2

The Business affairs of this association shall be governed and dealt with by the duly elected executive positions (Y.M.H. Board of Directors) of this Association as set out in the Yorkton Minor Hockey Association Regulations.

By-Law 3

- 3.1 All executive positions shall be for a two-year term, with the exception of the IP Director – this is a one-year term.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

- 3.2 Outgoing members of the executive must retire upon completion of the two-year term, but may permit their name to stand for re-election to the Board of Directors.
- 3.3 All executive positions shall be filled by a ballot vote.
- 3.4 In the event a vacant position on the executive exists the Board may appoint an individual to the position for the balance of the term.
- 3.5 Any elected officer may be removed from any position by "Special Resolution".

By-Law 4: Executive Elections

- 4.1 At the Annual General Meeting a Board will be elected as laid out by the rules and regulations of the Yorkton Minor Hockey Association.
- 4.2 The immediate Past President shall remain on the executive for a period of one year as a special advisor to the new executive.
- 4.3 The Board of Directors shall meet as often as they deem necessary but on a regular schedule so the membership can attend. If a director is absent from more than 2 consecutive meetings they will receive a letter from the Board stating if a third meeting is missed they will be disqualified from the Board, unless the absence is authorized by a resolution of the Board of Directors.
- 4.4 A Quorum for a meeting of the Board shall consist of 7 Board members.

By-Law 5

- 5.1 The powers of the Board are to formulate, proscribe, change and correct operating rules and regulations of the Association on the condition that changes are in accordance with the goals and stipulations of the constitution.

It shall be within the power of the Board to make decisions on all matters of business submitted.
- 5.2 To regulate and organize all activities of the Association.
- 5.3 To sanction the activities under the jurisdiction of the Association and to solve controversial situations held in appeal.
- 5.4 To appoint, suspend, or dismiss individuals and establish operating guidelines for the appointed positions.
- 5.5 To nominate and appoint permanent and special committees or individuals to take charge of special or specific events or order of business.
- 5.6 To budget received funds and to authorize expenses.
- 5.7 To supervise and co-ordinate the work of the committees of the Association without prejudice to the rights and powers of the committees.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

- 5.8 The signing officers for the Association will be any two of the President, Secretary, Treasurer or anyone of them with the Executive Director.

By-Law 6: Policy Handbook

- 6.1 The policy Handbook can consist of a copy of the constitution, by-laws and any or all rules and regulations pertaining to any or all activities under the jurisdiction of Yorkton Minor Hockey.
- 6.2 The policy Handbook shall be made available to all coaches and managers of all sporting events under the jurisdiction of Yorkton Minor Hockey.

By-Law 7: Exclusive Domain

- 7.1 At any Annual General Meeting of the Association, the policies, rules and regulations, constitution and/or by-laws may be amended by 3/4-majority vote of members present.
- 7.2 All expenditures, other than daily operating expenses, over \$5,000.00 must be approved in a motion at an Annual Meeting.
- 7.3 At any Board meeting, pursuant to the exclusive Domain Clause by-laws, Rules and Regulations and the Policy Handbook may be added to, deleted from, or revised by a unanimous vote. However, the additions, deletions or revisions must be considered as temporary or 'Interim Policy Only' until the next Annual General Meeting at which time they must be placed on the floor as a Motion and be voted on and approved by a 3/4 Majority before a change can be permanently adopted.
- 7.4 Hockey By-Laws & Regulations amended at the Annual General Meeting of the Association may be carried with a 3/4 majority.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

REGULATIONS

Section 1: Objectives of the Association

The objectives of this Association are to administer, foster and promote amateur Hockey for youths between the ages of three (3) and seventeen (17) years of age as of December 31st of the current year. The Association shall operate three (3) hockey divisions:

1. Initiation Program (I.P.) / Recreation Division; and
2. Representative Tier I Team Division; and
3. Representative Tier II Team Division

Yorkton Minor Hockey shall operate under the bylaws and regulations of the Association. Changes to these Regulations shall be by the membership at the Annual General Hockey Meeting or Special Meeting after Notice of Motion, as provided by the Yorkton Minor Hockey Constitution and By-Laws.

Section 2: Board Committee and Officers

Yorkton Minor Hockey will operate under the guidance of a Hockey Board, which will be comprised of a Board consisting of President, Vice-President, Secretary, Treasurer and Past President and Board of Directors consisting of elected members as per Section 3.

To qualify for nomination for any board position, the candidate must be in good standing with the Board.

To be nominated to the position of President, the candidate must have served as a member of the YMH Hockey Board for a minimum of one (1) year within the last five (5) years of being nominated and not have been removed from any YMH Hockey Board position by "Special Resolution".

In the event there is no past YMH board member willing to fill President roll, following the AGM, YMH Hockey Board members can leave the position unfilled and the Vice President fills in where required; or, the YMH Hockey Board may choose to solicit applications from the general YMH membership, interview and appoint a Quasi-President for a one (1) year term; with a minimum of seven (7) board members approving the appointment. After this term is complete this person could now be nominated for President position at AGM for the remaining 1 year, should they accept a nomination and win the vote.

An honorarium (equal to a maximum of 1 (one) players' fees per family) will be awarded to those volunteers on the Executive board each year. If annual fulfillment of duties is not accomplished then said honorarium will not be paid out at the end of the season.

If a vacant position is filled any time after September 1st of current year the honorarium will be a prorated amount.

Yorkton Minor Hockey Directors are subject to the same Criminal Record Check protocol as outlined in Section 4.

All Yorkton Minor Hockey Directors shall complete the Respect in Sport program.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

Section 3: Election Procedures

The Board shall be elected at the Annual General Meeting to be held no later than June 1 of the current year. If all **12** Board positions are not filled at the Annual General Meeting, the Board will appoint members to fill the vacant positions.

1 year position: IP Director

2 year positions:	<u>Odd Years</u>	<u>Even Years</u>
	President	Vice-President
	Secretary	Treasurer
	Referee Advisor	Hockey Development Director 1 & 3
	Hockey Director Tier I	Communications Director
	Hockey Development Director 2 & 4	

Section 4: Coaches and Managers

1. Coaches' actions and their instructions to players must be tempered towards good conduct and the welfare of the players. Coaches and manager are responsible for the conduct of their players and themselves on and off the ice at all times whether out of town or in town. The coaches at all times shall display proper conduct, good sportsmanship and good manners.
2. Coaches/managers must ensure that players keep their dressing rooms neat and tidy.
3. The team coaches shall be responsible for ensuring that every player is dressed in C.S.A approved equipment while on the ice.
4. A coach or manager from each team shall complete and sign the prescribed equipment forms and shall be responsible for distributing, collecting and returning to Yorkton Minor Hockey Equipment Director the team uniforms and goal equipment at the completion of the last game for the year. The coach or manager is responsible for all equipment assigned to his team by the Equipment Director.
5. Sweaters are not to be kept by the players.
6. No team official will be allowed to charge any equipment or related items to Yorkton Minor Hockey.
7. Coaches and managers shall attend clinics sponsored by Yorkton Minor Hockey so that Yorkton Minor Hockey can create a uniform system of hockey development.
8. Coaches and managers must comply with H.C, S.H.A. and Yorkton Minor Hockey By-Laws and Regulations.
9. Coaches wishing to coach representative teams shall submit their application in writing to Yorkton Minor Hockey by the advertised deadline.
10. All team officials registered with S.H.A. must have the required certifications as outlined in S.H.A. handbook or a fine will be issued to the individuals by YMH.
11. The appointment and dismissal of coaches shall be by Yorkton Minor Hockey Board.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

- a) Coaching resignations will be presented in writing to the Yorkton Minor Hockey Board with reasons for resignation listed.
 - b) The Midget AAA Executive shall have the power to appoint and dismiss the Midget AAA coach.
14. Harassment of the referees and off-ice officials by coaches, managers and trainers will not be tolerated and will be dealt with by Yorkton Minor Hockey.
 15. All coaches and assistant coaches must sign and adhere to the Coaches Code of Conduct.
 16. A person will be allowed to act as coach, assistant coach, manager or trainer, on one team only. Any person who wishes to help on more than one team must have written approval from the Y.M.H. Board of Directors.
 17. The duties of a coach, assistant coach and manager are listed in the appendix of the Hockey Regulations and are subject to change at the discretion of the Board.
 18. Criminal Record Checks and vulnerable sector checks are a required part of the process of appointing all coaches and registered team officials. The information contained in the criminal record check and vulnerable sector check may influence the decision to be appointed as a coach or registered team official. A coach or registered team official must update the criminal record check/vulnerable record check every 2 (two) years. The cost of these checks shall be passed on to that team officials YMH team.

It is the responsibility of the applicant to provide a criminal record check and vulnerable sector check at the time of application.

Existing registered team officials charged with a criminal offence under The Criminal Code of Canada and/or The Controlled Drugs and Substances Act shall notify Yorkton Minor Hockey immediately. Yorkton Minor Hockey will determine what action, if any, is appropriate in relation to the involvement of the individual. If the charge(s) is (are) dropped or if the registered team official is convicted of a criminal offence, the registered team official shall report such fact in writing to Yorkton Minor Hockey immediately, who will determine what action, if any, is appropriate in relation to their continued involvement in Yorkton Minor Hockey activities of the individual.

Yorkton Minor Hockey reserves the right to request an updated Criminal Record Check and vulnerable sector checks from any registered team official at any time. In the event that such a request is made – Yorkton Minor Hockey will incur the cost of said check(s).

This would include registered Managers/Trainers.

19. Each Spring, Yorkton Minor Hockey shall advertise, evaluate applications, and appoint coaches for the AA programs. At that time, the honorariums for Bantam AA and Midget AA appointees shall be determined and ratified by the Yorkton Minor Hockey Directors. These coaches' honorariums shall be paid to the Coaches by the respective AA teams.

Section 5: Disciplinary Action

1. The S.H.A. and Leagues shall deal with all violations regarding the H.C. and S.H.A. Rules of Play.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

2. The Y.M.H. Board of Directors shall establish any disciplinary action deemed necessary for violation of these rules and regulations by Yorkton Minor Hockey members, players or associate members, coaches and team executives.
3. Any Y.M.H. Board of Director Member shall have the right to request any member of Yorkton Minor Hockey, associate member, coach, team executive, parent, fan or player to leave the rink for abusive behavior that is detrimental to Yorkton Minor Hockey and or City of Yorkton Arena Regulations.
4. Anyone wishing to appeal a disciplinary action decision will follow the guidelines of the S.H.A. Appeal Process.

Section 6: Player Eligibility

Players eligible to play in Yorkton Minor Hockey are defined as per S.H.A. regulations.

Any requests for concessions must be made in writing to the Yorkton Minor Hockey Board. The Hockey Board may grant concessions to individuals upon review of their request. Decisions of the Hockey Board are final.

Section 7: Equipment

1. The Executive Director shall authorize equipment purchases up to a total of \$1,000.00 per year. The Yorkton Minor Hockey Board shall approve all additional purchases. All equipment purchased shall be marked with identifiable Yorkton Minor Hockey markings. Purchase orders will be used for all equipment purchases.
2. This Director shall maintain an inventory of equipment, ex: by age, group, type, size, etc.
3. This Director shall examine the needs prior to each season and prepare a list of requirements, recommendations and costs for the Board's consideration.
4. All equipment shall be assigned to individual teams as appropriate.
5. Goal-tending equipment for Pee-Wee and up shall be supplied by the goaltender.
6. One goal stick will be provided for Initiation Program, Novice and Atom teams.
7. All hockey equipment will be collected, inventoried, repaired and cleaned by May 15 of each year.
8. All unusable equipment shall be disposed of by the Director on approval from the Y.M.H. Board of Directors.
9. All equipment must be returned at the end of the current season to the equipment director and stored in the equipment room at the Kinsmen Arena. This is for insurance purposes and proper control of equipment inventory.
10. The Director will ensure that all Yorkton Minor Hockey equipment is safe and complies with H.C., S.H.A. and other bodies having jurisdiction.
11. All equipment purchased by teams under the auspices of Yorkton Minor Hockey belongs to Yorkton Minor Hockey.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

12. The Director may issue practice sweaters to teams to use throughout the year. The sweaters will be returned in the same condition as they were supplied, subject to normal wear. Any sweater (s) not returned or damaged beyond normal wear will cost the respective team the cost of the sweater deposit per sweater which will be withheld from their team sweater deposit.

Section 8: Grievances

1. The Grievance Committee is composed of three (3) appointees determined by the Board. The committee will include and be chaired by 3 board members or more of Yorkton Minor Hockey Association.
2. This committee shall handle all complaints received in writing from the membership regarding operations of Yorkton Minor Hockey.
3. All grievances shall be submitted to the Grievance Committee in writing not less than twenty-four (24) hours and not more than seven (7) days from the time of the grievance.
4. A decision in writing from the Grievance Committee shall be within one (1) week of receipt of written grievance.
5. Decisions of the Grievance Committee are final.
6. Anyone wishing to appeal a grievance committee decision will follow the guidelines of the S.H.A. Appeal Process.

Section 9: Hockey Development Directors

1. The Hockey Development Directors will help the IP Director with the Initiation Program to see that it is operated within the guidelines of the H.C. and that the people teaching the program are certified to the H.C. standard.
2. The Hockey Development Directors shall establish a complete development hockey program for all categories of players with emphasis on basic skills.
3. The objectives shall be to establish a uniform system of coaching, managing and team administration for all categories.
4. The Hockey Development Directors shall organize National Coaches Certification clinics, power skating clinics and other clinics necessary for this program.

Section 9.1: Hockey Director Tier 1

1. The Hockey Director Tier I will be in charge of the Tier I program and work in conjunction with the Hockey Development Director.
2. The Hockey Director Tier I shall be responsible for obtaining coaches for teams in the Atom, Pee-Wee, Bantam and Midget division. Yorkton Minor Hockey must approve all coaches, managers and trainers. If no applications are received for the coaching positions, the Hockey Tier I Director and the Board shall appoint head coaches.
3. The Hockey Director Tier I shall ensure that a hockey development program as established by the Board is in force at all times.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

Section 10: IP Director and Hockey Development Directors

1. The IP Director will be in charge of the I.P. Program.
2. The IP Director shall be responsible for obtaining coaches for teams in the I.P. Division. Yorkton Minor Hockey must approve all coaches, managers, trainers and stick boys. If no applications are received for the coaching positions the Board shall appoint head coaches.
3. The IP Director shall ensure that the hockey development program as established by the Board is in force at all times.
4. The IP Director in conjunction with the President and the coaches shall operate their division on the guidelines as established by the Board with respect to games, practices, hockey development, power skating, etc.
5. The IP Director shall be responsible for all equipment assigned to their division. All equipment agreements shall be co-coordinated with the Equipment Director.

Section 11: Communications Director

1. The Communications Director shall be responsible for Y.M.H.A communications to the membership as well as applicable website postings and social media strategies and postings throughout the year.

Section 12: Ice Scheduling

1. All ice times shall be arranged through the Yorkton Minor Hockey Office Executive Director.
2. Teams may not cancel ice time allocations unless adverse weather conditions prohibit a visiting team from traveling to play, Tier I practices may be cancelled in the event of adverse weather conditions due to the number of players that live out of town. Tier II teams may cancel out of town practices in the event of adverse weather.
3. Yorkton Minor Hockey Coaches and/or Managers shall be responsible for providing a schedule of all league games, exhibition games, and any practices scheduled by the team to the Ice Scheduling Co-coordinator in order to assist in scheduling ice times. The Executive Director must be notified two (2) weeks in advance when teams will not be in town on any particular day or days.
4. The Ice Scheduling Coordinator has the authority to suspend your team's practice ice privileges for non-use of scheduled ice time and non-payment of team accounts, for a period of two weeks.
5. All teams must advise the Ice Scheduling Coordinator of the Tournaments that they are attending as soon as they are confirmed.
6. Any abuse of the Ice Scheduling Coordinator will be dealt with, as abuse of an Official and suspensions will be issued.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

Section 13: Insurance General

1. Yorkton Minor Hockey does not provide any player accident insurance and will not be responsible for any claims against Yorkton Minor Hockey resulting from an accident. (Does not provide coverage for ambulances, crutches, etc.)
2. Yorkton Minor Hockey shall carry all necessary insurance for equipment and office, etc.
3. Forms are available for H.C. Insurance claims from the Yorkton Minor Hockey Office and must be submitted by party involved.

Section 14: Insurance Liability

1. Yorkton Minor Hockey shall carry a two million dollar General Comprehensive Liability Policy covering all Board members, coaches, assistant coaches, managers and other associated members as additional named insured with a cross liability endorsement.

Section 15: Franchise League Commitments

REPRESENTATIVE LEAGUES

1. Franchise League games shall take precedence over tournaments unless the game can be rescheduled to a different date to the satisfaction of both teams involved and their League Constitution.

Section 16: League Franchises

1. All League franchises shall be paid by Yorkton Minor Hockey and are the property of Yorkton Minor Hockey.
2. Yorkton Minor Hockey shall obtain as many league franchises as necessary for the representative teams in each division.
3. A list of league franchises shall be retained along with the amount of the franchise fee paid and bond commitments.
4. Yorkton Minor Hockey shall post league bonds as required. Should a team default; the offending team shall pay the bond cost.
5. Team registration in the league (League fees) will be paid by each individual team.

Section 17: Out of Province Travel – All Teams

1. A Travel Permit must also be obtained from S.H.A., where requested by the Tournament Committee.
2. Teams playing League Games in the Major Hockey League are exempt.
3. Teams must be approved to travel to the US. Full documentation of the event must be given to Yorkton Minor Hockey. The tournament must be sanctioned.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

Section 18: Parents

1. Parental abuse of coaches, officials or players will not be tolerated. Those carrying out such actions will be requested to leave the rink by any Board member and may be subject to disciplinary action by the Board.
2. Any complaints or recommendations a parent or guardian may have regarding any matter relating to the play of their child is to be brought to the attention of Yorkton Minor Hockey in writing.
3. Those parents wishing to file a grievance must follow the rules outlined under grievances.
4. Parents are reminded that they are present at games to encourage their son or daughter and the team. Parents showing offensive behavior to game officials or opposing players and team may be requested to leave the rink by any Board member.
5. Parents are not to enter the team dressing room prior to, during and after games unless invited to do so by the coach.
6. Parents or guardian will sign a Parental Code of Conduct when they register their children with Yorkton Minor Hockey or their children will not be allowed to participate in Yorkton Minor Hockey activities.
7. One parent /guardian of each player registered with Yorkton minor Hockey must complete Respect in Sport in order for their children to be eligible to participate in Yorkton Minor Hockey activities.

If a player's parent/guardian has not completed the Respect in Sport program by Oct 31, 2014 as outlined above, your child(ren) will not be allowed to participate in YMH until proof of completion is provided to Yorkton Minor Hockey.

Section 19: Players Rules and Regulations

1. Players shall notify their coach in advance if they are unable to attend games and practices.
2. All players shall be fully equipped while on the ice (games and practices). H.C., C.S.A., B.N.Q. or authority having jurisdiction shall approve all equipment.
3. Players are responsible for Yorkton Minor Hockey equipment assigned to them if it is lost or damaged.
4. Players must wear C.S.A. approved helmets and facial protectors and B.N.Q. throat protectors.
5. Players are responsible for keeping their dressing rooms neat and tidy.
6. Out of town players chosen to play with the Representative teams shall register with Yorkton Minor Hockey and attend all practices and meet all other team obligations and comply with Yorkton Minor Hockey By-Laws and Regulations.
7. Harassment of officials by players will not be tolerated and Yorkton Minor Hockey shall deal with it accordingly.
8. Players will comply with their coach's rules as approved by Yorkton Minor Hockey. Failure to adhere to the rules may result in disciplinary action or removal from the team by the Coach.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

9. While registered with a Yorkton Minor Hockey team and while representing Yorkton Minor Hockey, no player shall:
 - a. Purchase, possess or consume alcohol beverages;
 - b. Possess or use illicit drugs or narcotics;
 - c. No player shall have or possess a cell phone or digital camera in the dressing room;

Yorkton Minor Hockey does not sanction these activities, in accordance with Hockey Canada guidelines.

10. All tobacco products are banned from the Yorkton rinks and teams that are not compliant will be fined.
11. All Yorkton Minor Hockey Players are bound by the rules of the S.H.A Social Media Policy

Section 20: Publicity

1. Representative team managers shall make available to all media, statistics, game summaries and information, team news and other information.
2. Support for Yorkton Minor Hockey sponsors shall be given in all releases to the media.
3. Yorkton Minor Hockey Week shall be in conjunction with the National Minor Hockey Week or a date set by the Yorkton Minor Hockey and Yorkton Minor Hockey shall carry out proper promotion of this week.

Section 21: Registration

1. Registration for hockey shall be completed by the times advertised.
 2. A penalty may be imposed for late registration after September 14th of each year.
 3. Any family (player) failing to pay / make any and all financial commitments to their respective teams, by the end of the season, WILL NOT be allowed to register the following year, with Yorkton Minor Hockey until all OUTSTANDING fees are paid. The respective team will be required to register the situation with Yorkton Minor Hockey.
 4. Registration refunds will be given for medical reasons or if a player is moving out of Yorkton with his or her parents only. The administration fee charged is non-refundable and the balance of the fee will be prorated according to expenses that have been incurred at the time the refund is processed.
 5. Each player, Novice and up, shall pay a deposit, for each sweater when the player registers for hockey. Yorkton Minor Hockey will charge this deposit to each team. The deposit will be returned to the respective teams when all of the sweaters are back in the possession of Yorkton Minor Hockey.
 6. There shall be a minimum of 8 local players required on each of the Peewee Tier I, Bantam Tier I and the Midget Tier I Teams.
- *** Clarification Only: The Hockey Registration Fee is a three-part fee
1. one part goes to the division or team the player is on;
 2. the second part goes for General Hockey & Administration expenses; AND,
 3. The third part is credited to the team that the player is on.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

Team Fees

- Ice Costs
- S.H.A. Insurance
- S.H.A Team Fee
- Tournament expenses
- League Fees
- Bus Rentals
- Additional Costs as set out by teams

General Hockey & Administration Fees

Which may include

- Photocopier Contract
- Telephone/Fax
- Office Supplies
- Wages (including Yorkton Minor Hockey, Share of UIC, CPP)
- Service Charges (bank, Visa, Mastercard)
- Performance bonds for teams
- Association Fees
- Advertising
- Donations
- Yorkton Minor Hockey liability insurance
- Equipment Insurance
- Office Insurance
- Coaching Clinic Fees
- First year referee Fees
- Scheduling Meetings (mileage)

- All office equipment (ex: photocopier, fax, etc.) is available for use by any team.
- Each team will be invoiced for all photocopying.

7. The Yorkton AAA Midget Hockey Club Inc. will pay a membership and an administration fee under an annual negotiated agreement by June 1 of the current year.
8. The Yorkton AAA Midget Hockey Club will operate under the Hockey Canada and Saskatchewan Hockey Association Rules and Regulations and will maintain their own Executive, financial affairs and follow their own Constitution and By-Laws; some may be different from the Yorkton Minor Hockey Association.

Section 22: Referees and Linesmen

1. All referees officiating in Yorkton Minor Hockey shall be registered with the S.H.A. Referees Division and comply with all the rules established by the S.H.A. Referees Division.
2. Referees are appointed by the Assignor for all games, except Initiation Program unless otherwise provided by the S.H.A. and League rules.
3. Referees shall supply their own refereeing equipment - helmet, whistle, sweater and protective gear.
4. Referees shall be paid for officiating all Yorkton Minor Hockey games at the rates set annually by the Board.
5. All referees shall attend all refereeing clinics arranged for them by the referee advisor, Yorkton Minor Hockey and the S.H.A. Referee's Division.
6. The Referee Advisor shall be responsible for all officiating within Yorkton Minor Hockey and shall arrange clinics for the officials.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

7. The Referee Advisor shall promote, encourage and aid in the development of new referees and linesmen.
8. All Representative Teams and the IP Director shall be responsible for providing a schedule of all Yorkton Minor Hockey games to the person that is responsible to assign referees and linesmen for their games.
9. All representative team games shall be officiated by a three-man referee system.
10. All recreation division games shall be officiated by a two-man referee system unless otherwise decided by the Recreation Director.
11. Referees and linesmen shall be at the rink 30 minutes prior to the game time and must notify the Assignor if they are unable to work a game a minimum of 24 hours before the game.

Section 23: Rules of Play

1. The Rules of Play shall be those as established by H.C. and the S.H.A., unless otherwise provided in the Regulations.

Section 24: S.H.A Provincial Play-offs

1. All Tier I and Tier II teams from Pee Wee to Midget are eligible for S.H.A. play-offs.
2. S.H.A. cards and registration shall be the responsibility of the Yorkton Minor Hockey office.
3. Each team is responsible for notifying the Yorkton Minor Hockey Office if they wish to enter provincial play-offs. This must be done by November 1st of the current year.
4. Provincial Final: Any YMH club that plays in a Provincial FINAL shall be sponsored by YMH \$1,500.00 to offset travel costs.
5. Western Bantam AA Championship: Should the Bantam AA Terriers advance to the Western Bantam AA Championship, YMH will give \$2,500.00 if the Championship is held in Saskatchewan. And \$5,000.00 if the Championship is held outside of Saskatchewan to the team to be used at the team's discretion.

Section 25: Special Events and Committees

SPECIAL COMMITTEES

1. The Board shall appoint special committees as deemed necessary for the good of Yorkton Minor Hockey.
2. The Board shall establish all terms of reference for all Special Committees.
3. Yorkton Minor Hockey Association will maintain the Garry Voinorsky Scholarship Fund of \$11,000.00 using the interest and hockey monies to pay out two (2) \$500.00 scholarships as per the appendixes attached. The Vice-President of Yorkton Minor Hockey will Chair this committee and may appoint someone to this Committee.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

SPECIAL EVENTS

1. Yorkton Minor Hockey from time to time may hold special events for the benefit of Yorkton Minor Hockey (i.e. Final Banquet)
2. The Board shall appoint a committee to operate these special events.
3. The Board shall approve all special events.
4. National Minor Hockey Week is classed as a special event.

Section 26: Sponsorship

1. Yorkton Minor Hockey shall obtain sponsorship of the sweaters for their teams. The sponsor of the sweaters shall be suitably recognized on the sweater and in all advertising.
2. Individual player names are allowed on Yorkton Minor Hockey sweaters. Name bars should be affixed in such a way as to not cause any damage to the sweater. They must be removed at the end of the year.
3. Representative team sweaters will bear the Terrier and the sponsor's name. This will be effective on the replacement of existing sweaters.
4. Sweaters # 9, # 13 and # 17 bearing the Terrier name are retired in memory of Vic Krekeweltz, Bill Mishko and Keith Krieger respectively.
5. All sweaters will be purchased by Yorkton Minor Hockey or be approved for purchase by Yorkton Minor Hockey.
6. All sweaters Novice AND UP shall be "Philadelphia Orange/White/", "Philadelphia White/Orange/", "Philadelphia Black" or Yorkton Terrier Grey" with the sponsor's name across the shoulders or elsewhere on the Jersey. The Yorkton Minor Hockey logo will also be worn on the front of the jersey.
7. Sponsorship for Y.M.H.A teams will be for a two (2) year period. and sponsorship rates will be decided bi-annually in the Summer of even numbered years by the board of directors. Sponsorship allows for company name to be incorporated into team name (i.e. Yorkton Kinsmen Midget Terriers) advertising in any of the team's game programs name bar on the jersey's

Section 26 (a): Sweater Policy

1. Sweaters are the property of Yorkton Minor Hockey. Any sponsors who relinquish sponsorship of a team will have no right or ownership to sweater. All sponsorship money must be paid by October 1
2. Sweaters will be worn for games only.
3. Sweaters will be in possession of a team official when not being used.
4. Yorkton Minor Hockey will provide sweater bags for all sets of sweaters for all teams.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

Section 26 (b): Arena Board Advertising

1. Yorkton Minor Hockey will offer Arena Board Advertising. The sign will be made by a company of the City of Yorkton's choosing. The Arena Board is made of Coroplast and is approximately 3 ft by 8 ft and will be covered by Lexan. The Arena Boards will be installed at the Kinsmen Arena. Contract is for a 3 years term, cost is \$500.00 annually. Yorkton Minor Hockey will pay to have the sign made.

Section 27: Team Transportation

1. Yorkton Minor Hockey will not be responsible for damages or repairs incurred to personal vehicles during trips for Yorkton Minor Hockey events.
2. Payment for all travel costs shall be the responsibility of each team.
3. No players shall drive personal vehicles to out of town games or practices, unless accompanied by their parent or guardian.

Section 28: Tournaments & Tournament Committees

1. Yorkton Minor Hockey shall hold hockey tournaments on an annual basis for all divisions. When more than one team is the host, the tournament shall be a maximum of 16 entries, when a single team is the host, the tournament shall be a maximum of 8 entries.
2. The Tournament Committee shall consist of team tournament representatives and as many other members as determined by this committee. The Tournament Committee shall be responsible for the co-ordination of the tournament, ex: trophies, incoming registrations and inquiries, program ads, door prizes, etc.
3. Financial statements shall be presented to the Yorkton Minor Hockey Office no later than 30 days following the completion of the tournament. ** Note, this is required to assist teams the following season with Tournament organization.
4. Yorkton Minor Hockey shall establish the entry fees.
5. All games shall be played according to H.C. and S.H.A. rules governing minor hockey tournaments.
6. Tournament draws, indicating the arenas to be used and game times must be given to the Ice Scheduling Coordinator 30 days before the starting date of your tournament in order that the draw can be finalized with the Arenas involved and the assignor can schedule referees and linesmen.
7. Yorkton Minor Hockey Board will not be responsible for teams playing in unsanctioned tournaments. Teams must ensure that the tournament is sanctioned before participating in the tournament.

Section 30: Fund Raising

1. All fund-raising projects by teams in Yorkton Minor Hockey shall be approved by the Hockey Board before they are started otherwise the money may be appropriated by Yorkton Minor Hockey.
2. All teams are required to participate in approved fund-raising projects.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

3. Purposes of fund-raising are for the purchase of equipment and payment of team operating costs as approved by Yorkton Minor Hockey Board.
4. Teams requiring additional funds may apply in writing to Yorkton Minor Hockey.
5. Teams working at Fund-raising Projects shall share in the proceeds as per a formula established by the Yorkton Minor Hockey Board.
6. Parental refunds should be no more than the cash equivalent that parents paid throughout the season. The sweater deposit shall be considered as money paid by the parents.

Section 31: Initiation Program Teams

1. This program will be run in conjunction with the IP Director and Director of Hockey Development.
2. A parent may apply to have a player moved up to the Novice division at the time of registration. Each request must be approved first by the Board and the player may not move until such time as the Board has granted approval. The decision of the Board will be based on what is best for the player and division involved.
3. All Initiation Program coaches shall be responsible to the IP Director and the Yorkton Minor Hockey Board.
4. In all Yorkton Initiation Program games, assuming that the team has between 10 and 15 players, every player should play at least every 3rd shift and no player should play 2 consecutive shifts.
5. In the Yorkton Initiation Program Division games, for the development of goal tenders, as many players as possible should be given the opportunity to play goal.

Section 32: Representative Teams

1. Definition: a collection of players who have agreed to represent their division and Yorkton Minor Hockey in any out of the city league play, tournaments, competitions and S.H.A. provincial play-offs.
2. Representative teams will operate on the system outlined and as deemed necessary.

Novice - 7 & 8 Years Old – Equal Teams
Atom Tier I – 9 & 10 years old – One Team
Atom - 9 & 10 Years Old – Equal Teams
Pee Wee Tier 1 - 11 & 12 Years Old – One Team
Pee Wee Tier 2 - 11 & 12 Years Old – Equal Teams
Bantam Tier 1 - 13 & 14 Years Old – One Team
Bantam Tier 2 - 13 & 14 Years Old – Equal Teams
Midget AAA - 15 & 16 & 17 Years Old – One Team
Midget Tier 1 - 15 & 16 & 17 Years Old – One Team
Midget Tier 2 - 15 & 16 & 17 Years Old – Equal Teams

There shall be a minimum of 8 local players on each of the Pee Wee Tier 1, Bantam Tier 1 and Midget Tier I teams.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

3. Yorkton Minor Hockey Board for the betterment of the division of hockey involved may determine the number of players to be carried on each team.
4. A coach, manager, player or parent may **apply by written application** to have a player move up to a higher division (a player of exceptional ability) by application to the Yorkton Minor Hockey Board. The player may not move until such time as the Board has granted approval. The decision of the Board will be based on what is best for the player and division involved.
5. The President of Yorkton Minor Hockey is an ex-officio member of all representative team Boards.
6. That all the assistant coaches from Midget and down will not be assigned to a team until after the team has been picked by the Coach. After the team has been selected the Coach can then name their assistant coach and team executive. The names and phone numbers of the team executive are to be forwarded to the Yorkton Minor Hockey office.
7. The Yorkton Minor Hockey Board must approve all Representative team coaches, assistant coaches, managers and team executive.

The exception to (6) being the Midget AAA team. The Midget AAA will submit a letter stating the names and phone numbers of their executive and will notify Yorkton Minor Hockey of any changes to their executive.

8. A minimum team executive shall consist of a coach, assistant coach(s), manager and treasurer. Other volunteers for fundraising, tournament representatives, jersey care, and game day coordinator may be considered.
9. The team executive shall establish the amount of allowance paid to coaches, managers, extra cars, gas, and telephone bills.
10. A list of representative team executives and proposed budgets shall be submitted within four weeks of team formation to the Executive Director of Yorkton Minor Hockey. A year-end financial statement should be provided to the Executive Director of Yorkton Minor Hockey within six weeks of the team being finished for the season.

Copies of the proposed budgets and yearend financial statement should be provided to the parents of the respective teams at the same time.

11. Coaches, assistant coaches and managers may attend the Yorkton Minor Hockey Board meetings.
12. Coaches please note: Representative Teams are designed for the development of Hockey Players. Ice time is a must for the development of a player and goaltender.
 - a) Tier II teams, assuming that a team has between 11 - 15 players, every player should play at least every 3rd shift and no player should play 2 consecutive shifts.
 - b) Goaltenders should be allowed to play every second game or shall have equal ice time.
13. Female players shall dress in a separate dressing room. (Refer to Hockey Canada Guidelines)

Section 33: Representative Team Costs

1. Division fees are credited to the team the player is registered with.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

2. Yorkton Minor Hockey shall invoice the representative teams for ice time and any other expenses as appropriate. These invoices must be paid no later than ten days from receipt of statement. Failure to pay statements on time will result in a two-week loss of practice ice time.
3. Representative teams shall present final financial statement to parents and Yorkton Minor Hockey. Note ***for the purposes of next season's team organization.
4. Losses incurred shall be the responsibility of the parents of the team incurring the loss.

Section 34: Representative Team Try-Outs for Tier I Teams

1. Try-out camps are advertised or listed at time of registration.
2. Players chosen for the team may decline at the player's option. Players and parents not wishing to play with the representative teams must make their wishes known immediately.
3. The coaches pick their team and the final decision on the players selected, rests with the coaches of the team.
4. All players must be registered for try-outs before attending any on-ice sessions.
5. Each team will be allocated try-out times by the Executive Director in conjunction with the Yorkton Minor Hockey Board. The Yorkton Minor Hockey Board will set the fee for try-outs.
6. All Representative TIER I teams will file a list of their players to the Yorkton Minor Hockey Office prior to the start of the tier II evaluation sessions or no later than October 1 of the current year, whichever comes first.
7. Representative team selection:
 - Try-outs for teams shall be by Divisions as defined by the S.H.A.
 - The MIDGET AAA team shall have first choice of players, followed by the remaining divisional teams in descending order.

Section 35: Representative Team Executive

1. All coaches and/or managers must have a meeting with the parents before regular season play begins to cover the following points:
 - a. Team Budget
 - b. Proposed Revenue
 - c. Proposed Expenditures (ice costs, referees, practice time, travel costs and tournaments, provincial play-offs).
2. For those representative team executives not familiar with past operations, Yorkton Minor Hockey shall provide an estimate of expenses prior to the parents meeting. Each individual team shall decide the additional expenses not covered in the budget.
3. Representative teams must have their own bank account and shall be responsible for paying all expenses that apply to their team.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

4. The Yorkton Midget AAA Hockey team is a separate financial identity under Yorkton Minor Hockey, therefore the Executive of the team operate and administer the Midget AAA hockey program.

Section 36: Affiliated Players

1. The Hockey Board will hold a meeting with all teams interested in utilizing affiliate players (AP), to co-ordinate the completion of the AP list. The selection of affiliate players will be conducted utilizing a draft.
2. The order of selection would be from Midget AAA, then Tier I and then Tier II and similarly down through the respective age divisions.
3. Once the affiliate player lists have been filed with S.H.A. any further changes must be agreed to by the player, parents and both team coaches and filed with S.H.A..
4. Affiliated player movement from a lower team to a higher team, Tier II - Tier I, etc. is permitted as long as the player is on that team's affiliation list. The two coaches and the player's parents must agree upon Player movement.
5. Affiliated players will be allowed to play for a team under the following situations:
 - IP, Novice, Atom Tier I & II, Pee Wee II >> To replace missing players.
 - Pee Wee I, Bantam I & II, Midget Tier I & II >> As per S.H.A. Constitution and By Law.
6. No player may participate as an affiliated player with a higher division team without the permission of the players' coach of the team that the player is registered on. Permission must be obtained every time an affiliated player participates with a higher division team.
7. Failure to follow the above rules may or can result in the board taking disciplinary action.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

APPENDIX ** THIS APPENDIX IS LISTED FOR INFORMATION ONLY AND DOES NOT FORM PART OF THE CONSTITUTION, IN THAT THE Y.M.H. BOARD OF DIRECTORS MAY AMEND ANY PORTION OF THE APPENDIX AT A REGULAR SCHEDULED MEETING THROUGHOUT THE YEAR. AMENDMENTS ARE NOT REQUIRED TO BE MADE AT THE ANNUAL GENERAL MEETING OR SPECIAL MEETING FOLLOWING A NOTICE OF MOTION.

I. Duties of the Yorkton Minor Hockey Board of Directors

****All Board of Directors are expected to regularly attend Y.M.H. meetings**

****All members of the Y.M.H Board of Directors are representatives of Y.M.H. and all matters affecting it**

President (Two (2) Year Term – odd year - decided by vote at annual AGM)

- Act as Chair of the Annual General Meeting, but may relinquish this position to a person of his/her choice;
- At AGM, the President shall cast a vote only in the event of a tie vote on a motion;
- Ability to call a special general meeting;
- Act as one signing officer of the Association;
- Chair all Board meetings;
- Attend all Saskatchewan Hockey Association meetings as required;
- Attend all Major Hockey League meetings as required;
- Review and oversee duties of Executive Director;
- Appoint Division Liaisons annually;
- Act as a contact point for all membership;

Vice President (Two (2) Year Term – even year - decided by vote at annual AGM)

- Full Fill President duties such as a attend league or SHA Meetings, Chair Y.M.H Meetings when the President is not available;
- Carry out duties assigned by the YMH Board and the President;
- Act as a contact point for membership;
- Review and oversee duties of Executive Director;
- Carry out duties assigned by the President or Y.M.H. Board.

Secretary (Two (2) Year Term – odd year - decided by vote at annual AGM)

- Attend all meetings of the Board of Directors and take the appropriate minutes of such proceedings;
- Give all notices required to be given to the members and/or the Board of Directors two weeks prior to next board meeting;
- Supply all Executive members a copy of the minutes of the previous meeting 48 hours prior to the next regular meeting;
- Provide minutes from meeting to President no later than 2 weeks after meeting;
- Post summarized monthly minutes to the association web site;
- Carry out duties assigned by the President or Y.M.H. Board.

Treasurer (Two (2) Year Term – even year - decided by vote at annual AGM)

- Ensure adherence to and implementation of financial Policies in the financial administration of the Association;
- Ensure the submission of the financial records to the Auditor of the Association at the end of the financial year;
- Present a Report of the Auditor from the previous year to the Membership at the Annual General Meeting;
- Evaluate, review and recommend financial policy to the YMH Board;
- Provide a proposed operating budget at the beginning of each financial year;
- Monitor actual expenditure and actual revenue with a proposed operating budget;
- Act as one signing officer of the Association;
- Carry out duties assigned by the President or Y.M.H. Board.

Tier 1 Liaison (Two (2) Year Term – odd year - decided by vote at annual AGM)

- Along with Tier 1 Division Liaison, and possibly one (1) other Y.M.H. board member -- solicit applications for, interview and recommend coaching staff for Tier 1 teams;
- Act as a liaison with Yorkton AAA Midget association and provide monthly report on AAA club;

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

- Be an ear for any player families and address any concerns they may have through the year; bring situations to Y.M.H board for review when required;
- Distribute Coach evaluations;
- Carry out duties assigned by the President or Y.M.H. Board.

Hockey Development (4 positions)

- Hockey Development Director 1 & 3 (Two (2) Year Term – even year - decided by vote at annual AGM)
- Hockey Development Director 2 & 4 (Two (2) Year Term – odd year - decided by vote at annual AGM)
 - Solicit applications for, interview, and choose instructor for pre-season and in season power skating and/or hockey development – or similar such programs that are beneficial to the association;
 - Coordinate schedule for hockey development programs with instructor and Y.M.H. Executive Director;
 - Solicit applications for, interview, and choose Coach Mentor for Y.M.H. coaches. Work with Coach mentor to help coaching staff within Y.M.H.;
 - Initiate programs within Y.M.H. that contribute to player or coaching development throughout the year;
 - Coordinate YMH goaltender training program;
 - Work with Timbit coordinator to help meet the needs of the Timbits players (help to coordinate fun events i.e. Santa Skate)
 - Carry out duties assigned by the President or Y.M.H. Board.

Referee Advisor (Two (2) Year Term – odd year - decided by vote at annual AGM)

- Report any potential issues regarding officials as well as share statistics regarding the number of games worked by each official within YMH;
- Schedule officials for all YMH games; training camps, exhibition, regular season, tournaments, and league playoffs;
- Organize and oversee referee supervisions and development within YMH;
- Field all questions regarding officiating in YMH;
- Carry out duties assigned by the President or Y.M.H. Board.

Communications Director (Two (2) Year Term – even year - decided by vote at annual AGM)

- Responsible for YMH communications to the membership as well as applicable website postings and social media strategies and postings throughout the year;
- Attend monthly board meetings to gather information needed for communication items (e-Newsletter, social media, website updates, etc.)
- Create and distribute a monthly e-Newsletter to promote, communicate and inform the YMH membership
- Maintain and update any active social media accounts (i.e. Twitter, Facebook, etc.)
- Update YMH website when required. This may include news items on main page about any relevant YMH events, activities, notice;
- Help input tournament schedules and inform tournament committees on how to update.
- Coordinate photographs from each team for the Yorkton This Week Annual Hockey insert section.
- Work with teams throughout the year to gather photographs for a year-end slide show;
- Act as the Bingo Liaison
 - Invite YMH membership to participate in bingos to raise monies toward their hockey registration;
 - Coordinate workers for each bingo as per the Bingo Schedule provided by Sask Lotteries;
 - If no workers can be found within membership, find outside workers to fill in;
 - Keep track of all worker's portion of the disbursement and give data to Executive Director every other month;
- Carry out duties assigned by the President or Y.M.H. Board.

Initiation Program Director (One (1) Year Term – even year - decided by vote at annual AGM)

- Provide updates to Y.M.H. Board about the I.P. Program;
- Plan with the assistance of SHA the initial start-up jamboree at Farrell Agencies Arena (parent FYI sessions and ice sessions for players);
- Create and provide weekly practice plans and encourage coaches to create on a weekly basis;
- Assess each player's ability on a 1 to 4 scale during October and early November practice times (Level 4 – Exceptional Overall Ability to Level 1 – Beginning to Develop Skills);

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

- Arrange in November the player draft with the head coaches based on the assessments completed (league team names will be drafted and jersey colours drafted in addition to players);
- Ensure there are coaching staffs for each team (head coach and assistant coaches);
- Regularly check and ensure there is appropriate equipment for games and practices (ex. pucks, goalie stick per team, water bottles, cones for drills);
- Assist the tournament committees for local tournaments;
- Carry out duties assigned by the President or Y.M.H. Board.

Division Liaison (One (1) year term -- appointed by President to a current Y.M.H. member)

- Each division Liaison will provide an update on the status of the division at each monthly board meeting;
- Recruit and interview potential coaches for the Division – interview coaches (when needed) and recommend coaches to YMH Board for coach position to be assigned.
- Coordinate tryout times with the coaches and keep attendees informed of schedule and of any other pertinent information
- Coordinate team selection time and location and be present to help choose fair and even teams (as much as possible)
- Review each team's additional bench staff and present such members to the board for approval
- Remind teams of their requirement for team management, treasurer and tournament reps
- Help team (if required) establish a reasonable budget for the year and collect actual financial summary at year end.
- Ensure that all teams understand and follow proper procedures when players are affiliated (AP's)
- Help to recruit and interview Carded/Provincial head coach and organize appropriate team tryouts; present such coaches to board for approval
- Work with coaches to help solve any issues that might arise through the year
- Be an ear for any player families and address any concerns they may have through the year and bring situations to Y.M.H board for review when required.
- Distribute Coach evaluations
- Work with team tournament volunteers to coordinate an annual YMH Tournament
 - may require communication with teams who hope to earn a place in the tournament
 - ensure teams selected are a "fit" for the Yorkton tournaments (note: if not enough team applying to participate, help committee find more teams to participate)
 - Work with committee to review tournament rules, schedule, budgets, worker schedules, etc. But ideally let the committee do the work and be there to answer any questions that may arise
 - Help wherever needed to ensure tournament runs smoothly and fairly.
 - Be available through the tournament weekend to answer any concerns that may arise
 - Ensure funds are dispersed after all billing is paid; and, any bank accounts are closed

Parkland Female Program Liaison (One (1) year term -- appointed by President to a current Y.M.H. member)

- Work with Melville Minor Hockey in coordinating the program
- There are 2 Melville Minor hockey and 2 Yorkton Minor hockey members of the Advisory Committee
- The MMH constitution is followed under this program and all registrations are done through MMH
- Attend any required league meetings
- Attend advisory committee meetings and provide an update on the status of the program
- *see Division Liaison for additional applicable duties*

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

II. Duties of the Yorkton Minor Hockey Coaches

- Hold a meeting with parents of team members within 14 days of teams being chosen;
- Submit a list of Bench Personnel to Y.M.H. Division Liaison for Y.M.H. Board approval;
- Submit a team executive list to Y.M.H. Executive Director within 21 days of teams being chose (such persons may include – team manager, team treasurer, team tournament representatives, etc.);
- Sign a “Coaches Code of Conduct” form and have assistant Coaches do the same;
- Choose affiliated players by SHA deadline and in accordance with the Yorkton Minor Hockey Constitution (note: AP’s can only be used as per the Yorkton Minor Hockey Constitution);
- Ensure that appropriate certification is held by all coaching staff on your team in accordance with the SHA Constitution and By-Law Handbook by February 1st of the following year;
- Ensure that all H.C., S.H.A., League and Y.M.H.A suspensions are served;
- Ensure that every player is dressed in C.S.A. & B.N.Q. approved equipment when on the ice;
- Coaches actions and their instructions to players must be tempered towards good conduct and the welfare of the players;
- Coaches are responsible for the conduct of their players and themselves on and off the ice at all times when representing a Y.M.H.A. team. The Y.M.H. Board of Directors reserves the right to discipline players or coaches when conduct is deemed inappropriate;
- Ensure that all dressing rooms – home and away – are left neat and tidy and free of damage. Any damage should be reported immediately to the rink custodian;
- No coach will be allowed to charge any equipment or related items to Y.M.H.A. unless a purchase order has been issued by the Equipment Director;
- Coaches shall comply with all H.C., S.H.A., League and Y.M.H.A. By-Laws and Regulations;
- Confer with Y.M.H. Division Liaison on any team matters which require additional input or direction.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

III. Duties of the Yorkton Minor Hockey Managers

- Work with the team's Head Coach to establish a team executive which may include: Treasurer, Tournament Committee Representatives, Jersey Care Person (if required); Fund-raising coordinator (if required); Game Day coordinator (if required);
- Discuss with team Tournaments; number to attend, locations and times and cost
- Ensure that each team prepares a budget that includes:
 - Estimate of money required from each player/ parent
 - Fund-raising plans
 - Estimate of expenses for the year
 - Copy of the budget is supplied to all parents on the respective team and Y.M.H. Board of Directors by October 31st of each year;
- At year end, ensure that a financial statement summary is prepared for the Y.M.H. Board of Directors (note: Ensure that player / parent refunds at the end of the year do not exceed the amount that they contributed to the team throughout the year)
- Ensure that Y.M.H.A. policies with regards to "Zero Tolerance" of verbal and physical abuse of players, coaches or officials are enforced while your team is the Home team;
- Report any incidents in writing to Y.M.H. Board of Directors;
- Ensure your team has required workers for hosted tournaments and tournament committees;
- Ensure all sweaters are collected and returned to Y.M.H.A. following your team's last game. Sweater deposits will be returned once all of the sweaters are returned;
- Ensure all home game sheets are submitted to League statistician promptly;
- Ensure that all suspensions are served;
- Ensure that a team picture and thank you letter is sent to your team sponsor;
- Ensure that all rescheduled games are communicated to league officials, Executive Director, Referee Advisor and "assignor of officials"
- Be a spokesperson for your team relating to:
 - Concerns from players / parents regarding coaches
 - Concerns from players / parents regarding Y.M.H.A.
 - If player/parent conflicts with coaches cannot be resolved, the manager should take the concerns to Y.M.H Director Liaison for their assistance in resolving;

**YORKTON MINOR HOCKEY ASSOCIATION
CONSTITUTION, BY-LAWS & REGULATIONS**

IV. Yorkton Midget AAA Annual Agreement

**AGREEMENT OF ASSOCIATION
BETWEEN
YORKTON MINOR HOCKEY ASSOCIATION AND YORKTON AAA MIDGET HOCKEY INC.**

In association with Yorkton Minor Hockey Association, it is understood that the Yorkton AAA Midget Hockey Inc. will operate in an “arms length” manner and are responsible for the following:

- Yorkton AAA Midget Hockey Inc. pays an annual membership fee of \$40.00 per player to Yorkton Minor Hockey Association.
- Yorkton AAA Midget Hockey Inc will incur a 40% charge for YMH administration fee, over and above, the SHA registration fees for the Maulers
- Yorkton AAA Midget Hockey Inc. is responsible for paying the Midget Tier III S.H.A. registration if required.
- Yorkton AAA Midget Hockey Inc. elects their executive annually, hires coaching staff, completely finances the day to day operation of the team, registers team players with S.H.A., pays their own League and Insurance fees, does team ice scheduling and paying for the same.

ACKNOWLEDGED

Date _____

YORKTON AAA MIDGET HOCKEY

YORKTON MINOR HOCEKEY

PRESIDENT

PRESIDENT

SECRETARY

VICE-PRESIDENT

YORKTON MINOR HOCKEY ASSOCIATION
CONSTITUTION, BY-LAWS & REGULATIONS

IV. Yorkton Minor Hockey Association Annual Awards

Esso Awards for all Divisions:

- Most Dedicated
- Most Sportsmanlike
- Most Improved

Pee Wee Tier II

Travis Protz Spirit Award goes to a Tier II player that shows the most spirit for the game – always there to do their best, encourages their teammates, and truly loves the game.

Bantam Tier II

Lorne Schenroth Memorial Trophy is awarded to the most valuable player of the Bantam Tier II Provincial Team.
Orest Parnetta Memorial Trophy is awarded to the Tier II Provincial player that exhibits leadership and spirit.

Bantam Tier I

Clifford Bast Memorial Trophy is awarded to the MVP of Bantam Tier 1.

Midget Tier II

Travis Protz Ironman Trophy is awarded to the “ironman” player on each Midget team.

Midget Tier I

Travis Protz Ironman Trophy is awarded to the “ironman” player on each Midget team.

Jarret Stoll MVP Trophy is awarded to the Tier I player that displays honor and pride in his team.

Keith Kriger Memorial Award is awarded to the Tier I Player that exhibits leadership and spirit.

Lucas Puchala Memorial Award is awarded to the player with “heart and hustle” who gives 100% all of the time.

YORKTON MINOR HOCKEY ASSOCIATION

CONSTITUTION, BY-LAWS & REGULATIONS

V. The GARRY VOINOROSKY Memorial Scholarship

Two (2) **\$500.00** scholarships are given each year in memory of Garry Voinorosky, a Canadian Tire Owner and a great supporter of Yorkton Minor Hockey Association.

To be eligible for these:

1. You must have been involved in the Yorkton Minor Hockey Association as a player, official or coach.
2. You must be graduating from the Yorkton Regional High School or Sacred Heart High School.
3. You must plan to attend a recognized post-secondary educational institution.

A resume styled letter answering the above questions will be your application along with the criteria listed below. This resume will be accepted until April 19th of the current school year.

The scholarships will be presented at the recipient's graduation ceremonies.

Monies will be paid out upon presentation of your paid tuition receipt.

Mail or deliver your application to:

Yorkton Minor Hockey Association
c/o Kinsmen Arena
PO Box 415
Yorkton, SK S3N 2W1

For more information call: YORKTON MINOR HOCKEY @ 306-783-5070

THE CRITERIA USED BY THE YORKTON MINOR HOCKEY ASSOCIATION SELECTION COMMITTEE IS:

1. Your involvement over the years in Yorkton Minor Hockey as a player, official or coach.
2. Your involvement in the school and community.
3. Your academic effort during high school, not only good averages but also how you have done your best to improve over the years.
4. What will be your future involvement with sports, community and/or school?

Answer these questions also as part of your resume letter. Please enclose a copy of your current marks. Remember your involvement in Minor Hockey and how hard you have worked to maintain your grade average is very important not just high averages.

ATTENTION GUIDANCE COUNSELLORS

Enclosed is the criterion for the Garry Voinorosky Memorial Scholarship for two scholarships of \$ 500.00 each.

There has been very poor responses to these scholarships, which we feel, are of great value to your student body.

These scholarships are not given only to the person with the highest averages.

We have had recipients who have had 70% averages and have worked hard all through high school to bring their averages up. During this time he / she participated in Yorkton Minor Hockey as a player, official or coach.

Please advise your students to apply by answering the criteria in a resume reply and also include a copy of their grade averages.

Closing date is April 19th of the current school year.

If you have any questions please call Yorkton Minor Hockey @ 306-783-5070