



Date: July 9, 2025

To: All Members

From: Zone 2 AA Ringette Association (Z2AA)

Subject: Proposed Amendments to the Zone 2 AA Ringette Association (Z2AA) Bylaws

On behalf of the Z2AA Executive Board of Directors, we respectfully submit the following proposed changes to the Z2AA Bylaws for approval by the membership at a Special Meeting, to be held virtually (online) on Tuesday, July 15, 2025 at 6:30 PM.

Z2AA Bylaws clarify the association's objectives, membership, election processes, governance structure and other key aspects of how Z2AA operates. Due to a review by the Alberta Gaming, Liquor and Cannabis Commission (AGLC) the Z2AA bylaws require amendments. These changes are necessary to meet AGLC's licensing requirements as part of our application for casino fundraising eligibility.

Any alterations or additions must be approved by a Special Resolution at any Annual General Meeting or a Special General Meeting held for that purpose. Approval of a Special Resolution requires a vote of not less than 3/4 of those Members present at the Special Meeting who are eligible and entitled to vote.

Please find included:

1. Notification of Special General Meeting
2. Summary of the Proposed Amendments

Warm Regards,

The Board
Zone 2 AA Ringette Association (Z2AA)



Notification of Special General Meeting

Zone 2 AA Ringette Association (Z2AA)

Special General Meeting

Date: July 15, 2024

Time: 6:30 PM MDT

Location: Virtual (Google Meet)

Meeting Link: <https://meet.google.com/hqj-xmyn-bor>

Summary of the Proposed Amendments to the Bylaws

1. Clarity of Board Structure (Section 4.1)

Current Wording:

The Associations Board Structure – The Board shall be composed of two bodies being the five (5) Executive Directors as one body and fourteen (14) Non-Executive Board Members as the second body. The Executive Directors shall be responsible for the day-to-day decisions regarding the operation of the Association. The Executive Directors are responsible for major decisions made by the Association that are philosophical, financial or strategic in nature. The Executive Directors shall regularly report back to the Association concerning their decisions on daily operations.

Conflict Identified: Section 4.3 lists only 11 Non-Executive Director positions.

Amended Wording:

The Board of Directors shall be composed of five (5) Executive Directors and up to fourteen (14) Non-Executive Directors. Of the Executive Directors, three (3) shall serve as the Association's Executive Officers, specifically holding the offices of President, Treasurer, and Secretary. The



Board shall have the authority to determine both the specific responsibilities and the precise number of Non-Executive Directors, provided that the total number of Non-Executive Directors does not exceed fourteen (14).

(This resolves the mismatch by allowing flexibility but also ensuring clarity on the number of directors.)

2. Addition of General Individual Membership (Section 2.1)

Current Wording:

Categories – The Association has the following categories of Members:

- a) Player – An individual who plays ringette and who has registered with the Association.*
- b) Director – A person elected or appointed to the Board of Directors.*
- c) Administrator – A person selected or appointed by the Board of Directors or by the members to serve in an administrative role for the Association.*
- d) Team Staff Person – A person selected or appointed by the Board of Directors and selected by the members associated with a team to serve in a team staff position.*

Amended wording:

Categories – The Association has the following categories of Members:

- a) Player – An individual who plays ringette and who has registered with the Association.*
- b) A General Member - Any individual 18 years of age or older who is interested in furthering the objectives of the Association and who has paid any membership fees as determined by the Board.*
- c) Director – A person elected or appointed to the Board of Directors.*
- d) Administrator – A person selected or appointed by the Board of Directors or by the members to serve in an administrative role for the Association.*
- e) Team Staff Person – A person selected or appointed by the Board of Directors and selected by the members associated with a team to serve in a team staff position.*

(This satisfies AGLC's requirement for "broad-based volunteer membership" beyond just players, parents, or team staff.)

3. Clarification of Voting Rights (Section 3.14)

Current Wording:

Voting Rights & Qualifications – Members have the following voting rights at all meetings of the Members:

- a. Player – A player who is 18 years old or older. A Parent/Guardian for a player under the age of 18 may act on behalf of the Player.*



- b. Director
- c. Administrator
- d. Team Staff Person
- e. A member having more than one qualification for membership shall only exercise one vote.

Amended Wording

3.14 Voting Rights and Qualifications - Voting rights at any meeting of the Members are granted as follows, subject to the limitations in this section:

- a) **Eligible Voting Members:** A Member in good standing is eligible to vote if they fall into one or more of the following categories:
 - i. The Parent or Guardian of a registered player under the age of 18.
 - ii. A registered player who is 18 years of age or older.
 - iii. A Director
 - iv. An Administrator
 - v. A Team Staff Person
 - vi. A General Member
- b) **One Vote Per Individual:** An individual who is eligible to vote under multiple categories (e.g., a Director who is also a Parent) is entitled to cast only one (1) vote in total.
- c) **Voting Allocation per Player:** One (1) vote is allocated per registered player.
This vote is cast by:
 - i. The player themselves, if they are 18 years of age or older.
 - ii. One (1) designated Parent or Guardian, if the player is under 18.
- e) **Voting Rights of General Members:** A General Member who does not qualify to vote under another category (such as being a parent of a current player or a director) is entitled to one (1) vote.

(These changes ensures that voting rights meet AGLC's requirement that each member has one equal vote.)

4. Executive Election Terms and Eligibility (Section 5.5)

Current Wording

Term – The term of the Officers will be one (1) year or until they or their successors are elected or appointed.



Amended Wording

Term – Terms for Executive Directors shall not exceed three (3) years, after which an election must be held. A maximum of twenty-five percent (25%) of the Executive Directors may be appointed, and no more than twenty-five percent (25%) of the Executive Directors may reside outside Alberta.

(This satisfies AGLC's democratic election requirement and residence stipulation.)

5. Remuneration (Section 7.8):

Current Wording:

No Remuneration - All Directors, Officers and members of Committees will serve their term of office without remuneration (unless approved by at a meeting of Members) except for reimbursement of expenses as approved by the Board. This section does not preclude a Director or member of a Committee from providing goods or services to the Society under contract or for purchase. Any Director or member of a committee will disclose the conflict or potential conflict in accordance with these Bylaws.

Amended Wording:

Directors, Officers, and Committee members shall not receive any remuneration for their roles, nor shall they provide goods or services to the Society under contract or for purchase. This is to ensure compliance with AGLC policy prohibiting payment to Board members for any services to the organization.

(This brings the remuneration section in line with AGLC's no-compensation rule.)